

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

January 4th, 2016 at 4:30pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Dave Even, Jessica Peterson, Jeanee Sexton- Brown (The Teller), Jeff Leadbetter, Grover Reibe, Scott Maro, Kent Thorsen, Travis Paeper, Mike and Carrili Larson, Bruce Maxwell, Darrel Swanson

Linda made a motion to approve the meeting minutes from December. ElRoy seconded the motion and all ayes.

Intent to file an Application: Kent with Interstate Engineering will be filing an application for the Sewer System. Interest rate would be at 2.5 percent.

Financial Reports was handed out.

Verizon Wireless Contract: pending

Interstate Engineering Report:

Part 1- Water wells- Pump, motor and leader pipe installed.

Part 2- WTP and Raw Water Trans lines- Work is processing. Weekly meetings will start.

Part 3- Tank- Project Complete and the tank is in service. Still waiting for paperwork to be complete by contractor.

Safe route to school grants to be filled out and sent to the state.

GCDC 3rd Addition: Jerry made a motion to create Project 16-1: Water, sewer, storm water Project 16-2: Curb and gutter. Linda seconded the motion and all ayes. Chris made a motion to create a fund GCDC 3rd Addition. Jerry seconded the motion and all ayes. First bill for GCDC 3rd Addition for \$2950 from Interstate Engineering was approved. (Elroy/ Linda) Linda made a motion for a Preliminary Engineering Report for 16-1 and 16-2. ElRoy seconded the motion and all ayes.

Law Enforcement Report: Travis Paeper was present. December hours were handed out. Rates for 2016 will be \$4372.24 a month, at the rate of 1% increase. Drug Tasks Force will stay the same at \$83.33 a month. Five arrests came from the help of the Drug task Force, 19 invitations are in the process thru out the county and also helps out when they are in need of more manpower on a case. Chris made a motion to continue with the Drug Task Force for \$83.33 and the increase of \$4372.24 a month for law enforcement. Linda seconded the motion and all ayes. Travis also looked at ways to slow down traffic on 1st St NW due to Bobcat traffic. He doesn't feel that speed bumps or speed tables are the correct option at this time. He did mention that we could put the stop signs back up at the railroad tracks, have more visible enforcement and give out tickets to violators.

Spring's Report: Round table is set for January 6th at 7pm.

Resident Form: Bruce Maxwell will not be building on the lot he got from the city. He would like to deed the land back to the city plus the taxes he paid for it last year. \$1969.00 (Chris, ElRoy) Carrili Larson asked the council if the city would be willing to pay the taxes when the city still had the lot. January- May 2015. Amount will be \$548.44 (Linda, Chris)

Building Permits: Mike and Carrili Larson for a new home, Lucas Melroe to update a bathroom at 203 2nd St SE, Timothy and Jessica Peterson to remodel bedrooms and bathrooms (ElRoy, Linda)

Permits: All Liquor license were given out to all four locations for the first quarter in 2016, USW Local 560 Women of Steel for raffle for local food banks and churches reunited. (Linda/Elroy)

Gwinner Housing Authority: Evicted tenant is almost out and will go thru the court process. Nikki Noonan at 412 4th Ave SE for \$7,983.84 for back rent and repairs to townhome. Council members gave the go ahead to continue on with the courts.

Gwinner Park Board: Still looking at options for swimming pool. Going to meet with school to see where they are on the indoor pool attached to the school. Tubs of Fun might have a liner that would work. Grover is also looking into options...

Auditor Report: Eleven water shuts letters were sent out at the end of December 2015. Some will need to be shut off due to no response or no payment, single audit certification to be done by Harold for NDDOT, work on closing out the 2015 financials, Print out the W2/s, 1099's, In 2016, we will also keep track on where the hours are spend per department. This will also help on budgeting and where we might need help at for the future.

Public Works Report: Keeping the water flowing with the renovation continuing has been challenging at times. Bobcat has been great to work with. Waste water has been operating with no major issues. Excessive shop rags are an ongoing problem. The tires for the backhoe will be on sometime in January. The streets signs are up that were requested by council. Darrel Swanson has accepted the contract and he will start on January 19th.

City employee Christmas party will be on January 6th at 5:30pm at The Spring's Golf Course where we will have potluck. Everyone is invited to come.

January Bills (ElRoy/Chris): Bruce Maxwell \$1969, ND State Tax Commission \$434.41, IRS \$413.10, Sargent County Treasure \$1967.42, Sargent County Recorder \$13, Bremer Bank \$12,008.78, Kirsten Heinert \$170.25, Post Office \$106.75, ND PERS \$10,392.09, Payroll \$12,440.94

Meeting was recessed until January 6th at 7pm in at The Spring's Golf Course.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

January 6th, 2016 at 7pm at The Spring's Golf Course.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT: Elroy Odegard

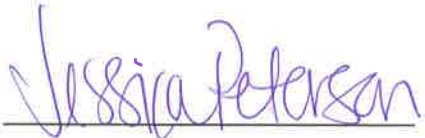
OTHERS PRESENT: Dennis and Sue Howey, Dave Even, Timothy and Jessica Peterson, Jeanee Sexton- Brown (The Teller), Jeff Anderson, Connie Zetocha, Stacy McKeever, Marsha Mathias, Christina Ferderer, Bob Orn, Roger Asche

The city council met with the spring's golf course board. Jeff Anderson stated that the clubhouse sales were up \$45,000 from last year and the expenses were the same as last year. Memberships came in about \$2500 short from last year. The money box has not been working well, for the non-membership green fees. Video cameras are installed and working well. There are more Christmas parties coming back and the some larger parties are scheduled. There is a new online clothing store where you can order items and the spring's will get 10% of all sales. The golf stimulator was taken out, since it was only used by the high school students early in the spring for practice. It was donated to the school so they can use it when the weather is bad. In place of the stimulator there is a pool table that was donated and a dart board. There will be a pool league out there and a dart league next season out there. Trees were talked about on the course and all are in favor of trees but only as much as we can take care of. Marsha and Jessica will work with Sharon Bartl to get the grant paperwork filled out. One of the newest mowers went up in flames while trying to mow on the course. Insurance check came in for \$13,000 and looking at purchasing a newer mower for around \$22,000 with lower hours on it. Irrigation heads will also need to be replaced along with a control panel. Spring's board members would really like to see the memberships grow in the next couple of years. They would look at giving incentives to new members and new residents that move to town. Jeff Anderson will update the council more often during the council meetings throughout the year.

Dan also brought up that we are possibly looking at a housing development for \$1.5 million for 30 lots in the north addition of the golf course. These lots would be for larger stick built homes on the outskirts of town.

Meeting was adjourned until February 3rd at 5pm at the fire hall building.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

February 3rd, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard, Chris Ferderer

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Dennis Howey, Dave Even, Darrel Swanson, Jessica Peterson, Jeanee Sexton-Brown (The Teller), Jeff Leadbetter, Grover Reibe, Kent Thorsen, Gary Decker, Ryan Lorenz, Brian Johnson, Harold Rotunda

ElRoy made a motion to approve the meeting minutes from January. Linda seconded the motion and all ayes.

Financial Reports was handed out.

Verizon Wireless Contract: pending

Interstate Engineering Report: Randy was present along with Kent.

Part 1- Water wells- Pump, motor and leader pipe installed.

Part 2- WTP and Raw Water Trans lines- Work is processing. Weekly meetings will start.

Part 3- Tank- Project Complete and the tank is in service. Paperwork is not complete by contractor.

Project 14-2 Sewer – Rural Development (USDA) paperwork is being worked on by Jeff Leadbetter, Randy Pope and Jessica Peterson. Chris made a motion to approve going forward with the USDA contract for money for the sewer project. Linda seconded the motion and all ayes.

Linda made a motion to approve the Conflict of Interest Policy and ElRoy seconded the motion and all ayes.

Safe route to school grants to be filled out and sent to the state.

GCDC 3rd Addition: Kent provided two preliminary 2-3-20165 street improvements maps. ElRoy made a motion to go forward with Project 16-1 and 16-2, Linda seconded with all ayes. Grover will work on getting a joint power agreement together on this project with GCDC and the City of Gwinner.

Law Enforcement Report: Bryan Johnson came in. No printed report. The department has been given tickets for seat belts and for drugs and also working with the school on security during basketball games. Overnight parking was discussed and there needs to be tickets given when cars are parked on the street overnight. Brian will pass out that information to the rest of the department. The flashing lights by the schools are not working. The school has the controls and can't get them working either. We will need to look at upgrading the controls on those flashing lights.

Spring's Report: No report

Resident Form: Gary Decker from the Gwinner Fire Dept. was present to talk to the council on the gravel road going north on 1st St NW. He stated there needs to be a T sign or a dead end sign letting the residents. Dennis will work on getting a sign for that area. Gary also would like to see the joint powers members together to discuss the fire hall. He would request to have Dan and Chris on that board. They will try to get together before the next meeting. He feels that 75% of the utility bills is too much for the fire department, since it has been going up each year.

Application for abatement and settle of taxes for Joe Aberle two houses he sold. Chris made a motion and ElRoy seconded the motion and all ayes. There has been an inquiry made by Auston Creech that he

would be interested in bidding for the Hanson Sanitation and the Storbakken Sanitation contracts. Jessica will look up the contracts and report back to the council next meeting.

Building Permits: Chris Ferderer to update garage (EIRoy/Linda)

Permits: none

Gwinner Housing Authority: Working on small claims court and lien against property

Gwinner Park Board: Chris to report that we are still in the process of looking into the pool project. Surveys were mailed out with the school letters to see if an indoor or an outdoor is desired and the location.

