

## **THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**January 8th, 2018 at 5pm at the EMS Building.**

**MEMBERS PRESENT:** EIRoy Odegard, Linda Johnson, Chris Ferderer, Jerry Zetocha, Dan McKeever

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Maddy (The Teller), Jeff Leadbetter, Darrel Swanson, Jessica Peterson, Randy Pope, Grover Reibe, Kent Thorsen David Kozak, Roger Klemetson

Linda made a motion to approve the meeting minutes from December. Jerry seconded the motion and all ayes.

**Financial Reports** was handed out.

**Interstate Engineering Report:** Kent was present.

Project 14-2 Sewer: No news from contractor.

Project 16-1 & 16-2 GCDC 3<sup>rd</sup> Addition: Grass will be done in the spring.

HWY 13 Lighting Project: Will start in 2018.

**Law Enforcement Report:** David Kozak was present. 2% cost living adjustment from \$4459.68 to \$4548.87 per month. New hire Tanner Tougas started in January and will most likely living in Gwinner along with Bryan. Gwinner has been busy and they are working on something...

**Resident Form:** Roger Klemetson was present to talk about add a wall in the back north wall so the "stuff" will be hidden and there will be a wall where they can hang some of the items that have been given to the Legion. It will be a win win. The legion will pay for the wall materials and will put it up. (Linda, Chris)

**Building Permits:** none

**Permit:** All liquor licenses were issued for January- June 2018, Clara's Delights (RFL) and Trappers Meat and Supplies (Jerry/Linda)

**Spring's Report:** Bob Orn and Roger Asche were on hand to present the Spring's Golf Course. He would like to request \$25,000 for the first quarter for operating cost. Jerry made a motion to approve the \$25,000 for the first quarter, and the first \$7000 will be will be paid out this month for the unpaid bills that was presented to the council. The rest will be paid out when it is requested. Chris seconded the motion and all ayes. Golf Course Renovation of \$24,561.10 to Herfort Norby Architect will be paid. A meeting with The Spring's Board will be scheduled towards the end of January to see the full budget for the 2018 year and the plans for the future.

**Renaissance Zone Application:** none

**Real Estate Exemption:** none

**Commercial Property Committee:** Grover was on hand. Statement went out in December; Dan requested to meet with Ryan R.

**Tan Flood House:** Closed on house! New owner Shelly asked if the city would pay for the two new garage door openers (\$85) since the others that were provided, did not work. Council discussed and agreed that there was \$5000 allowance that was given and that should go towards that. Not Approved. Next we would like to help families get into new homes. Ideas were talked about and will need to be looked into...

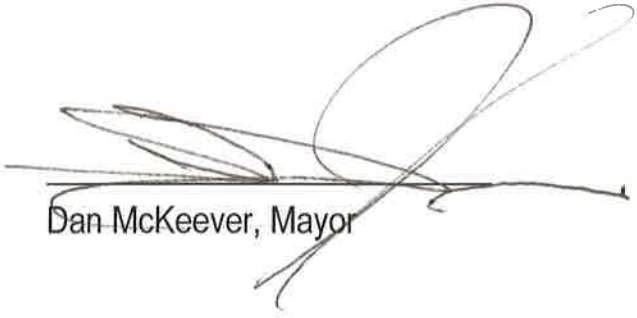
**Auditor Report:** Jessica gave her report. We will have interviews on Jan 10<sup>th</sup> for engineering firms to do the ND DOT on Hwy 13 lighting project. Dan, Darrel, Jessica and Linda will sit in those meetings from

Gwinner and Bob Walton will come from Fargo from the DOT office. There will be 4 different firms to hear from. There has been an issue with Hanson Sanitation with missing a dumpster a couple times in the last month or so. We want to make sure all residents and commercials are happy with the garbage services. David was put on medical leave in December and we are not sure when he can come back. Dennis Howey was asked if he would come back to help out part-time while David is out. Dennis accepted and will work with Darrel on when he is needed. Dennis will be paid hourly at the rate he was at when he retired. Year end is here, the office will be very busy this month getting everything complete. There will be two seats that are open in the June election and they would be EI Roy and Chris. Each of them was given the paperwork to fill out if they so desired. If anyone is interested, please stop by the city office or it can be found on the state website.

**Public Works Report:** Darrel gave the report. He stated Dennis has started today and he will be working every other weekend until David is back. Also Darrel provided measurements for lots on the 6<sup>th</sup> St SE area. The lot in current questions was Lot 2 Block 2 that is currently empty. There is a 13 foot easement on the east side and a 15 feet easement on the west side. So this would give the potential builder at least 130 feet (west and east) for a building. Grover also has room to build on if he so desires. Council would like to see commercial lots to be use to the fullest, but easements will have in place.

**January Bills (Jerry/Linda):** Leadbetter Trust \$5000, Berube's \$696.96, Bremer Bank Cardmember \$640.20, AW Diesel Service \$210.25, The Spring Golf Course \$24,561.10, Hawkins \$3,934.75, Hanson sanitation \$3500, Hansen Lumber & Hardware \$315.13, Full Circle Ag \$296.83, Federal Licensing, Inc \$305, Dougherty & Company \$500, Dickey Rural Networks \$664.50, Dakota Supply Group \$1403.34, Dakota Plains Co-op \$442.66, City of Fargo \$24, Grotberg Electric Inc \$239.04, ND League of Cities \$150, Riverside Building Center \$564.55, Riteway Business Form \$86, Reardon Office Equipment \$320, RDO Equipment \$362.87, Ray-Mac \$114, Ottertail Power Comp \$139.52, One Stop \$263.65, ND Water users \$100, Janet Birchem \$23.32, ND One Call Inc. \$17, The Springs Golf Course \$7000, ND water and pollution \$220, Team Lab \$912, Teals Market \$5.58, The Teller \$117.83, Verizon Wireless \$284.19, waste Management \$880.84, Sargent County Auditor \$1930, Job Service of ND \$94.63, Grotberg Electric \$1985.84, Midwest Pest Control \$215, Dennis Howey \$20, ND Dept. Of Transportation \$441.52, ND Rural Water System \$250, ND State Tax Commissioner \$516.15, ND Chemistry Lab \$105.02, City of Fargo \$15, Ameripride Linen & Uniform \$20.54, Reardon Office Equipment \$120.46, Payroll \$12,871.55, Ottertail power \$5597, BMI \$349, Sargent County Auditor \$17,838.72, Post Office \$106.75, IRS \$377.94, NDPERS \$5501.78, IRS \$4252.76

Meeting was adjourned. Next regular meeting will be on February 5th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

## **THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**February 5<sup>th</sup>, 2018 at 5pm at the EMS Building.**

MEMBERS PRESENT: ElRoy Odegard, Linda Johnson, Dan McKeever

MEMBERS ABSENT: Jerry Zetocha, Chris Ferderer

OTHERS PRESENT: Jeanne (The Teller), Jeff Leadbetter, Darrel Swanson, Jessica Peterson, Bob Orn, Marsha Mathais, Randy Enggist, Grover Reibe

Linda made a motion to approve the meeting minutes from January. ElRoy seconded the motion and all ayes.

**Financial Reports** was handed out.

### **Interstate Engineering Report:**

Project 14-2 Sewer: Starts on April 15, 2018

Project 16-1 & 16-2 GCDC 3<sup>rd</sup> Addition: Grass will be done in the spring.

HWY 13 Lighting Project: Starts on June and goes thru Aug. 2017 and Linda made a motion to recommend Interstate Engineering for the project. ElRoy seconded the motion and all ayes.

**Law Enforcement Report:** Rick was present. 17 hours during school hours in January. There were six criminal investigations, 2 arrests and 27 calls for service.

**Resident Form:** Sam French, owner of B Sam's Purple Cow, as the city if he could use the extra cement bumpers that are sitting in the city yard for parking lot between their lot and AW Diesel. Council said that would be fine as long as they signed the permeant easement for the water line that goes to AW Diesel.

**Building Permits:** Michael Sorlie to remodel some carpet and electrical in the house, Randy Engquist to build a 24 units rental building at 425 6<sup>th</sup> St SE the building will be 121x41. (Linda/ElRoy)

**Property Tax Exemption:** ElRoy made a motion to approve a 5 years at 100% exception on a 24 units rental building owned by Randy Engquist. Nothing has started, no dirt has been turned. Only the lot has been purchased at this time. Linda seconded the motion and all ayes.

**Permit:** Post Prom a gun raffle (Linda/ElRoy)

**The Spring's Golf Course Report:** Bob and Marsha was present to report to council. \$7000 has been deposited in 2018. They would like to meet with the council to go over the budget and the activity out there, not completely ready yet. Plan to have numbers ready in March. Two issues to work on: water source and grass. The membership rates for 2018 if paid by May 1<sup>st</sup> are the following: Student \$39, Single \$79, Family \$99, and Cart Rental \$99 for the season.

**Renaissance Zone Application:** none

**Commercial Property Committee:** They continue to meet and ask questions at county and state levels.

**Housing:** Need to look into options for new housing in Gwinner.

**Auditor Report:** Jessica gave her report. Ergonomic Initiative Program was brought up by Ryan Lorenz and council would like to go forward with that program. NDPERS would like to see the city have an Employer based Wellness Program and if we have one they will give us 1% off the premium cost of health insurance. Currently Dave and Darrel have family plans and Jeff Leadbetter has a single plan. Council asked Jessica to set up a program and try it for a year and see how it goes. Equalization Book came in

the mail today, but no information was included with it. Jessica will request to get that information from Denise as soon as possible so the council can go over each property.

**Public Works Report:** Darrel was present. Dave is back! No written report. He did ordered new hot water heater for water plant as it has been out for a very long time.

**First Reading:** ElRoy made a motion to have a first reading on No. 18-1 Sight Lines for residential and commercial. Linda seconded the motion and all ayes.

**Permeant Easements:** Jeff Leadbetter presented the council with permeant easements for B Sam Purple Cow and GCDC for the new water line that goes to AW Diesel. Council agreed they need to be signed and filed. Jessica will try to get those signed by those two owners.

**February Bills (Jerry/Linda):** Bank of ND \$22,012.50, Sargent County Treasure \$49,370.57, Hansen Lumber & Hardware \$951.64, Hawkins \$4195.69, Hanson Sanitation \$3500, DRN \$668.35, SEMCA \$1000, Edman Agency \$7627, Payroll \$11,783.36, Lake Agassiz Regional \$250, Banyon Data Systems \$2385, ASCAP \$348, Sargent County \$4548.87, AW Diesel \$26.37, CAN Surety Direct Bill \$50, Secretary of State \$36, Bremer bank Cardmember \$3193.96, Verizon Wireless \$268.46, Waste Management \$880.84, Full Circle Ag \$384.16, USA Blue Book \$515.60, Interstate Engineering \$1874.50, The Springs Golf Course \$6000, IRS \$4536.28, Ottetail Power \$6010.71, Airport Authority \$10,350.65, Edman Agency \$181, ND PERS \$5775.71

Meeting was recessed to the 12<sup>th</sup> at 5pm to go over tax properties. Next regular meeting will be on March 5<sup>th</sup> at 5pm.

There was not a quorum, at the meeting, on March 12<sup>th</sup> to discuss tax properties. Only Linda and Dan were present at that time.

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Dan McKeever, Mayor

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Jessica Peterson, City Auditor

# Tax abatement hearing for 24 unit mini storage building, by Randy Engquist. Held on March 5, 2018 at 5pm

Members Present: Dan McKeever, ElRoy Odegard, Linda Johnson, Chris Ferderer

Members Absent: Jerry Zetocha

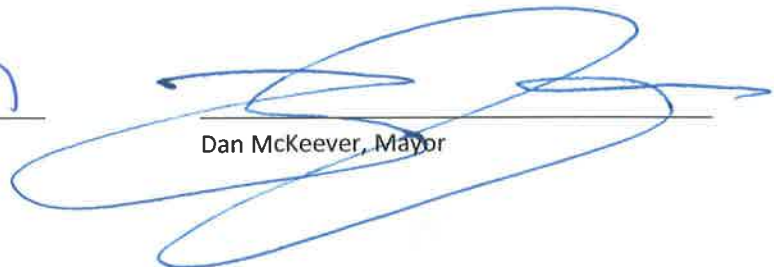
Others Present: Jessica Peterson, Grover Reibe, Dan Lugert, Ashlee Lien, Micheal Sorlie, Jeanee (The Teller)

Hearing was called to order by Mayor McKeever.

The floor was open for comments relating to the tax request. Hearing none, Dan McKeever led a discussion on what others have received. Linda Johnson made a motion to grant a 5 year 100% exemption for the project. ElRoy Odegard seconded the motion. All voted aye and the motion carried.

The hearing was adjourned.

  
Jessica Peterson, Auditor

  
Dan McKeever, Mayor

## **THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**March 5<sup>th</sup>, 2018 at 5pm at the EMS Building.**

**MEMBERS PRESENT:** EIRoy Odegard, Linda Johnson, Dan McKeever (on phone), Chris Ferderer

**MEMBERS ABSENT:** Jerry Zetocha,

**OTHERS PRESENT:** Jeanne (The Teller (on phone)), Darrel Swanson, Jessica Peterson, Grover Reibe, Darrel Swanson, Dan Lugert, Ashlee Lien, Micheal Sorlie

EIRoy made a motion to approve the meeting minutes from February. Linda seconded the motion and all ayes.

**Financial Reports** was handed out.

**Interstate Engineering Report:** NOT PRESENT.

Project 14-2 Sewer: Starts on April 15, 2018

Project 16-1 & 16-2 GCDC 3<sup>rd</sup> Addition: Grass will be done in the spring.

HWY 13 Lighting Project: Starts in June and goes thru Aug. 2018.

**Law Enforcement Report:** NOT PRESENT.

**Resident Form:** Gwinner Park Board members were present to talk a Bobcat Field. Lots of work needs to be done to have a ribbon cutting in the fall of 2018. Last year quotes were coming in at \$78,478. The park board will look at some ideas to start fundraising for the new field and the future pool. There needs to be a meeting with the GCDC Board to see if they would like to purchase some of the land that was donated to the city. Meeting is set for Wednesday, March 7<sup>th</sup> at 5pm.

**Building Permits:** Kinga Olah- 16x70 Homack Trailer Home built in 1993 to be moved into GCDC trailer lot #18 (Chris, EIRoy)

**Property Tax Exemption:** Jacob and Shelly Keller for a 2 year new house exemption. (Chris, Linda)

**Permit:** Team Cupcakes- Relay for Life (Linda, EIRoy)

**The Spring's Golf Course Report:** NOT PRESENT. Need to plan a meeting soon.

**Renaissance Zone Application:** none

**Commercial Property Committee:** They continue to meet and ask questions at county and state levels. No list from Sargent County for equalization meeting as of yet. They also stated that the county sent the state incorrect data on the 2017 sales. The committee would like to ask the city council direct Jeff Leadbetter to write a letter to AG Office. Jeff will work on it and meet back with the council on March 7<sup>th</sup> at 5pm.

**Housing:** Need to look into options for new housing in Gwinner. Jessica provided the information on the two houses that Riverside in Lisbon currently has for sale. After adding a garage, a basement, driveway, and other items it is going to be close to the \$250,000 range. Jessica explained that is not what we are looking for; we need to be closer to the \$200,000 range or less. Need to keep looking for ideas.

**Auditor Report:** Jessica gave her report. Permeant easements for the water line that went to AW Diesel are not signed, since we don't know where the line is exactly. IE will need to survey the line and mark where it is. UB MAX Online is a web base water billing program and it can do many things for us.

-online account where residents can pay for their bills online, look at their bills, see their usage, credit cards can be taken in office for a \$3 fee, email and mail city bills to owner and renter, sent alerts by email

and it goes on real time!!!! The fee is much less than the current one billing system. Activation fee is \$845 for a one time set up fee and then annually it would be \$635. The current one is \$799 for 2018 and in 2019 it will go up another \$395. (Chris, EI Roy)

**2nd Reading:** Ordinance No. 18-1 Sight Lines for residential and commercial. (Chris, Linda)

**Public Works Report:** Darrel was present. No printed report. Zion church had a large water break about 300,000 gallons. A new metal detector was purchased for \$645.