Auditor Report: Harold Rotunda was present to give an update on the 2015 year. Overall you have had a nice year. You have some money in the bank and only a few negative balances in your funds. He said that Gwinner shows no large deficits and all accounts are well managed as they move forward into the 2016. USDA came to visit Jessica today. They are the ones that will be funding the sewer project. Because it is federal funding the city must be in compliance with the disabilities and discrimination laws. Handicapped parking will be one of the major things that will need to be done. She was directed to contact Freedom Resources out of Fargo to have a full assessment done. Jessica does have a gentlemen coming in a couple of weeks. Also TDD and equal opportunity language needs to be on all city documents. The auditor's office will be closed February 8-12 due to vacation. Bruce Maxwell deed was transferred back to the city and all taxes were paid on that lot. Joe Aberle renaissance zone projects will be transferred over to the new owners for the remaining of the years left on that property. (Linda/ EIRoy) Also breeding animals in town has been brought up at the auditor's office. If they are selling the animals, they are a business and will need to be registered with the State. If there are any issues, they will be address at that time.

Public Works Report: Dennis reported that keeping the water flowing with the renovation taking place has been a challenging. We put our emergency equipment to use with the power outage. The power outage took place at the time of the highest waste water flow so we found out how little time we had to react with backup generators. Snow equipment was used a little bit. And there were some serious problems with the transmission on the backhoe but Darrel was able to work on it and fix it.

Mayor Report: Dan McKeever announced the General Dollar Store will be coming to Gwinner. The business should be opening around January 2017. The current land owner has until April 1st to be off the property, which is located along Highway 32 before the railroad tracks. The store will be 9000 square feet, which is about the size of Teal's Market.

February Bills (EIRoy/Linda): IRS \$8423.95, The Teller \$50.41, Spring's Golf Course \$22,000, Teal's market \$8.66, Storbakken Santation \$175, Sargent County \$4455.57, RU Thirsty \$900, Payroll \$14,745.74, RDO Equipment \$91.33, Ray-Mac \$69.30, Ottertail Power \$6103.31, One Stop \$145.47, ND Dept of Health \$80, Verizon Wireless \$437.53, Midwest Pest Control \$215, Waswick Snow Removal \$240, Interstate Engineering \$9983.97, Hawkins \$3337.91, Janet Birchem \$9.61, Hanson Sanitation \$4300, Grotenberg Electric \$576.63, General Equipmnet \$50.67, Edman Agency \$6050, DRN \$457.28, Dakota plains \$719.61, Bremer bank Cardmember \$314.26, BMI \$336, Berube \$12.22, AW Diesel Service \$12.22, NAPA \$33.16, Welton's Tire Service \$4720, Workforce Saftey \$2589.28, Titian \$4129.26,

Swanberg Construction \$296,700, NDPERS \$3480.63, Waste Management \$844.74, Ottetail Power \$201.82, Dakota plains \$823.58, Bank of North Dakota \$6862.42, Buhl's \$17.20, ND one Call \$2, Grotberg Electric \$4516.71, Hansen Lumber \$377.12, Hawkins \$14.60, Janet Birchem \$14.60, Municipal Finance Office \$30, Bremer Bank \$7475.36, Bank of ND \$900, Post office \$106.75

Meeting was recessed until March 9th at 5pm in at the EMS Building.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

March 9th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard, Chris Ferderer

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Dennis Howey, Dave Even, Darrel Swanson, Jessica Peterson, Jeanee Sexton-Brown (The Teller), Jeff Leadbetter, Grover Reibe, Kent Thorsen, Bryan Johnson, Rick Adam, Grover Reibe, Auston Creech, Seth Aberle, Gary Myer, Corey and Patti Essig, Dorenda Johnson

Chris made a motion to approve the meeting minutes from February. ElRoy seconded the motion and all ayes.

Planning Commission Meeting: The planning commission looked at the new GCDC 3rd Addition plots that are located south of GCDC 1st Addition, there was some discussion and then ElRoy made a motion to approve the plotting as is. Linda seconded the motion and all ayes. Planning commission meeting adjourned.

Financial Reports was handed out.

Verizon Wireless Contract: Rick Adams was present. There were a couple of changes that he was going to bring back to the lawyers to see if they can change. He plans on being back next month with the contract and a building permit.

Interstate Engineering Report: Randy was present along with Kent.

Part 1- Water wells- Pump, motor and leader pipe installed.

Part 2- WTP and Raw Water Trans lines- Work is processing. Weekly meetings will start.

Part 3- Tank- Project Complete and the tank is in service. Paperwork complete.

Project 14-2 Sewer – Paperwork for grant has been submitted. Bids to becoming out soon.

Safe route to school grants paperwork has been submitted.

GCDC 3rd Addition: Kent provided two preliminary 2-3-20165 street improvements maps. ElRoy made a motion to go forward with Project 16-1 and 16-2, Linda seconded with all ayes. Grover will work on getting a joint power agreement together on this project with GCDC and the City of Gwinner.

Law Enforcement Report: Bryan Johnson came in. February Report was handed out. A group of residents were present and would like more law enforcement watch in GCDC 1st Addition. There are cars going too fast and not stopping at stop signs. They gave the information to Bryan and he will look into it. When you see something he asked the residents to call state radio at 1-800-472-2121 and that will be the quickest way for the county to get the information ASAP. Take down any information they can get and the time, and if needed a long form complaint, could be filed.

Spring's Report: Report was on hand. A check for \$22,000 to replace the lawn mower, and east road was also discussed, as it gets water over the road from time to time.

Resident Form: A business owner has asked why the houses that are being rented out per room are not considered commercial. After much discussion, ElRoy made a motion to change all rental houses that are charging rent per room to be commercial. Linda seconded the motion and all ayes. Dakota Man Construction was present to ask if he could bid on the yard waste containers. Currently, Storbakken Sanitation is doing it for us, there is no contract in place at this time. Council would like to see a contract

done up and also have the white wear in there too. Bids will be open at the next meeting April 4th at 5pm. Jessica will send letter out to let Storbakken know.

Building Permits: Brendan Ciesynski to replace kitchen cabinets and Klancy Tindall to place a new driveway and roof (Chris/Linda)

Permits: none

Gwinner Housing Authority: Working on small claims court and lien against property

Gwinner Park Board: Chris to report that we are still in the process of looking into the pool project. Surveys were mailed out with the school letters to see if an indoor or an outdoor is desired and the location.

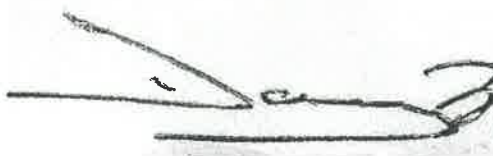
Auditor Report: Jessica went over the recommendations to improve accessibility at the EMS building, Employee hour sheets were also passed out, Airborne Custom Spraying will be contacted to let them know we would like to be sprayed before Gwinner Days Weekend.

Public Works Report: Mower bids came in and Bulter a 2016 Simplicity Cobalt 28/61, 28 HP 810cc was awarded the winner. New machine was \$8912.45, trade value for the 2006 777 John Deere was \$3200= \$5712.45 total. (Chris/ ElRoy)

Mayor Report: Dan brought up an increase wage for David Even. Chris made a motion to approve a \$2.00 increase, and Linda seconded the motion all ayes. Increase will start this pay period.

March Bills (Linda/ElRoy): Janet Birchem \$19.07, Dave Even \$89.99, Dakota Supply \$14.04, AW Diesel \$63.42, One stop \$209.20, ND Water Users \$100, Nd One call \$1.00, ND Dept of Health \$96.00, City of Fargo \$24, Lanelle Reporting Service \$90.75, Business Forms \$365.10, J & M Printing \$133.56, Interstate Engineering \$21,764.56, Harold Rotunda \$3800, Hanson Lumber \$176.14, Payroll \$14,961.84, Grotberg Electric \$140, Full Circle \$905.61, Forman Drug \$10.99, DRN \$456.53, Napa \$844.74, Waste management \$844.74, Dakota Plains \$376.30, Waswick Snow \$585, Ottertail Power \$13,635.40, Verizon Wireless \$168.72, titian \$51.85, The Teller \$412.32, Swanberg Construction \$327,611.50, SEMCA \$1000, Post Office \$114, Bremer Bank Cardmember \$239.21, Buhl \$17.20, Welton Tire Service \$29.95, Brember Bank \$13,847.98, Butler Machinery \$5712.45, Hanson Sanitation \$4300, Post office \$106.75

Meeting was recessed until April 4th at 5pm in at the EMS Building.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

April 4th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Dave Even, Darrel Swanson, Jessica Peterson, Jeanee Sexton-Brown (The Teller), Jeff Leadbetter, Grover Reibe, Kent Thorsen, Rick Adam, Grover Reibe, Auston Creech (on phone), Harold Rotunda, Mike Storbakken, Dominic Olson, Mike Mlnarik, David Kozok, Chad Crandall, Dan Lugert, Steve Morlock, Kenny and Romona Bartl

Chris made a motion to approve the meeting minutes from March. Linda seconded the motion and all ayes.

Financial Reports was handed out.

Waste yard and electronic/white wear bid opening: The Yard Waste bid showed that Dakota Man came in at \$460.00 and Storbakken Sanitation Inc came in at \$550 for a monthly rate with using a 4 week pull for the month. In the Gwinner clean-up Dakota Man was at \$1200.00 and Storbakken Sanitations Inc came in at \$1250.00. This was based on 60 yard containers and average 6 pulls. For the white wear bid Ken Forster came at in a zero dollars will be do it all year around, while Dominic Olson asked to do it during Gwinner clean-up for zero dollars, Storbakken Sanitation Inc for \$600 for the year and Dakota Man for \$400 a year. Council would like a little bit more time to make sure the numbers and the yard containers are being compared the same. Next meeting will be on April 11 at 5pm to award the bidder.

Verizon Wireless Contract: Rick Adams was present with the final contract. One item needed to be removed; "Commerical reasonable." ElRoy made a motion and Linda seconded the motion and all ayes.