**March Bills (EI Roy, Linda):** post office \$106.75, Gwinner Businessman \$100, Post office \$116, one stop \$116, One Stop \$831.41, ND one Call Inc \$4.10, Locators & supplies \$645, Jessica Peterson \$60.44, Janet Birchem \$21.90, Hawkins \$2262.58, Sargent County Auditor \$4548.87, Hansen Lumber \$223.27, Softline Data \$1435.60, Grotberg Electric \$1149.38, Full Circle Ag \$332.99, DRN \$669.30, Dakota Supple Group \$1361.44, Dakota Plains Co-Op \$3094.56, Payroll \$13,576.79, City of Fargo \$29, Cardmember Service \$8976.54, Ameripride Linen \$20.54, Hanson Sanitation \$3500, Teal market \$36.87, The Teller \$284.83, Verizon Wireless \$268.46, Waswick Snow Removal \$735, Welton Tire Service \$392, Ray-mac \$108.58, Bremer Bank Cardmember \$916.17, ND One Call \$8, Workforce Safety \$363.32, Sargetn County Auditor \$4548.87, Edman Agency \$778, Ameripride linen \$20.54, IRS \$4978.19, ND PERS \$5591.89, Waste Management \$880.84, David Even \$139.73, Ottetail Power comp \$6397.82, Post Office \$106.75,

Meeting was recessed to the 7<sup>th</sup> at 5pm to meet with GCDC and to see what Jeff has for the AG. Next regular meeting will be on April 9<sup>th</sup> after the equalization meeting. Equalization meeting will be at 5pm on the 9<sup>th</sup> of April.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**March 7<sup>th</sup> at 5pm at the EMS Building.**

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson

MEMBERS ABSENT: Jerry Zetocha,

OTHERS PRESENT: Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Brendan Ciesynski, Grover Reibe, Adam Wrage, Terry Euscher

Mayor Dan McKeever opened up the meeting. All GCDC board members were present except for Steve Johnson. Chris presented the plan to GCDC on what needs to be done with the land that Bobcat donated to the City of Gwinner. The first stage is to create the baseball field this spring and summer. That is why the city is asking for \$50,000 for the land that GCDC is looking to use. The quote from last year to provide a baseball field was around \$80,000 last year with most of the labor done by volunteers. Jessica will be contact Kent to have IE survey the land that bobcat donated to the city. GCDC will be get back to the city on the sale of the land for \$50,000. Baseball field needs to be done November 1, 2018.

The water line that goes to AW Diesel was discussed. We need to find out where the line is exactly at and then get an easement from GCDC and B-Sam Purple Cow.

Jeff is working on the AG letter. He had a quick draft to present to the council tonight. He will work on it more, in the next couple of days. Council would like it sent as soon as possible.

Quotes for basements and driveways came back for the houses from Riverside and it is much more than we can spend on the total project. We need to keep looking for ideas.

Meeting was adjourned until April 9<sup>th</sup> at 5pm.



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Dan McKeever, Mayor



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Jessica Peterson, City Auditor



**THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**April 9th, 2018, after the Equalization Meeting, at the EMS Building.**

**MEMBERS PRESENT:** ElRoy Odegard, Linda Johnson, Dan McKeever (on phone), Chris Ferderer, Jerry Zetocha

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Jeanne (The Teller ), Darrel Swanson, David Even, Jessica Peterson, Grover Reibe, Darrel Swanson, Jerry Waswick, Denise Ferderer, Chris McFarland, David McFarland, Keith McFarland, Linda McFarland, Clarmont Ulven

ElRoy made a motion to approve the meeting minutes from February. Linda seconded the motion and all ayes.

**Financial Reports** was handed out.

**Interstate Engineering Report:** NOT PRESENT.

Project 14-2 Sewer: Starts on April 15, 2018

Project 16-1 & 16-2 GCDC 3<sup>rd</sup> Addition: Grass will be done in the spring.

HWY 13 Lighting Project: Starts in June and goes thru Aug. 2018. Pre-Construction meeting 4-13-18

**Law Enforcement Report:** Travis Present. Feb and March hours handed out. February 189 hours worked and March 182 hours worked. Parking tickets were issued in Gwinner but for the wrong amount.

Travis and Jeff will look into this. Parking tickets for snow removal is \$50.00.

**Resident Form:** none

**Building Permits:** Eric and Maria Overn to remodel house (shingles, cabinets, doors, garage door, electrical, woodwork and flooring), Overtime Bar to replace ceiling tiles and Jacob and Shelly Keller to do updates to home (doors, windows, front yard landscaping, new lights, flag pole, mailbox in ground)

Chris/Linda and all ayes - approved.

**Property Tax Exemption:** none

**Permit:** none

**The Spring's Golf Course Report:** NOT PRESENT. Need to plan a meeting soon.

**Renaissance Zone Application:** none

**Commercial Property Committee:** waiting to hear from the Attorney General's office.

**Housing:** Chris to talk to SD man that mentions that he might be interested in putting up a house or two.

**Auditor Report:** Jessica reported. The new billing system is set up and the first bills went out at the end of March, water usage compare to billed out water is a difference of 195,000 gallons, items that are not metered would be the Spring's Golf Course, Fire Hall (in the back) and Fire Hydrants. Council made it clear that would like all items metered, except the fire hydrants. All paperwork was filled out for the Employer based wellness Discount Program (NDPERS) 1% health premium reduction from July 1 2018- June 30, 2019, North Dakota Urban and Community Forestry Association is wanting Gwinner to be a part of this it is a \$35 annual fee (Linda/Chris) approved. Hearings for abatements are scheduled for April 23<sup>rd</sup> at 5pm.

**Public Works Report:** No report. Lots of potholes around town; will be ordering road patch. Generator at the water plant went down should be around \$4700.

**Jeff's Report:** He met with Derrick Bohnenkamp with the Gwinner landfill. They plan on expanding so some zoning will need to take place and we will need to look at the host agreement at that time also.

**April Bills (ElRoy,Linda):** Expressway Inn \$167.40, Radisson hotel \$171.63, One stop \$93.10, ND One Call Inc \$3.10, ND League of Cities \$210, ND Dept. of Health \$16.48, Leadbetter Law Office \$2743, Jessica Peterson \$256.70, Hawkins \$3422.22, Hanson Sanitation \$3500, NDPERS \$5760.42, Full Circle Ag \$799.41, Sargent Count Auditor \$4548.87, Dickey Rural Networks \$669.65, De Lage Landen Public \$517.90, Dakota Supple Group \$897, City of Fargo \$45, Bulter machinery Comp \$4761.61, Bremer bank Cardmember \$1685.23, AW Diesel Service \$47.10, Ameripride Linen \$20.54, IRS \$4858.63, Hansen Lumber \$288.72, The Home Shop \$195.10, Welton's Tire Service \$1572, Waste Management \$880.84, Verizon Wireless \$729.67, RDO Equipment \$834.87, The Teller \$26, Riteway Business Form \$65, Teals market \$7.03, Starion Bond Services \$396,260, Team Lab \$1551.50, Cardmember Service \$6000, Interstate Engineering \$3848.14, Avent, LLC \$220, Bremer Bank \$38,231.70, Payroll \$14,121.78, Midwest Pest Control \$215, Ottertail Comp \$5829.37, IRS \$.07, Job Service of ND \$48.86, ND State Tax Comm. \$667.64, The Spring's Golf Course \$25,500, Post Office \$106.75



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE EQUALIZATION CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND**

**April 9th, 2018 at 5pm in the EMS Building.**

MEMBERS PRESENT: ElRoy Odegard, Linda Johnson, Dan McKeever, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Jeanne (The Teller ), Darrel Swanson, David Even, Jessica Peterson, Grover Reibe, Jerry Waswick, Denise Ferderer, Chris McFarland, David McFarland, Keith McFarland, Linda McFarland, Clarmont Ulven

Mayor Dan McKeever opened up the meeting and then turned it over to Denise, Gwinner Tax Director. Denise opened up to any questions or concerns that anyone had. Much discussion went on. GCDC 3<sup>rd</sup> Addition empty lots should be closer to \$3050 for a 140 by 50 lot, instead of the \$7500 per lot. These are lots that are given for free to build on.

Chris made a motion to accept the residential values, except the building permits that Denise will look at and get back to us. Jerry seconded the motion and all ayes. Motion passed. Denise will go around in the next month to look at all the building permits from 2017, plus Ray-Mac, AW Diesel and any others at request from owner. We will meet on May 14<sup>th</sup> at 5pm to go over them.

Chris made a motion to accept the tax credits for tax year 2017 for the veterans and homestead credits. (See attached sheet) Jerry seconded the motion and all ayes. Motion passed.

Chris made a motion to approve the new 21% reduced for commercial values listed. (See attached sheet) Jerry seconded the motion and all ayes. Motion passed.

This meeting will reconvene on May 14<sup>th</sup> at 5pm.

  
Dan McKeever, Mayor

  
Jessica Peterson, City Auditor

## **THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**April 23<sup>rd</sup> at 5pm at the EMS Building.**

MEMBERS PRESENT: Dan McKeever, EIRoy Odegard, Chris Ferderer, Linda Johnson

MEMBERS ABSENT: Jerry Zetocha,

OTHERS PRESENT: Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Grover Reibe, David McFarland, Chris McFarland, Linda McFarland, Keith McFarland, Clarmont Ulven, Travis Swanson family

Mayor Dan McKeever opened up the meeting. Steve Jacobson was on hand to talk about his home that he would like to build in Gwinner. Council looked over the plans and had a discussion with him. No motion made at that time.

There were eight abatements that came in to the city to look over.

-The first one was David McFarland/ Ray-Mac Inc. for only abating the last year of the 5 year business exemption. Approved (Chris/ EIRoy)

-The second was David McFarland/ Ray-Mac Inc. from going from \$1,487,100 to \$837,237 which is the 43.7% decrease. Approved (Chris/EIRoy)

- Third was Crossroads Motel Inc. from going from \$280,100 to \$157,696.30 which is the 43.7% decrease. Approved (Chris/ EIRoy)

- Fourth was Gerald & Tracey Waswick/ Waswick Chiropractic from going from \$47,800 to \$26,911.40 which is the 43.7% decrease. Approved (Chris/ EIRoy)

- Fifth was Gerald & Tracey Waswick/ Lets Store It from going from \$69,600 to \$39,446.30 which is the 43.7% decrease. Approved (Chris/ EIRoy)

-Sixth was Grover Reiber Jr. (Storage Building) from going from \$154,100 to \$86,758 which is the 43.7% decrease. Approved (Chris/ EIRoy)

- Seventh was PBJ Brothers LLC/ RU Thirsty from going from \$114,400 to \$64,407.20 which is the 43.7% decrease. Approved (Chris/ EIRoy)

-Eighth was Keith & Pam McFarland (Trailer Court) from going from \$58,000 to \$32,935.50 which is the 43.7% decrease. Approved (Chris/ EIRoy)

Golf Course meeting will be moved to May 8<sup>th</sup> at 5pm. The bill from Herfort Norby's for \$25,500 was presented and this money will be taken out of the approved \$450,000 project. This should be the last bill from him. The project balance is now at \$389,378.90. Golf Course will open this Wednesday.

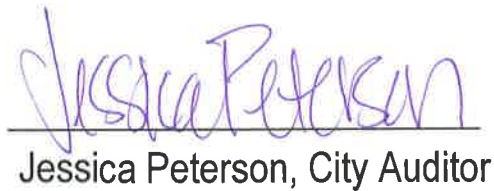
Clean up weekend will be held on May 18-20<sup>th</sup>. Discuss was held about possible putting it in the city gates and having helpers direct people on where to put things. Boy Scouts was talked about but not sure if it will work. We will keep it the same this year, as last year and see how things go.

Housing was also talked about. Jessica provide nine floor plans for the council to look over and see what their thoughts where. They thought they were in a good range where we would like to be in. Model 1190 was talked about and they would like to see "real" picture of the home and see if that might work for us. The base price on that unit is \$119,107, plus garage, basement and driveway. No motions made.

Meeting was adjourned until May 7th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

## **THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**May 7<sup>th</sup> 2018 at the EMS Building.**

**MEMBERS PRESENT:** EIRoy Odegard, Linda Johnson, Dan McKeever, Chris Ferderer, Jerry Zetocha

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Jeanne (The Teller ), Darrel Swanson, David Even, Jessica Peterson, Grover Reibe, Darrel Swanson, Harold Routunda, Derrick Bohnkamp, Janet Mitchlitsch

Chris made a motion to approve the meeting minutes from April. EIRoy seconded the motion and all ayes.

**Financial Reports** was handed out.

**Interstate Engineering Report:** NOT PRESENT.

Project 14-2 Sewer: Starts on April 15, 2018

Project 16-1 & 16-2 GCDC 3<sup>rd</sup> Addition: Grass will be done in the spring.

HWY 13 Lighting Project: Starts in June and goes thru Aug. 2018.

Need maps and property pins of the water line and the Bobcat Field from Kent.

**Audit Report:** Harold was on hand to talk about 2017 and going forward in 2018 and into 2019. Lien on GHA will need to be done each year in case they sell at some point. Account 503 Levy can be used if needed. Police contract should be looked at to see if there can be changes. Everything is looking good overall. We need to make sure the sales tax always has money to give back when that request comes to us. We never know when that would happen and for how much.

**Law Enforcement Report:** NOT PRESENT.

**Resident Form:** Jessica Peterson requested to be able to park a trailer on the street while they are moving out in May. Council thought it would be fine, if there are safety issues and then we will need to look at it. Waste Management by Derrick Bohnkamp was on hand to answer questions and to let the council know he will be coming in to work with the city on the expansion at the landfill.

**Building Permits:** Janet Michlitsch- New trek deck on the front of her house, plus two pillars along with a roof plus replace current roofing (EIRoy/ Linda)

Sam & Brandi French-(Purple Cow) to add concrete for sidewalk and 16 x 12 shed in the back (12 feet off property line), Keith McFarland- replace roof on house, Sylvan Anderson- replace roof, Duane & Trudy Peterson- reline sewer pipe, tiling basement, windows, gutters, soffits, new bathroom in basement and remodel basement (16 2<sup>nd</sup> Ave SE), Steve Jacobson- Build New House in GCDC 1<sup>st</sup> Addition (must be in within set back), Sy Hansana- chain link fence in back yard (both neighbors sign to put fence on property line and 3 feet off in alley), Samatha Radermacher- new 7 x 7 shed has flooring built into it, Auston Creech- House at 215 1<sup>st</sup> SE new windows, doors, deck on back, sheetrock, and update electrical add rafters on garage roof, Homestead Commons Apts.- replace roof, Homestead Village 1- replace roof, Homestead Village 2- replace roof, Todd Wallner- 16 x 12 new shed and Austin Wimer- Replacing fence (Chris/ EIRoy)

**Property Tax Exemption:** none

**Permit:** Gwinner Park Board for raffles, EIZagal Viking Patrol, Inc. for pull tab dispensing device at Cattales, Overtime and Spring's. (Jerry/ Linda)

**The Spring's Golf Course Report:** NOT PRESENT. Meeting on the May 14<sup>th</sup> at 5:30pm

**Bobcat Field:** Christopher reported that the Ash tree are being removed, old fence was sold to Ray-Mac for \$7500, dirt will start coming in and also working on a Twins matching grant.

**Renaissance Zone Application:** none

**Commercial Property Committee:** Still waiting to hear from the Attorney General's office.

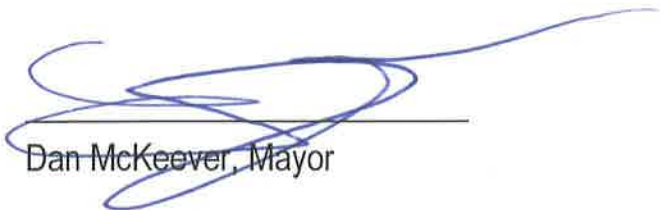
**Housing:** Actual pictures of house model #1190 was displayed for council to see. This house was priced at \$119,000.

**Auditor Report:** Jessica reported. Bobcat field will be created for the project (Linda, Chris), budget is due early August to county, recycling bin in the lot near the railroad tracks was replaced with a new one, water meter for the fire hall will cost \$1700 approve to put in along with the Spring's golf course meters (Chris/ Linda) and rental agreement for rugs at the community center is \$9.89 a month (they are changed out twice a month) (Chris/ Linda)

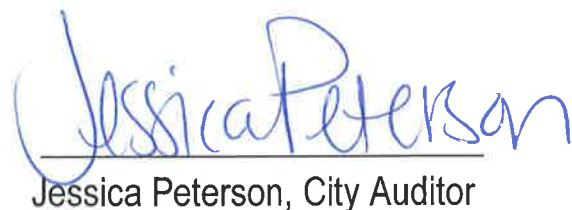
**Public Works Report:** No written report. Darrel was asked by Sam French if he could have his gutter fox near his driveway. The estimate cost would be \$1300. Approved (Jerry/ Chris) Larry Bohnkamp was asking if he could concrete at the end of his driveway. Council would like to see a building permit filled out.

**May Bills (Elroy, Jerry):** IRS \$4993.86, De Lage Landen Public \$517.90, ND Dept. of Transportation \$264.92, Jet-way \$1982.50, Jacobson Plumbing \$200, J & H Floor Cleaning \$250, Hawkins \$2129.35, Hanson Sanitation \$3500, Hansen Lumber & Hardware \$431.57 Grotberg Electric \$217.85, Full Circle \$1398.09, Dickey Rural Networks \$664.14, Office of State Auditor \$165, Dakota Supply Group \$1036.74, Dakota Man \$247, Computer Express \$700, City of Fargo \$15, Bremer Bank Cardmember \$1786.78, Bohnkamp Construction \$64.31, AW Diesel Service Inc \$410.57, Ameripride Linen & Uniform \$20.54, NDPERS \$5644.69, Electric Pump \$1278.87, Waswick Snow Removal \$600, ND One Call \$8.40, One Stop \$242.80, Praxair \$97.83, Ray-Mac \$142.88, Team Lab \$863.50, The Teller \$139.02, Titan \$53.34, USA Blue Book \$299.78, Verizon Wireless \$278.20, Waste Management \$880.84, Nelson Home Center \$79.46, Computer Express \$275.99, Istvan Dudas \$50, Muncipal Government \$170, ND Dept. Health \$694.41, ND League of Cities \$40, Office of State Tax \$15, Ottertail Power \$5781.57, Avenet, LLC \$475, Diana Power \$50, Post Office \$106.75, The Spring's Golf Course \$9500

Meeting was recessed until May 14<sup>th</sup> at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE EQUALIZATION CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND**

**May 14<sup>th</sup>, 2018 at 5pm in the EMS Building.**

MEMBERS PRESENT: EIRoy Odegard, Linda Johnson, Dan McKeever, Jerry Zetocha

MEMBERS ABSENT: Chris Ferderer

OTHERS PRESENT: Jeanne (The Teller), Jessica Peterson, Grover Reibe, Jan Reibe, Jerry Waswick, Denise Ferderer

Mayor Dan McKeever opened up the meeting and then turned it over to Denise, Gwinner Tax Director. She started out by going thru the 2017 building permits. Everyone was in agreement with what Denise came up with.