Interstate Engineering Report: Randy was present along with Kent.

Part 1- Water wells- Pump, motor and leader pipe installed.

Part 2- WTP and Raw Water Trans lines- May 6th will be the big changes in the water plant

Project 14-2 Sewer: not started

Project 16-1 GCDC 3rd Addition: Bids to be open on May 9th at 2pm in the EMS building.

Law Enforcement Report: Dave Kozok was present with a March report. There was a runaway juvenile from Chicago, arrested unregistered high risk sex offender with controlled substances, 2 DUI arrests and on- going investigations. March was a very busy month for Gwinner.

Spring's Report. No report at this time

Resident Form: none

Gwinner Park Board: Steve M and Dan L were present. They have been approached by Mike Mlnarik; he is selling his property and he found on that his fence is on the park board land. He would like the park board to deed that land to him. Jeff Leadbetter said that is up to the park board and not the city council.

Grover was present and since he is the back neighbor of Mlnarik, and he would like to see that it stays park land, he said we worked hard to get that land park land and then where do you stop when you have more request that come in... Park board will talk to Mike Mlnarik. The next thing is the pool liner; we can get a pool liner for the pool for \$38,585 plus the cover. It is a 10 year liner. Jerry made a motion to take \$40,000 out of the Sales Tax fund to towards the pool liner. The check will be written out to Gwinner Park

Board. Linda seconded the motion and all ayes. The water will be still leaking out this summer since they can't come until August. If there is shortage in water Dennis is instructed to let the council know and they will put it out that they will need to shut the pool down for a short time to build up the water in the city.

Building Permits: Verizon Wireless – cell tower, David Schmaltz- sheetrock garage, Jason Melcher- new siding and remodel interior, Gary Myers- Fence and patio, St. Vincent's catholic Church- replace shingles (Chris/EIRoy) Dan McKeever also mention he will also be building on to the old store on main street. He will present a building permit application it at the next meeting, when paperwork is filled out.

Permits: Little old Ladies of Sargent County for a cork pull and 50/50 (Jerry/Linda)

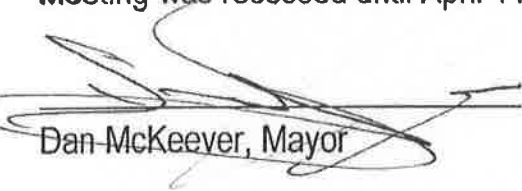
Gwinner Housing Authority: Chris made a motion to have Jeff Leadbetter put a lien of \$60,737.16 against the property for all the expenses that the city has put into the townhomes thus far. EIRoy seconded the motion and all ayes.

Auditor Report: Pet clinic will be on April 20th from 4-6pm; DRN came and look at a few different places to install cameras, by the new shop, and water plant. Council would also like input from Travis to see if there is a need for elsewhere in town. Bid came in for the sidewalk by the big water tower came in at \$1450 from Enderson Construction (Chris/Jerry), tan and brick flood house balance is at \$285,238.12, Dan will check into getting an appraisal done to see where it should be listed for. Linda made a motion to hire an appraiser and EIRoy second the motion and all ayes. Harold was also on hand to update the activity for 2015. After going thru it, Chris made a motion to approve as is, and Jerry seconded the motion and all ayes.

Public Works Report: May 6th is when the water system will be change out at the water plant. Culvert extension for the bike path project on the north side, by the Wright Park, will be getting done soon by Bohnenkamp's, new mower has arrived and the old mower was delivered to the golf course and the old golf course mower was used as a trade in and they picked up that mower. Street sweeper is out and getting serviced for the spring.

March Bills (EIRoy/Jerry): One stop \$121.67, Dakota man \$325, Computer Express \$85.99, Bremer bank \$8357.24, AW Diesel Service \$459.50, Welton's Tire \$901.36, Waste Management \$844.74, Verizon Wireless \$422.81, Payroll \$14,144.94, The Teller \$163.19, Team Lab \$1150, Teals \$10.05, Sargent County \$4372.24, Full Circle \$67.11, Praxair \$278.50, Dickey Rural Access \$459.74, Office of State Auditor \$165, ND State Tax Commission \$582.87, ND Rural Water system \$310, Nd One call \$6, Lake Agassiz Region \$250, IRS \$353, Hawkins \$6070.88, Hanson Sanitation \$4300, Hanson Lumber \$298.89, Hancock Concete \$4548.60, Grainger \$15.36, Readon Office \$125.97, Buhl \$23.50, De Lange Landen Public \$517.90, Starion Bond Services \$279,669, Dakota Plains \$656.77, City of Fargo \$24, Bremer Bank Card member \$72.27, Fantasy Furniture \$503, Expressway Suite \$177.02, Eppler & Leadbetter \$4290, Electric Pump \$2416.58, Gwinner park Board \$40,000, Ottetail Power \$6089.62, J & M Printing \$377.21, The Spring's Golf Course \$8000, Bremer Bank \$6916.03

Meeting was recessed until April 11th at 5pm in at the EMS Building.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE RECESS CITY COUNCIL FOR THE CITY OF GWINNER, ND

April 11th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Jessica Peterson, Jeanee Sexton- Brown (The Teller), Auston Creech, Mike Storbakken, Kent Forster

Mayor Dan opened the meeting up and thanked everyone for coming and tonight we will be awarding the bids for the Yard Waste and the White Wear items.

Jessica made a spreadsheet with all the bid amounts. The Yard Waste bid showed that Dakota Man came in at \$460.00 and Storbakken Sanitation Inc came in at \$550 for a monthly rate with using a 4 week pull for the month. In the Gwinner clean-up Dakota Man was at \$1200.00 and Storbakken Sanitations Inc came in at \$1250.00. This was based on 60 yard containers and average 6 pulls. For the white wear bid Ken Forster came at in a zero dollars will be do it all year around, while Dominic Olson asked to do it during Gwinner clean-up for zero dollars, Storbakken Sanitation Inc for \$600 for the year and Dakota Man for \$400 a year.

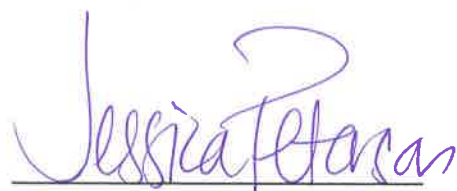
Chris made a motion to accept the bid for the Yard Waste for \$115.00 per 20 yard pull when full and the Gwinner clean-up for \$200 for every 60 yard pull to Dakota Man. Linda seconded that motion and all ayes. Jerry made a motion for Ken Forster to receive the bid for the white wear items for zero dollars per year. Chris seconded the motion and all ayes. The council thanked Mike Storbakken for his services in the past and reminded him that the next bid opening will be in August of 2018.

Dan McKeever presented his building permit for a 3100 square foot addition on the 108 North Main Street building he owns. He will be using it for storage space and will in line with the community center next door. Jerry made a motion to approve the building permit. Christ seconded the motion and all ayes. Dan also applied for the renaissance zone permit. The council looked over the renaissance zone permit and ElRoy made a motion to approve. Linda seconded the motion and all ayes.

Meeting was recessed until April 25th at 5pm in at the EMS Building for the equalization meeting.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE EQUALIZATION MEETING FOR THE CITY OF GWINNER, ND

April 25th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard, Chris Ferderer,

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Dave Even, Jessica Peterson, Jeanne Sexton- Brown (The Teller), Grover Reibe, Chad Crandall, Mariana, Michol and Ron Jacobson, Lavelle Odegard, Connie Kracht, Grover Riebe, Roger Bopp, Nancy and Adam Wrage, Julie and Kent Johnson, Lauri and Cory Timmerman, Denise and Dennis Dahl, David Even, Sandra Hanson, Denise Ferderer

Mayor Dan McKeever opened the meeting up and invited Sandra Hanson to come forward. Sandra, Sargent County assessor, came forward with some materials to present the group. The first one is a sales ratio sheet that lists of good sales in Sargent County and what the valuations of the properties are and what the purchase price is for the residential property is. Gwinner sale ratio is 77% which is 13% low where it needs to be; we need to get to 90%. The second hand out was the current houses on the market, at this time, with the current asking price compare to where that property is assessed at. There is a huge difference with almost all of them all around the county. After much discussion and questions answered by Sandra, Dan McKeever asked if anyone would like to come forward and ask for change in their property. There were 3 parcels that the City of Gwinner Council would like Sandra to look over again, to make sure they are in line with all other properties in Gwinner.

1. Parcel Number 31-9452000 Cory W Timmerman – compare to other neighbors in the area
2. Parcel Number 31-9407000 Ronald D & Mariana Jacobson – Unfair, can't sell for that price
3. Parcel Number 31-947900 Chad Von Crandall – Needs to update to current condition

Chris made a motion to approve the assessment books as presented and to look into the three properties listed above. Linda seconded the motion and all ayes. Motion carried.

Meeting was adjourned until May 2nd at 5pm in at the EMS Building.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

May 2nd, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Dave Even, Darrel Swanson, Jessica Peterson, Jeanee Sexton-Brown (The Teller), Jeff Leadbetter, Grover Reibe, Kent Thorsen, Jeff Anderson, Travis Paeper

Chris made a motion to approve the meeting minutes from April. Jerry seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report:

Project 14-1 Water: Water plant shut off will happen on Friday the 6 thru Sunday the 8th. Working with Bobcat to make sure no one is without water during this time.

Project 14-2 Sewer: not started. Randy and Jessica working on paperwork. 30 % grant money with USDA

Project 16-1 GCDC 3rd Addition: Bids to be open on Monday, May 9th at 2pm in the EMS building.

Law Enforcement Report: Travis was on hand. Seat belt overtime will be coming up for the officers;

Bobcat driving will have some extra troopers and deputies out enforcing in the area on random days.

Video cameras were also talked about around town. Travis will get with Jessica to set up some points he would like to see them at.