Jerry made a motion to approve the Non-Abstract Change as is (See attached sheet). Linda seconded the motion and all ayes. Motion approved.

Jerry made a mention to approve the Abstract Changes with one correction; Keller's (#31-9817000) should receive a 2 year exemption. Linda seconded the motion and all ayes. Motion approved.

Council has asked Denise to look into the land values placed on Sam's Purple Cow compared to Cat-tales, and Bobcat across the highway. She also needs to walk thru Dan McKeever's commercial building on Main Street.

Council thanked Denise for all her work thus far.

Equalization meeting was adjourned.



Dan McKeever, Mayor



Jessica Peterson, City Auditor



**THE SPECIAL CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND**

**May 14<sup>th</sup>, 2018 at 5:30pm in the EMS Building.**

MEMBERS PRESENT: EIRoy Odegard, Linda Johnson, Dan McKeever, Jerry Zetocha, Chris Ferderer

MEMBERS ABSENT: OTHERS PRESENT: Jeanne (The Teller), Jessica Peterson, Grover Reibe, Jan Reibe, Jerry Waswick, Bob orn, Roger Asche, Scott Maro

Waste Management host agreement was the first thing the council went over. No changes at this time.

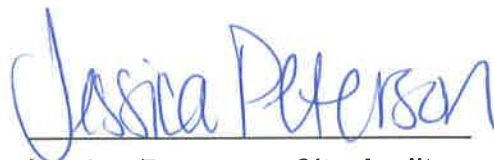
Land sale to GCDC was brought up. Council agreed to sell the property for \$25,000. GCDC will also donation \$25,000 to go towards Bobcat Field to help complete the project. (Jerry/ EIRoy) Approved. All \$50,000 will go into the Bobcat Field for the current project. (Linda/ EIRoy) Approved.

Golf Course Board Members was present to go over the 2017 and the plans for 2018 and beyond. Scott provided a slide show for the council and attendance. No motions were carried. Council asked the board to start looking for a clubhouse manager and a course manager, as time is as of the essences.

Meeting was adjourned until June 11<sup>th</sup> at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

## **THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**June 11<sup>th</sup> 2018 at the EMS Building.**

**MEMBERS PRESENT:** ElRoy Odegard, Linda Johnson, Dan McKeever, Chris Ferderer, Jerry Zetocha

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Jeanne (The Teller ), Darrel Swanson, David Even, Jessica Peterson, Darrel Swanson, Bob Orn, Roger Asche, Scott Maro, Kenny Weiderholt, Roger Zetocha, Dave Witkowsi, Roger Klemetson, Dennis Howey, Marsha Mathais, Ryan and Gaye Udem,

Jerry made a motion to approve the meeting minutes from May. ElRoy seconded the motion and all ayes.

**Financial Reports** was handed out.

**Law Enforcement Report:** Travis present. April and May reports were handed out. In April there was a total of 163 hours reported and 27 were school hours, May there were 176 hours reported with 14.5 hours were from the school.

**Interstate Engineering Report:** NOT PRESENT.

Project 14-2 Sewer: Starts on April 15, 2018 first payment of \$26,981.90 is due to KPH, Inc. (Linda, Jerry)

Project 16-1 & 16-2 GCDC 3<sup>rd</sup> Addition: Grass will be done in the spring. Darrel said this looks good. Complete.

HWY 13 Lighting Project: Starts in June and goes thru Aug. 2018.

A Map of the water line that goes to AW Diesel was provided to the city. Jeff will work on easements and then we will get GCDC, Purple Cow, and Aw Diesel to sign them.

**MDU Presentation:** Craig Lohstreter, Dave Yexley, Gary Speidel, Ricky Schalt and Nathan were on hand to present the council and attendance with a slide show. They would like to know how many residents that would go with natural gas by December 2018. There will be upcoming meetings for residents to attend. City is interested in getting natural gas to the customers of Gwinner. An easement is needed from the city by the airport to install pipe underground. (Jerry/Chris) approved.

**Resident Form:** Ryan Udem brought forward some plans on what he would like to do with his new house he is purchasing. Council approved after the building permit is filled out with city office. (Chris, Linda)

**Building Permits:** Brian Gilje to build a 12 X16 deck in backyard, Kinga Olah to remodeling (flooring, paint, tile work), Randal Brockman to build a storage shed 20x14 next to house, Carrili Larson to build a back yard deck 17x18, Crystal Stubbert to add chain link fence and wood deck in back yard. (Fence must be 3 feet from property lines on all sides. (Linda/ Chris) Kelly and Doug Wald to move in house into town on one of the city lots in the north addition, council had no issues with this.

**Property Tax Exemption:** none

**Permit:** Overtime Bar for June 17<sup>th</sup> Blind Joe, Cat-tales for June 23<sup>rd</sup> and outdoor bar and music for Shriners Event plays until 1am, July 13<sup>th</sup> Customer Appreciation days Music, games, food and band plays until 1am, July 21<sup>st</sup> for Gwinner days on Main Street for bar only until 2am. (Linda/ ElRoy)

**The Spring's Golf Course Report:** \$9500 withdrawal for grass seed, tee box mower, reel sharpening, equipment repairs. Hire a Clubhouse Manager for \$40,000 and for a Course Manager for \$40,000. Employment budget of \$80,000 (ElRoy, Chris) This money will come from the first 1% Sales Tax only.

**Bobcat Field:** Trees will be removed, if needed, and replaced in another area. Ball Diamond sand is here when that time comes.

**Renaissance Zone Application:** none

**Commercial Property Committee:** The committee members have been going to the county meetings.

**Housing:** No report.

**Auditor Report:** Jessica Reported. Court Services Contract needs to be updated. The city will get 25% of all fees. (Linda, Jerry) Council looked over the Host Agreement and directed Jeff to make the changes that were mentioned and go from there; Blind Joe will be at the park this Sunday for a fundraiser for the Gwinner First Responders, budget will need to be to the county by August 10<sup>th</sup>.

**Public Works Report:** Darrel reported. Trouble in the community center with both air conditioners, one had a bad capacitor and the other one had a bad defrost timer. Cost was around \$250 to fix both. Consumer Confidants Report was sent out to all residents, grass in new addition is looking good and we can work on the weeds, lots and lots of rugs are in the mail lift station. The lift station was just cleaned out about a month ago and we will have to clean it out again. Bobcat will need to work on this problem internal. Chris will work with Bobcat safety to see where it goes from there. Electrical issue at the Maplewood Drive lift station on Sunday evening got it going with the help of Brendan Cieskynski.

**June Bills (Chris, Jerry):** De Lage Landen Public \$517.90, Midwest Pest Control \$400, Leadbetter Law Office \$2975.25, In Control \$1197.37, Hanson Sanitation \$3500, Hansen Lumber \$280.33, Grotberg Electric \$69.68, ND Chemistry \$254.23, Dickey Rural Networks \$600.57, Istvan Dudas \$40, Dakota Supply Group \$1027.36, Dakota Man \$1615, Bremer Bank Cardmember \$1250.78, Bohenkamp Construction \$64.88, AW Diesel Service \$77.12, Payroll \$11,482.64, Amerpride Linen \$20.54, 3D Specialties \$827.03, Full Circle Ag \$566.85, The Teller \$164, Welton's Tire \$96.30, Hawkins, Inc. \$8046.76, Verizon Wireless \$247.38, ND Dept. Of Health \$16, Team Lab \$1552.50, Teal's market \$7.58, Sanitation Products \$125, Ottertail Power Comp. \$5656, Office of State Auditor \$165, Normont Equipment \$718.40, ND State Tax Commission \$15, ND One Call Inc \$36, Sakry Plumbing, Inc. \$92.80, Waste Management \$880.84, Post Office \$106.75, One Stop \$1034.20, ND PERS \$5888.43, IRS \$4784.52, Istvan Dudas \$85, KPH, INC \$26,981.90, Lugert Trucking \$2800, Ottertail Power Comp. \$30.94, Verizon Wireless \$247.38, Sargent County Abstract \$731.95

Meeting was adjourned to July 9<sup>th</sup> at 5pm.