Verizon Wireless Agreement: Update was given by Jeff. Chris approved agreement but would like to see #12 Commercially reasonable out, if possible. Jerry seconded the motion and all ayes. Will need to fill out paperwork and send back to Rick Adam for review.

Spring's Report. No report at this time. Jessica will email to council when it comes in for the accountant. Jeff Anderson, Manager, was on hand to give a report on the Golf Course. Food sales are up 20 % from a year ago. New memberships are coming, the course looks good, there will be some irrigation work that will need to be done, Cart memberships will also for sale, which will get a key to the barn shed to get a cart. Tin shed will also get an update, staffing has been a struggle but 3 more new hires were just hired and should do a great job for us. \$40,000 was requested for the 2016. Every spring an amount will be requested. Chris made a motion to approve the \$40,000 and Linda seconded the motion and all ayes.

Resident Form: Michelle Ciesynski- water pooling in front of her driveway. (no show)

Building Permits: Wes Wells for a self-storage facility near the railroad tracks, Eric and Brook Olson for a kitchen remodel and flooring, Todd Wallner to move a trailer house into GCDC lot, ElRoy Odegard for a new driveway, Dennis Howey for new roof and gutters and Dan McKeever for a garage on his personal property (Jerry/ ElRoy)

Permits: none

Activity Center: Dan gave a little update on that is going on with the NEW activity center. They would like to add on, on the west side of the activity center, 6 feet lower than existing. On the south end there will be lockers and a weight room. Basketball floor will seat 1000 fans. North end will be a lobby, board room,

bathrooms. Quotes are coming in at \$175.00 per square foot. This project would be about around \$2.5 million.

Gwinner Housing Authority: cement needs to be looked at in front of the garages and back patios, jess will look for some bids, council will go look at it.

Auditor Report: Jessica reported: Dan, Linda and Jerry all turned in their petitions for the city council and no one turned in any for the park board- Christina Federer and Ashlee Lien would like to be written in. Pet clinic went well.

Public Works Report: Dennis reported: Emergency generator will also be connected this week along with the controls. The culvert extension part of the bike path project has been completed. The new mower came in and we delivered the old mower to the golf course in great condition. Quotes for the bobcat attachments came in and the angle broom came back at \$4226.60 and the auger drive unit came in at \$2071.51. Council said to go ahead and order the angle broom for the \$4226.60.

April Bills (ElRoy/Chris): Post Office \$103.70, Enderson Construction \$1715, Team Lab \$698, The Teller \$333.30, Verizon Wireless \$180.26, Studevents Auto Parts \$65.85, Ottetail Power \$69.61, One stop \$264.49, Midwest pet control \$215, J & M Printing \$107.78, Istvan Dudas \$67.50, Hawkins \$80.63, Teals Market \$7.29, Form Drug \$6.53, Weltons tire service \$45.30, Edman Agency \$151, DRN \$472.72, Dave Even \$17.99, Dakota Man \$115, Buhl \$23.50, Bohnenkamp Construction \$11,500, AW Diesel \$153.82, Grotberg Electric \$95.97, Payroll \$15,490.85, Istvan Dudas \$72.50, Yard patrol \$352, Waste management \$844.74, Storbakken Sanitation \$125, Productivity Plus Account \$932.23, Ottetail Power \$52.72, NDPERS \$1419.16, IRS \$5065.08, Maguire Iron, Inc \$11,911.50, NDPERS \$10,260.68, Interstate Engineering \$16,585.13, Hansen Lumber & Hardware \$435.03, Grotberg Electric \$779.98, Full Circle Ag \$114.77, De Lage Landen Public \$517.90, Dakota Plains Co-op \$278.29, Bremer Bank Cardmember \$618.80, ND One Call Inc \$11.00

Meeting was recessed until May 16th at 5pm in at the EMS Building.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE RECESS CITY COUNCIL FOR THE CITY OF GWINNER, ND

May 16th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard

MEMBERS ABSENT: Chris Ferderer, Jerry Zetocha

OTHERS PRESENT: Dennis Howey, Jessica Peterson, Jeanee Sexton- Brown (The Teller), Grover Reibe, Kent Thorseon, Randy Pope

Mayor Dan opened the meeting up and thanked everyone for coming and tonight we will be awarding the bids for the GCDC 3rd Addition sanitary, sewer, water and storm sewer for District No 16-1 and District No 16-2.

The bid opening was on May 9th at 2pm. There were four contractors that bid on the project. H & S Contracting, Inc. base bid District No 16-1 came in at \$373,084.60, while Naastad Brothers, Inc came in at \$464,288.42, Quam Construction Co. Inc \$552,197.00 and Sellin Brothers, Inc at \$486,424.25.

For the Alternative No.1 District No 16-1 the bids came in as the following: H & S Contracting, Inc was \$50,980.00, Naastad Brothers, Inc \$49036.00, Quam Construction Co.,Inc \$54,930.00 and Sellin Brothers, Inc \$51,795.00.

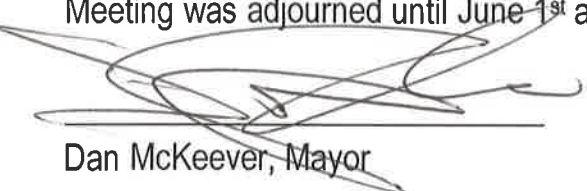
Base bid District No. 16-2 the bids came in as the following: H & S Constructing , Inc \$973,768.40, Naastad Brothers, Inc \$898,969.50, Quam Construction Co., Inc \$1,014,801.50 and Sellin Brothers, Inc \$1,090,658.50. Linda made a motion to accept H & S Contracting, Inc. bids for the base bid for 16-1 for \$373,084.60, and Alt 16-1 for \$50,980.00 and base bid for 16-2 for \$973,768.40 for a total of \$1,397,833.00. ElRoy seconded the motion and all ayes.

Lots and blocks where talked about in the new GCDC 3rd Addition. All of block 1 will be for stick built homes and all of block 2 would be for modular homes. Manufactured homes were talked about. Block 3 will be for commercial buildings.

Bobcat bids came in and Berbube's would trade up for free while Lillegard's out of Wahpeton would like the trade and \$1500 for a new machine. ElRoy made a motion to go with Berbube's for a trade for a new bobcat. Linda seconded the motion and all ayes.

The swimming pool is getting cleaned out and filled up with water. Dan was going to check to see if some new sealant would work to slow downs some of the water leakage. He will also contact Tom Lyons to see if he would be able to help with it.

Meeting was adjourned until June 1st at 5pm in at the EMS Building for the regular meeting.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

June 1st, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Dave Even, Darrel Swanson, Jessica Peterson, Paige Carey (The Teller), Jeff Leadbetter, Grover Reibe, Kent Thorsen, Travis Paeper, Wayne Anderson, Klancy Tindall, Ashlee Lien, Marv, Auston Creech

Chris made a motion to approve the meeting minutes from May. Jerry seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report:

Project 14-1 Water: Work is processing

Project 14-2 Sewer: Not started.

Project 16-1 GCDC 3rd Addition: Marv will be staying in Gwinner and be the representative for Interstate on this project.

Law Enforcement Report: Travis Paeper was present. Graduation was quiet this year. Extra troopers will be around to keep speed down in the area, David Kozok has moved out of Gwinner, working on a grant for an extra officer and would like them to move into Gwinner for coverage, had some horses in town but with some help we got them taken care of, working on the drugs in town (meth and opiates), Chris and Travis will check out where to place cameras in town. ElRoy also mentioned there has been some parking issues around town, including a pickup on Main Street, Trailers on street and motorhome.

Spring's Report. Didn't have it at the time of the meeting will email it out when Jessica gets it.

Resident Form: Klancy Tindall came in and would like something done with the water drainage near her property and the golf course road. The council will have Interstate Engineering look into this and see what will need to be done.

Building Permits: Shirley Waloch- back yard deck, Rhonda Weight- new gutters, Ron Jacobson- siding and gutters, Sheila Avery- new roof, front deck and back deck, Ashlee and Brad Lien- new windows, doors, trim and flooring, Dollar General- 9100 Square Feet store, Rodney Asche- replace patio in backyard, Sarah Vincent- fence in backyard and Keith McFarland to move in a trailer home (Linda/ Chris) Wayne Anderson talked about moving in a house on to their current property. No permit filled out

Permits: El Zagal Viking Patrol, Inc for the Springs, Cat-tals, and Overtime locations (ElRoy/Chris)

Gwinner Housing Authority: Innovative Foundation Supportworks bid of \$7421.77 to fix all driveways and money will come out of the Sales Tax fund (Chris/ Linda)

Gwinner Airport Authority: The committee is asking if the city would insure the pilot car at the airport for the pilots that would fly in. Chad Decker would be getting us the VIN number. No estimate on the cost at this time.

Auditor Report: Jessica reported: Old office computer went down, new computer is here and getting set up, continuing to work on the ADA items for the USDA grant, Dennis to help with the blue paint for the parking spot, and the signage. Bathroom sinks will need to be ordered next. Swimming pool was at

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

July 11th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Dave Even, Darrel Swanson, Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Kent Thorsen, Randy Pope, Bryan Johnson, Auston Creech, Naomi Vincent, Heather Vincent, Jay and Karen Enderson, Chad McFarland, Derek and Jen Wangler, Lonnie Hoechst

Chris made a motion to approve the meeting minutes from June. Linda seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report:

Project 14-1 Water: Work is processing. Well is done, and payment 12 \$34,818 was approved.

Project 14-2 Sewer: Not started. USDA paperwork needs to be complete.

Project 16-1 and 16-2 GCDC 3rd Addition: Payment 1 of \$188,700 came in for the dirty work. Jeff and Jessica is still working with the bond council to get the loan complete. Underground work will get started here shortly.

Project Hwy 13 Lighting: There will be a public meeting on August 10th from 5-7pm with a presentation at 5:30pm to explain the project.

Project 3rd Ave SE: This project came in \$135,469.50 plus 10% engineering cost. This price includes curb and gutters to 6th St SE. Council talked about capping each lot at \$25,000 per lot or \$125,000 for the total project for a special assessment. The city would pay the rest of the project out of sale tax fund. The \$25,000 came up since, that is what it is projected to cost for each of the new lots in the new GCDC 3rd Addition. The residents of 3rd Ave SE was presents at this meeting and did ask some questions and wanted to make sure that \$25,000 would be the number and no more. After discussion, Jessica would ask the Special Assessment Committee to meet with 3rd Ave SE residents to see what their thoughts would be for that assessment. They would be the ones that would set the each assessment, but the city is the one that would give the assessment committee the number for what they need to work with. The council members are in favor of keep each lot at \$25,000 per lot/ \$125,000 and the city would pay for anything above and beyond that. The petition needs to be sign soon, if they want to go forward with this project. Paving would be done in September 2016.

Project 5th Ave NW: Came in at \$34,947.05 and 2 petitions are need for this one to go forward.

Project North Golf Course Lots: There would be 26 lots created for the amount of \$730,000/ \$28,076.92 per lot. This does not include 10 % engineering cost and no paved road up that way. After a long discussion, council decided they will hold off on this project for a couple of years and come back to it later.

Law Enforcement Report: Bryan Johnson was present. He gave the report for June. Signs and speeders were discussed. Also ElRoy brought up RV parking; he would like to see NO RV parking on our streets. No change. Cameras were talked about and will look into the cost to get them done.

Spring's Report. Report was present.

Resident Form: none

Building Permits: Ron Schillinger for a backyard deck, Michael Sorlie for a AC unit, Melvin Block for a new roof, ElRoy Odegard for roof and Jerry Erickson for a new roof. (Chris/Linda)

Permits: Cat-tales for July 15th band until 1am for Gwinner Days, Overtime Bar for July 16th band until 1AM for Gwinner Days. (Linda/ Jerry)

Renaissance Zone Application: Brandi French project was approved. Property address is 211 1st St NW. Renaissance zone block 5. (Chris/Jerry) All Ayes.

Gwinner Housing Authority: Innovative Foundation Supportworks came out and fixed all the driveways. They did need to use additional materials so the final bill came out to be \$11,521.77.

Gwinner Airport Authority: City doesn't own the vehicle at the airport so we cannot insure the vehicle under our policy.

Right-Of-Way Easement: Dickey Rural Telephone Cooperative needs an easement near the lagoons to place some underground cable in. (Jerry/Linda)

Garbage Contract: The city will send a letter to the correct provider, Hanson Sanitation Inc, to let them know we will put the garbage contract out to bids in August due to another company interested in the contract.

Auditor Report: Jessica reported that mosquito spraying will happen this week for Gwinner Days, working with Groteberg to get the meter fixed, no reading since March, still working with Mike Manstrom to get the money for project GCDC 3rd Addition, 11 shut of notices will be sent out. There have been reports that there is a lot of dog poop in the parks lately. Clean up after your pet signs will be order to put in the parks so owners are reminded that is their job to do that.

Public Works Report: Darrel gave the report. At the water plant, the emergency generator was activated once with a power loss, all three trains have been going and keeping up very well, Maplewood Drive lift station went down again. There are some big issues going on there at the pump, did have use the backup pump and will need to get the other pump repaired. The quote for that was \$7963.80 and the council approved to repair that pump and put that one on the shelf and to order a new pump. This is very important and we need to do this. ElRoy made a motion to order a new pump and repair the old pump and Linda seconded the motion and all ayes. These pumps will be paid out of the sewer fund. Asphalt repairs have been patched around town.

June Bills (ElRoy, Jerry): WIN-911 software \$495, Verizon Wireless \$254.13, Sargent County Auditor \$4372.24, Ottertail Power \$4264.67, NDPERS \$4899.79, Midwest Pest Control \$215, Istvan Dudas \$37.50, Hanson Sanitation \$4300, Post Office \$103.70, Office of State Tax Com \$678.46, Payroll \$14,516.44, RU Thirsty \$900, Verizon Wireless \$254.01, Welton Tire Service \$23.54, Ful I Circle \$781.08, Studevart Auto Parts \$116.38, Swanberg Construction \$100,771.00, Teals Market \$19.29, Team Lab \$19.29, The Teller \$240.33, Waste Management \$844.74, Sanitation Products \$648.36, ND PERS \$12,647.52, DRN \$676.97, DeLage Landen Public \$517.90, Dakota Supply Group \$2220.48, Business Radio \$120, Bremer Bank Cardmember \$8906.63, Berube's \$4226.60

Meeting was adjourned until August 1st at 5pm in at the EMS Building.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

July 11th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Dave Even, Darrel Swanson, Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Kent Thorsen, Randy Pope, Bryan Johnson, Auston Creech, Naomi Vincent, Heather Vincent, Jay and Karen Enderson, Chad McFarland, Derek and Jen Wangler, Lonnie Hoechst

Chris made a motion to approve the meeting minutes from June. Linda seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report:

Project 14-1 Water: Work is processing. Well is done, and payment 12 \$34,818 was approved.

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Law Enforcement Report: Bryan Johnson was present. He gave the report for June. Signs and speeders were discussed. Also ElRoy brought up RV parking; he would like to see NO RV parking on our streets. No change. Cameras were talked about and will look into the cost to get them done.

Spring's Report. Report was present.

Resident Form: none

Building Permits: Ron Schillinger for a backyard deck, Michael Sorlie for a AC unit, Melvin Block for a new roof, ElRoy Odegard for roof and Jerry Erickson for a new roof. (Chris/Linda)

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Public Works Report: Darrel gave the report. At the water plant, the emergency generator was activated once with a power loss, all three trains have been going and keeping up very well, Maplewood Drive lift station went down again. There are some big issues going on there at the pump, did have use the backup pump and will need to get the other pump repaired. The quote for that was \$7963.80 and the council approved to repair that pump and put that one on the shelf and to order a new pump. This is very important and we need to do this. ElRoy made a motion to order a new pump and repair the old pump and Linda seconded the motion and all ayes. These pumps will be paid out of the sewer fund. Asphalt repairs have been patched around town.

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Meeting was adjourned until August 1st at 5pm in at the EMS Building.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 1st, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Jerry Zetocha

MEMBERS ABSENT: Linda Johnson, Chris Ferderer

OTHERS PRESENT: Dennis Howey, Dave Even, Darrel Swanson, Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Kent Thorsen, Randy Pope, Bryan Johnson, Auston Creech, Naomi Vincent, Heather Vincent, Jay and Karen Enderson, Derek and Jen Wangler, David and Linda McFarland, Naomi Vincent, Karen Enderson, Ashlee Lien, Mariana Jacobson, Faye Waloch, Auston Creech, Dennis Dahl

ElRoy made a motion to approve the meeting minutes from July. Jerry seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report:

Project 14-1 Water: Work is processing. Final Part 1 finished and closed out \$4068.15.
(Jerry/ElRoy)

Project 14-2 Sewer: Not started. USDA paperwork needs to be complete.

Project 16-1 and 16-2 GCDC 3rd Addition: Payment 2 for \$142,718.82 Change order 1 for Storm Drain for \$17,155 and grade lots for \$68,481.00 total change order 1 for \$85,636.00.
(ElRoy/Jerry)

Project Hwy 13 Lighting: There will be a public meeting on August 10th from 5-7pm with a presentation at 5:30pm to explain the project.

Project 3rd Ave SE: Residents have until August 15th to sign the petition for the paved road

Law Enforcement Report: Bryan Johnson was on hand to answer any questions. No report at this time.

Spring's Report. Report was present. Took \$5000 for payroll taxes and taxes

Resident Form: Mrs. Mariana Jacobson was present and would like the RV parking changed. She feels the 48 hours is too short. She would like to see it more like 2 weeks or longer. No changes made.

Building Permits: Donald Foster for windows and gutters, Ed Scillinger to add on a 14x14 addition on the back west side of home, Keith McFarland to move in a 1998 mobile home 14x70 in his trailer court, Rhonda Weight to install air condition into home and replace

decking, Region V to build a 17 unit apartments, Kari Ulven to finish basement, landscaping, brick wood on house, and Larry Bohnencamp for a new roof (Jerry/ EI Roy)

Permits: Fire Department for gun raffle (EI Roy/Jerry)

Renaissance Zone Application: none

Gwinner Housing Authority: none

Garbage Contract: EI Roy and Jerry will look at current contract and make changes. Next month it will go out for bid.

Auditor Report: DRN had a couple different quotes for the seven cameras around town. Quote 1, will have live feed with the best cameras they have at this time, on computer and cell phones for \$3218.00 plus monthly fees. (EI Roy/Jerry) Jessica got a bid for a new handheld/ docking station and training for the reading the water meters for \$9750, currently we have no support on the old handheld if it went down, Sales tax for July was \$53,192.46 total of \$262,843.63 for 2016, NSF check came back to us, sent letter to owner, Levy for Sargent County Park (Silver lake park) (EI Roy/Jerry), when doing the water meters this month there were 4 accounts that has unhooked wires and one reading backwards for the last 3 months, pool used 317,000 gallons in July. Jess working with Harold to get paperwork to Mike Manstrom for the bond and working with Jeff to get the USDA paperwork done for the sewer project. Jess will be on medical leave starting August 10th, office will be closed and will take phone calls and emails when able to.