  
Dan McKeever, Mayor

  
Jessica Peterson, City Auditor

## **THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**July 9<sup>th</sup> 2018 at the EMS Building.**

**MEMBERS PRESENT:** ElRoy Odegard, Linda Johnson, Dan McKeever, Chris Ferderer

**MEMBERS ABSENT:** Jerry Zetocha

**OTHERS PRESENT:** Jeanne (The Teller), Darrel Swanson, David Even, Jessica Peterson, Darrel Swanson, Derek Bohnenkamp, Rick Bryant, Marsha Mathais, Bob Orn, and Roger Asche

Chris made a motion to approve the meeting minutes from June. ElRoy seconded the motion and all ayes.

**Financial Reports** was handed out.

**Law Enforcement Report:** Rick was present. 162 hours worked in Gwinner in June. If anyone needs their department please call # 701-328-9921 or 911.

**Interstate Engineering Report:** NOT PRESENT.

Project 14-2 Sewer: Second payment of \$39,671.50, is due to KPH, Inc. (Linda, ElRoy)

HWY 13 Lighting Project: Starts in June and goes thru September 2018.

A Map of the water line that goes to AW Diesel was provided to the city. Jeff will work on easements and then we will get GCDC, Purple Cow, and AW Diesel to sign them.

**Resident Form:** Derek with Waste Management was on hand for any questions and wanted to know where the city is at on the new host agreement. Jeff Leadbetter will draft something up for us to look over and present to Derek.

**Building Permits:** Wayne Arnst for new shingles, Pete Sherlock replace asphalt with cement (ElRoy/ Linda) Council also reviewed a proposal for the new parking lot at the main Bobcat plant.

**Property Tax Exemption:** none

**Permit:** Overtime Bar July 21<sup>st</sup> for Gwinner Days, Mary's Hope/ Tony's Troops for raffles and all liquor licenses renewed (Chris/ ElRoy)

**The Spring's Golf Course Report:** Jeff Mund was offered the position of the clubhouse manager.

**Bobcat Field:** Trees to be moved, Jay Enderson to dig field, gravel pile is for sale for cost. Jay Enderson to purchase some gravel from the city (Bobcat land)

**Renaissance Zone Application:** none

**Commercial Property Committee:** Letter was received back from Mary Kae Kelsch, Assistant attorney General Office. The questions the city asked were not addressed. Jeff will email and see if he can get clarity on the questions we have.

**Housing:** Dan met with LeRoy had a conversation. Since there is housing in town right now we will hold off, unless someone comes forward or there is a need.

**Auditor Report:** Jessica Reported. Easement for Bobcat land for GCDC is getting set up with a 20 foot easement by Jeff Leadbetter, Easement for the water line to AW Diesel is ready to be signed by Purple Cow, GCDC and AW Diesel, Budget meeting will be on July 16<sup>th</sup> at 5pm, Gwinner Days are July 20-22 and will spray for mosquitoes, US Census paperwork is getting done.

**Public Works Report:** No Report. Darrel mention the pump at Maplewood Drive went down again, using the spare pump so we have no extras on hand. Council wants the old pump rebuilt. Gate at lagoon will be replaced.

**MDU:** 2<sup>nd</sup> Reading on Ordinance no. 18-2. (Franchises and agreements) to Montana-Dakota Utilities Co. (Chris/ Linda)

**July Bills (Linda, Elroy):** Hansen Lumber \$242.23, Amerpride Linen \$34.03, ND Insurance Dept. \$3822.79, ND Dept. of Health \$16, ND Dept. of Health \$183.60, Lynn Johnson Lock and Key \$232.50, J & M printing \$406.69, Istvan Dudas \$41.50, Interstate Engineering \$21,657.46, Nelson Home Center \$7.78, Hanson Sanitation \$3500, Ru Thirsty \$900, Grotberg Electric \$872.31, Full Circle Ag \$1736.63, Electric Pump \$77.14, DRn \$624.65, De Lage Landen Public \$517.90, Bulter Machinery Comp \$158.94, Bryan Rock Products \$1895.62, Bremer Bank Cardmember \$5717.72, AW Diesel Service \$126.81, Hawkins, Inc. \$2746.50, Sakry Plumbing, Inc. \$517.60, Payroll \$13,390.98, Sanitation Products \$266.84, Team Lab \$1500, Waste management \$880.84, Welton's Tire service \$371.95, WIN-99 Software \$495, ND One Call \$19.30, Nd Dept. of Health \$40, Job Service of ND \$46.68, Yard patrol \$230, Ottertail Power Comp \$55642.92, ND PERS \$1614.28, The Spring's Golf Course \$8000, Airborne Custom Spraying \$2555, IRS \$970.64, KPH, INC \$39,671.50, Midwest Pest Control \$215, ND State Tax Commissioner \$730.83

Meeting was recessed until July 16<sup>th</sup> at 5pm.

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Dan McKeever, Mayor

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Jessica Peterson, City Auditor

**THE SPECIAL CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND**

**July 16<sup>th</sup>, 2018 at 5pm in the EMS Building.**

MEMBERS PRESENT: EIRoy Odegard, Dan McKeever, Chris Ferderer

MEMBERS ABSENT: Jerry Zetocha, Linda Johnson,

OTHERS PRESENT: Jeanne (The Teller), Jessica Peterson, Bob Orn, Roger Asche, Marsha Mathias, Darrel Swanson, Dave Even

Some golf course board members were present to let the council know that Jeff Mund will be the new clubhouse manager for The Spring's Golf Course. He has accepted and will start in the near future. Chris made a motion for The Spring's Golf Board to spend in the limit of the first one percent sales tax as long as there is always a balance of \$100,000. EIRoy seconded the motion and all ayes.

Preliminary Budget for 2019 was present and went over by Jessica to the council. As currently, the general fund is at \$410,128.95, Emergency Fund is at \$10,000, Airport fund is at \$15,000, and the City Specials is at \$42,000 for total of \$477,128.95. Jessica will look at a couple changes and council will have a chance to look it over until next meeting on August 6<sup>th</sup> to approve it.

Meeting was adjourned until August 6<sup>th</sup> at 5pm.

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Dan McKeever, Mayor

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Jessica Peterson, City Auditor

## THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 7th 2018 at the Fire Hall Building.

MEMBERS PRESENT: ElRoy Odegard, Dan McKeever, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT: Linda Johnson

OTHERS PRESENT: Jeanne (The Teller), Darrel Swanson, David Even, Jessica Peterson, Darrel Swanson, Jeff Leadbetter, Travis Paeper, Bob Orn, Chris Loehr, Randy Pope, Roger Asche

Chris made a motion to approve the meeting minutes from July. ElRoy seconded the motion and all ayes.

**Financial Reports** was handed out.

**Law Enforcement Report:** Travis was present. 159 hours worked in Gwinner in July. If anyone needs their department please call # 701-328-9921 or 911. Click it or Ticket it was going on in the month of July.

**Interstate Engineering Report:** Randy Pope and Chris Loehr were present.

Project 14-2 Sewer: Third payment of \$126,857.58 is due to KPH, Inc. (ElRoy, Chris) Council would like to add the portable generator to the project for the main lift station and possible a muffin monster.

HWY 13 Lighting Project: Waiting on poles to be made and to be delivered to Gwinner.

**Resident Form:** none.

**Building Permits:** Tim Swearingen to replace roof to steel, Merdian Commercial Construction LLC for the airport hangar 120x 75, and Dan Johnson to replace roof to steel (ElRoy, Chris)

**Property Tax Exemption:** none

**Permit:** Fire Department for the gun raffle tickets (Jerry, ElRoy)

**The Spring's Golf Course Report:** Roger and Bob were present. Jeff Mund will start here in the clubhouse. A larger amount will be coming out for mower repairs, outside labor, new manager, quarterly taxes and payroll.

**Bobcat Field:** Jay Enderson came thru again with the plow; we found more asphalt and pavement. Drain tile was purchased and is here. Trees are still in at this time.

**Renaissance Zone Application:** none

**Commercial Property Committee:** Jeff has not heard anything back from the email he sent to LeAnn. He was will be reaching out again and see if he can get an answer.


**Auditor Report:** Jessica Reported. Chris made a motion to approve the 2019 budget and Jerry seconded the motion. ElRoy was not in favor, as he feels the Sargent County Sheriff's office budget is way too high for what we are getting. Council directed Jessica to get some more information. Budget was approved to send to Sargent County. Budget Hearing will be on Monday, September 10<sup>th</sup> at 5pm at the Gwinner Fire Hall. Host agreement is being drafted by Jeff. Bobcat land easements and plats for GCDC and Swanson's land are complete and giving to the parties involved.