Public Works Report: Maplewood lift is having problems keeping up. Several times this month alarms have gone off. Some sewer jetting done, Asche lift station went down and the pump is being checked out in Fargo. Dean Sollum will be spraying this week in the neighboring communities, if we want to have it done we will need to call him. Clean up after your dog signs have been put up in all the parks along with a metal garbage can. Dennis provided a lock and key service bid to re-key all the city buildings with one key. It would be \$1106.70 and this would be for the water plant, city shops, pad locks on gates and community center. (Jerry/EI Roy)

July Bills (EI Roy/Jerry): Istvan Dudas \$37.50, Midwest Pest Control \$215, NDPERS \$4899.79, Ottetail Power \$4899.79, Sargent County Auditor \$4372.24, Verizon Wireless \$254.13, WIN-911 Software \$495, Hanson Sanitation \$4300, Office of State Tax Comm \$678.46, Post Office \$103.70, The Springs Golf Course \$5000, Payroll \$15,312.26, H & S Contracting \$188,700, Hanson Sanitation \$4300, 3D Specialties \$148.88, One Stop \$302.35, ND League of Cities \$927, Interstate Engineering \$3482, Hawkins, Inc \$8208.04, H & S Contracting \$228,354.82, DRN \$488.75, Dakota Supply Group \$347.04, Bremer Bank

Cardmember \$59.19, Sargent County Auditor \$4372.24, Berube \$249.30, The Teller \$206.36, Bremer Bank \$7342.49, Water Smith \$4068.15, Yard patrol \$136, Red River Valley \$50, Welton Tire Service \$10, Amerpide Linen \$17.87, City of Fargo \$35, De Lage Landen Public \$517.90, Full Circle Ag \$583.15, Hansen lumber & hardware \$34.95, Isvan Dudas \$40, ND One Call \$20, Teals Market \$3.69, Waste Management \$844.74, The Spring Golf Course \$5000, Edman Agency \$71, Innovative Foundation \$11,521.77, Istvan Dudas \$45, Kurts Septic Service \$600, Ottetail Power Comp \$22.23, Sargent County Auditor \$683.57, Sargent County Water \$8984, Airborne Custom Spraying \$4935, Post Office \$103.70, Expressway Inn \$80.10, IRS \$331.11, Ottetail Power Comp \$4772.37

Meeting was recessed until August 24th at 5pm in at the EMS Building.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 24th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson, Chris Ferderer

MEMBERS ABSENT: Jerry Zetocha


OTHERS PRESENT: Dave Even, Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter,

Project 3rd Ave SE: The current street is gravel with no curb or gutter at this time. The city has been working with the residents along that street and the special assessment committee to come to an agreement on having the street paved with curb and gutter. There are no residential properties on the north side of the street, only RayMac and City Park and on the south side there are three. The special assessment committee came up with a base bid of \$10,000 for each lot, plus a percentage of the linear footage that fronts the street. As of now, there is only one residential that didn't sign the petition, the rest has signed. Chris Ferderer made the motion to approved the project and add a change order to the current project with GCDC 3rd addition. ElRoy Odegard seconded the motion and all ayes. The numbers came out like this: RayMac \$21,900, Gwinner Park Board \$19,350, Enderson \$19,775, Wangler \$15,100, Vincent \$16,375 for total of \$92,500 with a plus or minus of 10 %.


The council would like to see the curbing done on the north side; this was not possible when trying to keep the price down for the residents on 3rd Ave SE. If that curb and gutter is not done, we will have the risk of the pavement breaking up in that section and then will cost us more money in the long run. Due to the uniqueness of the situation, with no residential property that benefits from the curb and gutter on the north side, the city will pick up that cost. ElRoy made a motion to approve the north side curb and gutter and Chris seconded that motion and all ayes.

The garbage contract is not yet ready to be sent out. ElRoy reported that he has not been able to get with Jerry to discuss the current contract and to make changes. Jessica would like this done by the September 7th meeting.

Meeting was adjourned until September 7th at 5pm in at the EMS Building.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

September 7th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Jerry Zetocha, Chris Ferderer

MEMBERS ABSENT: Linda Johnson

OTHERS PRESENT: Dennis Howey, Dave Even, Darrel Swanson, Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Kent Thorsen, Bryan Johnson, Auston Creech, Nathan Berseth, Paul Kalibabky, Bruce Maxwell

ElRoy made a motion to approve the meeting minutes from August. Jerry seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report:

Project 14-1 Water: Painting in the interior is started.

Project 14-2 Sewer: Not started. USDA paperwork is completed. (30% forgiveness grant)

Project 16-1 and 16-2 GCDC 3rd Addition: Payment \$ 288,465.88 for change order 1 & 2 and 43% complete. (Elroy/Jerry) Change order 3 was discussed this would be over by Job Erection to help with the underwater (Jerry/Chris)

Project Hwy 13 Lighting: City share would be \$90,500, if we extension to the west it will be closer to \$230,500. No decision has made on the extension.

Project 3rd Ave SE: Residents signed the petition for the paved road; one resident didn't out of five. Passed

Law Enforcement Report: Bryan Johnson was on hand to answer any questions. No report at this time.

Nathan Berseth (SCJDA): Gwinner would be qualified for some housing and new business programs with a two percent for 30 years, and try to keep the contractors from Sargent County. Council asked Nathan to look into how much the City of Gwinner has put into this program; since we are the only city that puts in right now and the other city are taking advantage of the money.

Spring's Report. Report was present. Took \$10,000 for payroll taxes and taxes

Resident Form: none

Building Permits: Jennifer Murphy for repair skirting on house, Linda and David McFarland for concrete pad, Lori Wiederholt for remodeling of the kitchen, Geneva Waswick rental for metal roof, Mobility Plus for landscaping (Jerry/EIRoy)

Permits: North Sargent Public School for bingo and raffle during the school year, Cat-tales for fundraiser for kids to go to Europe 1pm to 1 am (Band 9-1 am) (Chris/Jerry)

Renaissance Zone Application: none

Real Estate Exemption: Mike and Carrili Larson on a new home for 2 years (2017-2018) up to \$150,000. (EIRoy/ Chris)

Gwinner Housing Authority: Jeff working on lien against property of \$72,258.93.

Garbage Contract: Will go out to bid and bid opening will be on September 28th at 5pm. Unlimited residents and commercial (non-dumpster) will start on December 1st.

Tan Flood House: New window wells are being ordered; black dirt is getting spread out, seed grass, sheet rock in the garage.

Public Works Report: There was a water line break in the line feeding Hanson Lumber. Calvin Jacobson come and repaired the leak. Got a quote back from Electric pump on fixing the pump out of Asche lift station for \$2819, and new pump for Asche is \$6728 and the repair for the pump out of Maplewood Drive lift station was \$8078.30. (Chris/EIRoy) Sensaphone caller on Maplewood lift station replaced by DRN around \$500. Locks on all city doors are changed and are on one master key, there is also a key for each building. Darrel can run many different water reports for the council.

Auditor Report: Brian Lukes at 127 Maplewood Drive has requested to find his curb stop, city can't find, the city owns the curb stop and the resident needs to keep it safe at all times. Council said they would half the bill if he finds a contractor and gets it done in a reasonable time frame. Water meter handheld/docking station, training, software for \$9750 and for Banyon to come training when they come. (Chris/Jerry) The road west of Hwy 32 going


towards lagoon is not part of the city but the Whitehill township. \$1073.21 bill will go back to Arrowhead to bill Whitehill. Special assessment committee will need to start meeting to assessment the GCEC 3rd Addition plus the add on's. Budget for 2017 will need to get to the County Auditor's office by October 10th.

August Bills (Jerry/EIRoy): The Springs golf Course \$5000, Amerpride Linen \$35.74, Waste Management \$844.74, the Teller \$140.32, Lynn Johnson Lock \$1612.92, Kurts Septic Service \$225, Jacobson Plumbing \$2435.49, Istvan Dudas \$42.50, Don Krassin \$272, DRN \$487.49, Arrowhead Transport \$2754.67, Verizon Wireless \$254.13, IRS \$2494.20, Dakota Man \$345, De Lage Landen \$517.90, Ameripride Linen \$17.87, AW Diesel \$281.32, Bohnenkamp Construction \$78, One Stop \$481.23, USA Blue Book \$622.84, Team Lab \$775.50, Teals Market \$11.18, Sakry Plumbing \$962.83, Shay Walden Construction \$1273.15, Berube's \$47.88, Ottertail Power Comp \$4603.83, Electric Pump \$9060.19, ND PERS \$7705.32, ND One Call \$29.10, Lisbon True Vaule \$25.99, Hawkins, Inc \$2645.13, Hansen Lumber \$240.13, H & S Contracting \$288,465.88, Grotberg electric \$2406.77, Full Circle Ag \$162.31, Productivity Plus \$939, Post Office \$103.70, Interest Engineering \$7395.58, Bremer Bank \$29,986.86

Meeting was recessed until September 28th at 5pm in at the EMS Building.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

September 28th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson, Chris Ferderer


MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Dave Even, Jessica Peterson, Jeanne (The Teller), Paul Kalibabky (Waste Management), David and Linda McFarland (Hanson Sanitation), Auston and Jakob Creech (Dakota Man), Dennis Howey, Darrel Swanson, Harold Rotunda

The garbage bid opening: There were three bidders that bid for a 3 year contract starting on December 1st 2016. The first one was Waste Management with a bid of \$5000 a month and they would supply the 96-gallon tote at no charge for the residential and commercial accounts. The second one that was opened was from Auston Creech (Dakota man) with a bid of \$3800 a month. The last one was from Hanson Sanitation, our current provider, with a bid of \$3500 a month. Bid award will be on Wednesday, October 5th at 5pm. The bid winner will need to bill the City of Gwinner each month for their services. Mr. David McFarland spoke up and asked if the City of Gwinner would send out a sheet on what is accepted and what is not accepted in the garbage cans. Council agreed that it would be a good reminder but not sure how to get it out so everyone would see it.

Budget: Harold was present. He went through options the council could do for each levy. Overall, the budget that Jessica did was in line for what needs to happen to stay current on everything. Jessica has proposed the following: General Fund \$297,163.35, Emergency Fund \$28,000, Capital Improvement \$30,000, Airport fund \$15,000 and City Specials \$39,000 for a total levy of \$409,163.35. Council hold off on the capital improvement levy, if they want; this levy is to help with city buildings. It is 10 mills each year after we start it. City special levy would help pay down the \$125,000 in city specials. Airport fund is at max funds and that is what the Airport Authority is wanting. Council will approve the 2017 budget at the October 5th regular meeting.

Meeting was adjourned until October 5th at 5pm in at the EMS Building.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 5th, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Dennis Howey, Dave Even, Darrel Swanson, Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Kent Thorsen, Bryan Johnson, Linda and David McFarland, Paul K, Randy Pope, Grover Reibe, Roger Johnson

ElRoy made a motion to approve the meeting minutes from September. Linda seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Randy and Kent present)

Project 14-1 Water: Painting in the interior has started.

Project 14-2 Sewer: Not started. 1.6% interest

Project 16-1 and 16-2 GCDC 3rd Addition: Payment 4 \$364,661.00 Project is 65% done.

Completion date is supposed to be October 22 and every day after that it will be \$900 a day.

Change order #4 for the culvert on 6th St SE is looking to be around \$6000. (Linda/ ElRoy)

Project Hwy 13 Lighting: City share would be \$90,500; if we extended to the west it will be closer to \$230,500. No extension at this time.

Law Enforcement Report: Bryan was on hand no report. Found the Full Circle Ag pickup in the state of Washington that was stolen; there was a burglary and theft in Gwinner also.

Garbage Contract: Award the bid to Hanson Sanitation for \$3500 per month; starting on December 1st 2016 for 3 years. (ElRoy/Linda)

Spring's Report. Currently at \$45,000 for 2016, which includes the newer lawn mower for \$22,000.

Resident Form: none

Building Permits: Kent Johnson to replace asphalt roof, Mark Woeste to replace all windows and doors. (Chris/ Linda)

Permits: none

Renaissance Zone Application: none

Real Estate Exemption: none

Gwinner Housing Authority: Lien against property for \$72,258.93. Paperwork will be sent to Sargent County to be recorded after the two signatures have signed for the Housing Authority.

Tan Flood House: Jerry ordered window wells, driveway will need to be paved, dirt is graded and grass is planted


Public Works Report: Lift stations are running good again. New sense phone has been installed in Maplewood Drive lift station. Sewer jetter is up at Sanitation Products getting repaired. Engine wouldn't idle down. New trash pump was purchased, old one couldn't be repaired. Report done by Darrel.

Auditor Report: Final Budget was approved by Linda and Chris for the amount of \$379,163.35, pay for EIRoy due to the the police contract price being too high for what we getting from them, Employee hour sheets were looked over and overtime was discussed, clean up weekend will be October 21-23, a new copier, printer fax machine, scanner- all in one office machine for \$2250 with a \$320 per year all parts, labor, emergency calls, drum and toner included (Chris/ EIRoy) Sent letter to Brian Lukes on his curb stop but have not heard anything from him. City would pay for half the cost if it was done in a timely matter.

September Bills (EIRoy/Linda): Ottetail Power \$20.81, Bank of ND \$122.351.75, Starion Bond Services \$17,126.75, Bremer Bank Card members \$506.40, Hanson Sanitation \$4300, IRS \$5899.19, Istvan Dudas \$40, Leadbetter law Office \$930, NDPERS \$10,922.80, Verizon Wireless \$254.13, Lynn Johnson Lock \$15.32, Airborne Custom Spraying \$2467.50, Forman Drug \$3, AW Diesel Service \$18.87, Dougherty & Company \$650, ND Dept of Health \$16, DRN \$875.62, Berube \$109.15, Istvan dudas \$40, Payroll Hawkins \$5286.65, Hanson Sanitation \$4300, Hansen Lumber \$684.89, General Equipment \$452.46, Full Circle Ag \$508.17, Dakota Supply Group \$18, Waste management \$880.84, Sensus Metering \$1665.98, Dakota Man \$167.50, Team Lab \$407, Starion Bond Services \$900, The teller \$279.34, Welton Tire Service \$856, Sargent County Auditor \$4372.24, Ohnstad Twichell, PC \$6500, Sakry Plumbing \$272.13, Reardon Office Equipment \$63.85, RDO Equipment \$387.17, Productivity Plus \$16, One Stop \$458.20, Sanitation Productions \$556.99, Electric pump \$14,712.81, Ottetail \$4334.82, Riteway Business Form \$126.31, The Spring Golf \$7500, Bremer Bank \$6963.31, IRS \$6207.87, ND State Tax Commission \$652.14, Interstate Engineering \$209,485.91, Verizon Wireless \$253.89, Leadbetter law \$1925, Post Office \$1925, Bremer Bank \$7503.51, H & s Contracting \$354,661

Meeting was recessed until October 17th at 6:30pm in at the EMS Building. Regular meeting will be on November 1st at 5pm in the community center.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 17th 2016 at 6:30pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson

MEMBERS ABSENT: Jerry Zetocha, Chris Ferderer

OTHERS PRESENT: Dave Even, Jessica Peterson, Dennis Howey, Darrel Swanson, Randal Allred, Grover Reibe

Building Permit: Randal Allred would like to build a home in the new 3rd GCDC Addition. This will be the first house in this addition and the city wants to make sure all grade, drainage and building location is in right location. Mr. Allred plans to build his own house. The council along with Grover Reibe, from GCDC, went over his plan and made sure it was compliant with the restrictive covenants and easements that are in place. The house will be 82 x 60 with 9 foot walls, two stories with no basement, pier and slab. The house will be a three bedroom and two bathrooms on the main level. The house will be place in the middle on Block 2, Lot 5 in the GCDC 3rd Addition. Driveway to the garage will be from the south and the car port will be on the northeast side of the house. Some of the outside will be horizontal lapped siding and the pitches need to have at least a 4/12. He is estimating the house will cost him around \$120,000. (Linda/ ElRoy)

Real Estate Exemption: Randal Allred on a new home for 2 years (2018-2019) up to \$150,000, if all paperwork is submitted into the auditor. (Linda/ ElRoy)

Permit: Overtime Bar for the fireman masquerade dance on October 29th from 9-2pm. (ElRoy/Linda)

Meeting was adjourned until November 1st at 5pm in at the Community Center.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

November 1st, 2016 at 5pm in Community Center.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Kent Thorsen, Travis Paeper, Scott Maro, Grover Reibe, Roger Johnson, Jason Nelson

Linda made a motion to approve the meeting minutes from October. Jerry seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Kent present)

Project 14-1 Water: Painting floors and new tile needs to be places down. New Tiles were approved by Jerry /Linda – all ayes.

Project 14-2 Sewer: Not started.

Project 16-1and 16-2 GCDC 3rd Addition: Payment 5: \$30,617.80 Drainage on the west side of 5th St NW needs to be looked at by Kent, seeding will be done when each homeowner gets their driveway done on the golf course, looks like next spring for that.

Law Enforcement Report: Travis Paeper was on hand to answer any questions. He also cleared up, why an officer's vehicle was not moved for 8 days last month. All officers get vacation and time off, the average hours the county works in Gwinner is 125 and they have made that or more. There are six criminal investigations going on just in Gwinner. Cat-tales need to give more notice when having an outdoor event, so they can find an officer to cover the event. Please call Travis if you have any questions about his department.

Special Assessment Group: 3rd GCDC Addition came out to be \$754,902.10 in assessments over a 20 year time. Most lots were around the \$25,000 and some were more. If there were payments previous, they took that into consideration. The public meeting will be on November 16th at 5pm in the EMS building. (Chris/Linda)

Spring's Report: No report at this time. \$7500 taken out on 10/17 and \$5000 on 11/1

Resident Form: none

Building Permits: none

Permits: Relay for Life (Linda/ElRoy)

Renaissance Zone Application: none

Real Estate Exemption: none

Gwinner Housing Authority: Lien against property for \$72,258.93. Paperwork has been completed.


Tan Flood House: Open house was on Sunday, lots of lookers. Dan will contract the area realtors and see who would be interested in helping us with the sale.

Public Works Report: No report. Maplewood Drive Lift went down at 6 am on 11/1 and it needs to be watched until the company can get here to fix it. Snow equipment is ready to go.

Auditor Report: RRVWSP Project was talked about and not interested in participating. Sargent county resident's needs to vote at the court house in Forman and special assessments will be submitted to the county tomorrow after Jessica receive the final spreadsheet from the group.

October Bills (Linda/ Jerry): The Spring Golf Course \$5000, ND PERS \$4899.79, IRS \$5184.62, Teals \$33.90, Bremer Bank Card member \$598.12, Dakota Man \$1940, DRN \$500.24, Federal Licensing, Inc \$119, H & S Contracting \$13,553.40, Interstate Engineering \$35,412.84, Midwest Pest Control \$215, ND One Call Inc \$18.10, Payroll \$14,461.96, Reardon Office Equip \$116.28, Sargent County Auditor \$4372.24, Ameripride Linen \$17.87, USA Blue Book \$3770.06, Istvan Dudas \$42.50, AW Diesel Service \$833.02, Full Circle Ag \$223.21, Hansen Lumber \$412.49, Hanson Sanitation \$4300, Hawkins \$4457.25, One Stop \$264, Sanitation Products \$1226.14, Waste Management \$880.84, Welton Tire \$44.95, ND Dept Of Health \$16, Productivity Plus Account \$246.50, ND PERS \$7444.60, IRS \$5099.28, Ottetail Power \$4759.68, Grotberg Electric \$387.03, Bremer Bank \$7594.18, Bituminous Paving \$3060, The Spring Golf Course \$2500, Bremer Bank \$6867.78, Post Office \$103.70

Meeting was recessed until November 16 at 5pm in at the EMS Building. Regular meeting will be on December 5th at 6pm in the EMS Building.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

November 16, 2016 at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson, Chris Ferderer


MEMBERS ABSENT: Jerry Zetocha


OTHERS PRESENT: Jason Nelson, Jerry Waswick, Jessica Peterson, Roger Johnson

Public Meeting for the GCDC 3rd Addition special assessments was opened up. Only one showed up and Roger was just asking what his special will be and how they came up with it. Approved.