**Public Works Report:** No Report.


**MDU:** \$800,000 will bring natural gas from Bobcat to the city. Thoughts on how to pay that down and get residents excited for it.

**August Bills (Elroy, Chris):** Dave Even \$20, KPH \$126,857.58, Isvan Dudas \$83, Hawkins \$4174.31, Hanson Lumber \$84.35, Gwinner Airport \$14,810.03, Grotberg Electric \$131934, Grotberg Electric \$1319.34, Full Circle \$957.54, Eberline Analytical \$260, Locators & Supplies \$49.60, De Lage Landen Public \$517.90, Maguire Iron 42626.50, Dakota Supply \$241.34, Payroll \$13,264.50, Dakota Plains \$266.38, Dakota Man \$395, Bulter Machinery \$225.45, Bohnenkamp Construct \$65.44, AW Diesel Service \$64.52, Ameripride Linen \$34.03, IRS \$4746.98, NDPERS \$5775.65, Bank of ND \$96,562.50, Dickey Rural \$721.14, Verizon Wireless \$589.55, Leadbetter Law Office \$1977.75, Waste Management \$880.84, USA Blue Book \$493.18, The Teller \$319.59, The Spring Golf Course \$40,000, Team Lab \$52.50, Sargent County Auditor \$556.87, Sanitation Productions \$537.30, Red River Valley \$50, ND Municipal Attorney \$35, ND League of Cities \$955, Teals Market \$15.24, Municipal Finance \$30, Istvan Dudas \$180, Sargent County Auditor \$18,195.48, Bremer Bank \$65633.34, Post Office \$106.75, Ottertail Power \$5037.21, IRS \$4743.10, Bank of ND \$15412.50, Airborne Custom Spraying \$246750, Bremer Bank Cardmember \$4457.68, NDPERS \$5804.45, One Stop \$1798.68

Meeting was adjured until September 10<sup>th</sup> at 5pm for the budget hearing and then the regular meeting.



Dan McKeever, Mayor



Jessica Peterson, City Auditor



# 2019 Final Budget Hearing

## Held on September 10th, 2018 at 5pm

Members Present: Dan McKeever, ElRoy Odegard, Linda Johnson, Chris Ferderer, Jerry Zetocha

Members Absent:

Others Present: Lynn Kaspari and Jeanee Sexton-Brown (The Teller), Darrel Swanson, Chris Loehr, Randy Pope

Hearing was called to order by Mayor McKeever.

The floor was open for comments relating to the 2019 city budget. Hearing none.

Jessica stated that Harold and I have gone thru it again and they decrease the general fund by \$68, 540.10.

The levied amounts are the following:

General Fund \$341,588.85

Emergency Fund \$15,000

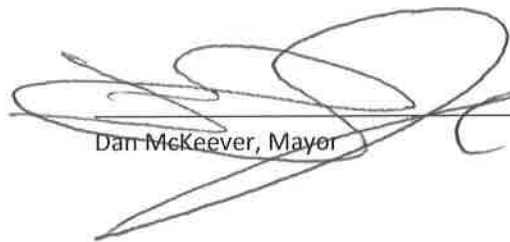
Airport Fund \$15,000

City Specials \$42,000

Total amount levied \$413,588.85

The hearing was adjourned.

  
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Jessica Peterson, Auditor

  
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Dan McKeever, Mayor

## **THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**September 10<sup>th</sup> 2018 at the Fire Hall Building.**

**MEMBERS PRESENT:** ElRoy Odegard, Dan McKeever, Chris Ferderer, Jerry Zetocha, Linda Johnson

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Jeanne (The Teller), Darrel Swanson, David Even, Jessica Peterson, Jeff Leadbetter, Chris Loehr, Randy Pope, Lynn Kaspari

ElRoy made a motion to approve the meeting minutes from August. Chris seconded the motion and all ayes.

**Financial Reports** was handed out.

**Law Enforcement Report:** Rick was present. No report was given out.

**Interstate Engineering Report:** Randy Pope and Chris Loehr were present.

**Project 14-2 Sewer:** Payment 4 in the amount of \$465,919.12 (Chris, Linda) Council would like to request to add a muffin monster and a portable generator to this project. (Linda, ElRoy) Additional items would be about \$160,000. Randy will get this together and see if Rural Development would approve this.

**HWY 13 Lighting Project:** Finished! Date of completion was August 31<sup>st</sup>.

**Resident Form:** none.

**Building Permits:** Ryan Udem for a privacy fence, Steve Morlock for a 12x16 shed, Travis Tischer to remove old landscaping with new landscaping with no changes, Brand Schulzentsenberg to make driveway bigger, Wayne Anderson for an add on garage 38x16 to existing garage and driveway (Jerry, ElRoy)

**Property Tax Exemption:** none

**Permit:** North Sargent Public School for a raffle, Bobcat for raffle and raffle board (Jerry, Linda)

**The Spring's Golf Course Report:** no report

**Bobcat Field:** Trees are down, stake diamond out and move more dirt needs to be done

**Renaissance Zone Application:** none

**Attorney:** Host agreement was for review by council members, some changes were to be made (ElRoy, Linda), zoning petition was complete with the council members being the planning commission.

**Auditor Report:** Jessica Reported. Annual Conference is in Grand Fork this week, Darrel passes all of his test so Sept 1<sup>st</sup> will be his \$1 increase, Making sure all council members can make the meetings for the rest of the year.

**Public Works Report:** No Report. Electrical Pump came and did their annual inspection and found that we will need a new pump. Council requested to add a stop sign by Wright Park to be done.

**Liquor License:** Council approved, if all paperwork is turned in to the city for Dustin White. (Jerry, Chris)

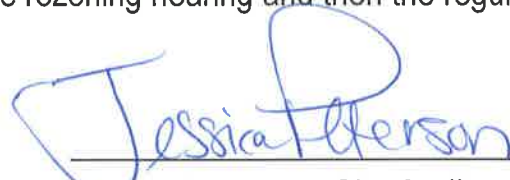
**September Bills (ElRoy, Linda):** KPH \$465919.12, Ameripride linen \$39.51, Teals Market \$45.67, Sargent County Water \$8984, Riverside Building Center \$234.95, ND League of Cities \$240, ND Dept. of Transportation \$11,057.05, Verizon Wireless \$247.11, Midwest Pest Control \$400, Waste Management \$880.84, Kirsten Heinert \$370, Istvan Dudas \$42.50, Interstate Engineering \$14,011.28, Hanson Sanitation \$3500, Dickey Rural networks \$624.51, De Leage Landen Public \$517.90, Bremer Bank

Cardmember \$4457.68, Mobility Plus \$300, Yard Patrol \$62, The Springs \$5000, ND Dept. of Health \$32, Weltons' Tire \$97, Ottertail Power \$4829.29, Leadbetter Law \$1540, Jessica Peterson \$21.85, Hansen Lumber \$541.84, Full Circle Ag \$391.48, Bremer Bank Cardmember \$5022.82, AW Diesel Service \$90.92, Sanitation Products \$1371.47, Grotberg Electric \$75, Hawkins, Inc \$7058.10, J & M Printing \$1.50, ND Chemistry Lab \$273.07, ND One Call \$20.440, Post Office \$106.75

Meeting was adjured until October 8<sup>th</sup> at 5pm for the rezoning hearing and then the regular meeting.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

## **THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**October 8<sup>th</sup> 2018 at the Fire Hall Building.**

**MEMBERS PRESENT:** ElRoy Odegard, Dan McKeever, Chris Ferderer, Jerry Zetocha, Linda Johnson

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Derek Bohnenkamp, Brian Gilje, Kent Thoreson, Randy Pope, Dustin White, and Katherine Hardin, Marsha Mathias, Roger Johnson, Jerry Waswick, Bob Orn, Roger Asche

Chris made a motion to approve the meeting minutes from September. Linda seconded the motion and all ayes.

**Financial Reports** was handed out.

**Law Enforcement Report:** Travis was present. September report was handed out. 181.5 hours in Sept. 28.5 school hours were reported. Chris was going to meet with Travis on some questions.

**Interstate Engineering Report:** Randy Pope and Kent Thoreson were present.

**Project 14-2 Sewer:** Payment 5 in the amount of \$285,970.06 (Linda, ElRoy) Muffin Monster and portable generator was approved for the project by RD.

**Resident Form:** Bud from J& M Printing was present to ask if the city would work out an easement with them so they can have the fork lift go back and forth to the two locations. Jeff will work on this.

Roger Johnson noticed the sidewalk near RU thirsty is not correct; we have people with strollers not be able to use the whole sidewalk. With the new light pole put up the sidewalk will need to be widen there. IE will look into this and get it fixed.

**Building Permits:** Gaye Udem for concert slab replaced 10x15 in the front, Jerry Waswick for add a 10x20 storage and garage on to the 10 N Main St location, Dan McKeever to replace sidewalk and new tin on front for building on Main St N (Jerry, Elroy) motion passed.

**Property Tax Exemption:** none.

**Permit:** St. Vincent's Catholic Church – raffle (Chris/ ElRoy)

**Liquor License:** Council approved, if all paperwork is turned in to the city for Dustin White and Katherine Hardin. (Jerry, Chris)

**The Spring's Golf Course Report:** Board members present. Kitchen is being remodeled as it is not up to code. Kitchen hours are Wednesday-Saturday in the evenings.

**Bobcat Field:** Trees are down, stake diamond out and move more dirt needs to be done

**Renaissance Zone Application:** Waswick Chiropractic, PLLC to add the 10x20 storage and garage at 10 N Main St in Gwinner. (Linda, Chris) motion passed. Jerry must get all paperwork into the office.

**Attorney:** none.

**Council:** Chris brought up asking about a food truck that could be parked in town. They would have to have all the licenses and permits for be a food truck as a business. They would need to find a location to park it also.

**Auditor Report:** Jessica Reported. Sargent County Emergency Management (MHMP) was approved by Linda/Chris all ayes. Motion passed. The council also created a Gwinner resolution for Sargent Emergency Management. Paperwork will be sent on to the county. Wrage's invoice for water line hookup

for AW Diesel Service, Inc for \$15,000 was approved. This water line will be property of the City of Gwinner's (Linda/Chris) The office received service dog paperwork for an American Pitbull terrier at 305 3<sup>rd</sup> ST NW. Clean up weekend is Oct. 20-2, we will apply for the 2020 transportation grant for the walking path out to the golf course, we will also look at pole decorates for the new light poles along highway 13.

**Public Works Report:** Report handed out. One of the pumps in crossroads lift station quit working that repair will be \$4228.30, the state health inspector came thru and all looked good, winterizing all equipment has started, culvert under golf course road by the shop was stating to cave in. Jay Enderson will fix with some concrete.

**MDU Meetings:** Oct. 22<sup>nd</sup> at 2pm and 6:30pm in the community center and then office hours on October 30<sup>th</sup> from 12-4 and 6-8pm and on Nov. 6<sup>th</sup>. Need 40 percent from residential and 40 percent from small commercial to make it.

**October Bills (Linda, ElRoy):** Full Circle Ag \$410.06, Dickey Rural network \$627.17, Hanson Sanitation \$3500, Core & main \$350, Cole paper \$34.83, Bremer Bank Cardmember \$5927.21, AW Diesel Service \$196.78, Ameripride Linen \$91.56, Adam or Nancy Wrage \$15,000, Grotberg Electric \$1147.61, IRS \$4305.81, Electric Pump \$1601.00, Welton tire service \$97, Waste Management \$1761.68, Verizon wireless \$247.11, Titan \$165.70, The teller \$154.72, The spring golf course \$20,000, Team Lab \$2354, Teals Market \$8.85, Hawkins \$3664.25, ND PERS 7624.18, Dakota Man \$380, Dakota Hose & Fittings \$518.44, Yard Patrol \$70, Hansen Lumber \$855.23, Grotberg \$1057.96, Team Lab \$70, Softline Data \$217, Riteway business \$137.14, ND Public health lab \$32, ND One call \$72, ND League of Cities \$120, Midwest Pest Control \$215, Leadbetter law office \$808.21, Interstate Engineering \$25,674.04, Hawkins \$7058.10, Ottertail Power \$4450.53, Starion Bond Services \$37159.50, Starion Bond Services \$1,063,375.33, KPH \$285,970.06, IRS \$.01, Jessica Peterson \$263.08, Verizon Wireless \$247.65, Job service ND \$49.60, Leadbetter Law Office \$26.50, Office of State Tax Com \$730.23, Post Office \$106.75

Meeting was adjured until October 8<sup>th</sup> at 5pm for the rezoning hearing and then the regular meeting.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

**THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**October 8<sup>th</sup> 2018 at the City/Fire Hall.**

MEMBERS PRESENT: EIRoy Odegard, Linda Johnson, Dan McKeever, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Derek Bohnenkamp, Brian Gilje, Kent Thoreson, Randy Pope, Randy Hanson (WM)

Public zoning hearing for the landfill expansion.

Mayor Dan asked if anyone has any questions or concerns on the expansion of the project.

None was presented.

The boundaries of the landfill district are in no case shall said district exist outside the west half of section ten, township one hundred thirty-two north, range fifty-six west, Sargent County, North Dakota. Jerry made the motion to approve the expansion. Chris seconded the motion and all ayes. Motion passed.

Meeting was adjourned for the regular meeting.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

## **THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND**

**November 5<sup>th</sup> 2018 at the Fire Hall Building.**

**MEMBERS PRESENT:** EIRoy Odegard, Dan McKeever, Chris Ferderer (on phone), Jerry Zetocha, Linda Johnson

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Derek Bohnenkamp, Brian Gilje, Dennis Gerke, Derek Bohnenkamp, Rick B.

Jerry made a motion to approve the meeting minutes from October. Chris seconded the motion and all ayes.

**Financial Reports** was handed out.

**Law Enforcement Report:** Rick B. was present. No report was handed out. EIRoy comment that a gun went off on Saturday night, nothing done about it. Chris was going to meet with Travis on some questions.

**Interstate Engineering Report:** No one was present.

**Project 14-2 Sewer:** Payment 6 in the amount of \$202,756.83. (Linda/Jerry) Completion date is set for 4-22-2019. A resolution to create fund for sewer system improvements district no. 14-2 providing for and appropriating special assessments and the assignment of net revenues for its support and maintain and direction issuance of an improvement warrant thereon. (Jerry/ Linda)

**Hwy 13 lighting project:** 2<sup>nd</sup> payment of \$153,974.10 (sales tax 1% fund) retainage of 2% is held back at this time (Jerry/ Linda)

**Resident Form:** none

**Activity Center:** Mr. Gerke was here to talk about the activity center and to explain that there has been some fixes in the amount of \$7000 for some heating and cooling issues and some lighting also needs to be updated.

**Building Permits:** 213 5<sup>th</sup> St NW for repairs to roof and from water damage, 8191 130<sup>th</sup> Ave SE to replace pole storage garage (44x34), 221 N Main St to add addition onto trailer (10x10) (EIRoy, Jerry)

**Property Tax Exemption:** Steve Jacobson at 405 4<sup>th</sup> St NW. He built the house this summer and now has filled out the paperwork for the exemption will get sent on to the county. (Linda/ Jerry)

**Permit:** Fireman's Halloween Dance at the Overtime, Tim Olson raffle at the overtime, GA Lutheran Youth Raffle at the church (Jerry/ EIRoy)

**The Spring's Golf Course Report:** Withdrawal of \$20,000. Final kitchen plans will be coming soon.

**Attorney:** none. Jeff will look at the host agreement and get it finalized.

**Council:** none.

**Second Reading:** For zone change for the landfill (Jerry/ Linda) Derek also discussed that they would like to start an industrial landfill. It would contain more industrial waste that we are limited on right now. Currently we are limited to 10 percent industrial waste to our MSW waste tons. There are 2 types of industrial landfills in ND, a small industrial landfill and a large industrial landfill. A small industrial landfill is limited to 25,000 tons of industrial waste per year. It has a very similar design to our current MSW cell. A large industrial landfill has no limit on tonnage but has a much more complex design. There is potential for the city to get an additional fifty cents per ton for industrial waste that comes into the new industrial landfill.

**Auditor Report:** Jessica Reported. MDU Incentive program will be going on until December 31<sup>st</sup> of 2018, Painting of the crosswalks at the school on HWY 13 and in the front of the building and then down by Teals for the walking path across Hwy 13 need to be done. We will hear next week if they can get it done.

**Public Works Report:** Darrel had no report handed out. Darrel had a quote for annual services on the two generators. CAT Generator was \$798.21 and the MTU Generator was \$680.26. Council approved. (Linda/ ElRoy) Wood pie was burned, transfer in lagoons have been done, and water towers have been drained.

**MDU Meetings:** Oct. 22<sup>nd</sup> at 2pm and 6:30pm in the community center and then office hours on October 30<sup>th</sup> from 12-4 and 6-8pm and on Nov. 6<sup>th</sup>. Need 40 percent from residential and 40 percent from small commercial to make it.

**November Bills (Linda, ElRoy):** Teals market \$192.90, Amerpride linen \$91.56, AW Diesel \$538.08, Cole Papers \$1901.60, Core & Main \