Parcel No.	Addition	Lot	Block	\$788,500.00		\$754,902.10		Assessment			
				Assessment Target Number	Previous Payment	20 Year Principal	Interest	20 Year Interest	Annual	Monthly	Assessment w/Interest
31-9790000	GCDC-2	1	1	-	-	\$16,375.00	2.88%	\$471.60	\$842.33	\$70.19	\$16,846.60
31-9792000; 31-9793000	GCDC-2	3, 4	1	-	-	\$19,775.00	2.88%	\$569.52	\$1,017.23	\$84.77	\$20,344.52
31-9791000	GCDC-2	2	1	-	-	\$15,100.00	2.88%	\$434.88	\$776.74	\$64.73	\$15,534.88
31-9810000	Sec 23	TWP 132	R 56	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
31-9510000	SEC 25	TWP 132	R 56	-	-	\$17,500.00	2.88%	\$504.00	\$900.20	\$75.02	\$18,004.00
31-9529000				-	-	\$19,350.00	2.88%	\$557.28	\$995.36	\$82.95	\$19,907.28
31-9700000	GCDC 1	1	1	\$8,500.00	\$55,678.16	\$5,000.00	2.88%	\$144.00	\$257.20	\$21.43	\$5,144.00
31-9706000	GCDC 1	1	2	\$5,000.00	\$10,254.36	\$8,500.00	2.88%	\$244.80	\$437.24	\$36.44	\$8,744.80
31-9707000	GCDC 1	2	2	\$5,000.00	\$10,254.36	\$8,500.00	2.88%	\$244.80	\$437.24	\$36.44	\$8,744.80
31-9708000	GCDC 1	3	2	\$5,000.00	\$10,254.36	\$8,500.00	2.88%	\$244.80	\$437.24	\$36.44	\$8,744.80
31-9709000	GCDC 1	1	3	\$5,000.00	\$10,254.36	\$8,500.00	2.88%	\$244.80	\$437.24	\$36.44	\$8,744.80
31-9710000	GCDC 1	2	3	\$5,000.00	\$10,254.36	\$8,500.00	2.88%	\$244.80	\$437.24	\$36.44	\$8,744.80
31-9711000	GCDC 1	3	3	\$5,000.00	\$10,254.36	\$8,500.00	2.88%	\$244.80	\$437.24	\$36.44	\$8,744.80
	GCDC 3	1	1	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	2	1	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	3	1	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	4	1	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	1	2	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	2	2	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	3	2	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	4	2	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	5	2	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	6	2	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	7	2	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	1	3	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	2	3	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
	GCDC 3	3	3	\$25,000.00	\$0.00	\$25,000.00	2.88%	\$720.00	\$1,286.00	\$107.17	\$25,720.00
31-9789004	Sec 23	TWP 132	R 56	\$35,000.00	\$0.00	\$35,000.00	2.88%	\$1,008.00	\$1,800.40	\$150.03	\$36,008.00
31-9811000	Springs	1	1	\$25,000.00	\$11,093.11	\$13,906.89	2.88%	\$400.52	\$715.37	\$59.61	\$14,307.41
31-9816000	Springs	1	2	\$25,000.00	\$11,093.11	\$13,906.89	2.88%	\$400.52	\$715.37	\$59.61	\$14,307.41
31-9819000	Springs	4	2	\$25,000.00	\$11,093.11	\$13,906.89	2.88%	\$400.52	\$715.37	\$59.61	\$14,307.41
31-9817000	Springs	2	2	\$25,000.00	\$11,093.11	\$13,906.89	2.88%	\$400.52	\$715.37	\$59.61	\$14,307.41
31-9522001	SEC 22	TWP 132	R 56	\$25,000.00	\$17,500.00	\$7,500.00	2.88%	\$216.00	\$385.80	\$32.15	\$7,716.00
31-9812000	Springs	2	1	\$25,000.00	\$11,093.11	\$13,906.89	2.88%	\$400.52	\$715.37	\$59.61	\$14,307.41
31-9712000	GCDC-1	1	4	\$25,000.00	\$10,766.80	\$14,233.20	2.88%	\$409.92	\$732.16	\$61.01	\$14,643.12
31-9815000	Springs	5	1	\$25,000.00	\$11,093.11	\$13,906.89	2.88%	\$400.52	\$715.37	\$59.61	\$14,307.41
31-9813000	Springs	3	1	\$25,000.00	\$11,093.11	\$13,906.89	2.88%	\$400.52	\$715.37	\$59.61	\$14,307.41
31-9814000	Springs	4	1	\$25,000.00	\$11,093.11	\$13,906.89	2.88%	\$400.52	\$715.37	\$59.61	\$14,307.41
31-9818000	Springs	3	2	\$25,000.00	\$11,093.11	\$13,906.89	2.88%	\$400.52	\$715.37	\$59.61	\$14,307.41
31-9789006	SEC 23	TWP 132	R 56	\$27,500.00	\$0.00	\$27,500.00	2.88%	\$792.00	\$1,414.60	\$117.88	\$28,292.00
31-9789003, 31-9789009	SEC 23	TWP 132	R 56	\$37,500.00	\$11,093.11	\$26,406.89	2.88%	\$760.52	\$1,358.37	\$113.20	\$27,167.41
\$38,832.16											

Meeting was adjourned until December 5th at 6pm in at the EMS Building.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE CITY COUNCIL FOR THE CITY OF GWINNER, ND

December 5th, 2016 at 6pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson,
Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter,
Kent Thorsen, Travis Paeper, Grover Reibe, Darrel Swanson, Dave Even

Mayor Dan McKeever, open the meeting for the public meeting on GCDC 3rd addition special assessment. There were no questions or comments on this. Linda made a motion to pass the special assessments. Chris seconded the motion and all ayes. Motion approved.

Meeting was recess to the regular meeting on December 5th.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

December 5th, 2016 at 6:05 pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Kent Thorsen, Travis Paeper, Grover Reibe, Darrel Swanson, Dave Even

Linda made a motion to approve the meeting minutes from November. Chris seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Kent present)

Project 14-1 Water: Closed out the project- all paperwork signed.

Project 14-2 Sewer: Not started.

Project 16-1 and 16-2 GCDC 3rd Addition: Had \$9000 in Liquid Damages, Payment 6 for \$327,169.00, with 87% complete. (Jerry/ElRoy)

Law Enforcement Report: Travis Paeper was on hand to present the report and answer any questions. Rick will be out as of January 5th for Military Leave and a new hire will be hired soon. Talked about flashing school lights and signage.

Spring's Report: No report at this time. \$38,000 withdrawal and \$22,000 for mower

Resident Form: none

Building Permits: none

Permits: Cat-tales- December 17th for a wedding dance, GA Lutheran Church for raffle, Trappers Meat & Supply for selling meat (Linda/ ElRoy)

Renaissance Zone Application: none

Real Estate Exemption: none

Tan Flood House: Dan will contract the area realtors and see who would be interested in helping us with the sale.

Public Works Report: Darrel gave the report, painters are done painting in the water plant, small water tower is drained and winterized, fire hydrants have been flushed and winterized.

Auditor Report: TAP Application needs to go before the Sargent County Commissioners on Tuesday, Employee pay raises for 2017 went up four percent (Chris/Jerry), still working on selling items from the daycare, Dennis Retirement party will be on January 7th from 3-6pm at the Spring's Golf Course, Certificate of levy of special assessments went to the county:

2012 City wide streets \$65,444.98, Spring's Addition \$11,093.10, 2015 Water City wide \$142,327.20 and GCDC 3rd Addition \$38,832.13 , community center was rented on Thanksgiving and there was some issues that took place and was posted on social media. Jessica will create a written agreement and a rule sheet that the renter will now have to sign off on and there will a \$150 refundable deposit. Jessica was directed by the council, to charge out the broken items, the clean or replace the dirty items so they are functional, and the use of the backroom that was used to play with the gymnastic equipment to the renter, Trish Creech of Gwinner. If the bill is not paid, Jeff will handle it from there; Jeff stated "This was all done on private property".

November Bills (Jerry/EIRoy): USA Blue Book \$3770.06, Ferguson Waterworks \$26.60, ND One Call \$15.10, ND Dept of Transportation \$446.95, Lets Store It \$378, JK Sports \$897.56, Jacobson Plumbing \$1030, Interstate Engineering \$26,994.76, Hawkins \$3839.44, Hanson Sanitation \$3500, Hanson Lumber \$235.16, Ameripride \$17.87, Full Circle Ag \$435.47, ND Water Users \$100, Fantasy Furniture \$1482.52, Payroll \$12,932.19, Electric Pump \$23,234.17, DRN \$707.39, Dakota Supply Group \$268.28, Dakota plains co-op \$130, Dakota Man \$495, Bremer Bank Card member \$65.04, AW Diesel Service \$126.49, ASCAP \$336.96, H & S Contracting \$327169, The Teller \$1525.82, Waste Management \$880.84, ND Rural Water \$230, USA Blue Book \$275.82, ND Water and Pollution \$205, Swanberg Construction \$214,241, Sargent County Auditor \$5120.24, Reardon Office \$2250, Productivity Plus \$427.60, Paul Seranko \$832, Otter Tail Power \$27.60, One Stop \$329.57, RU Thirsty \$900, Verizon Wireless \$253.89, IRS \$5224.94, Job Service ND \$10.84, NDPERS \$762051, GPB \$2000, Ottertail Power \$4702.41, Post office \$103.70

Meeting was adjourned until January 4th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor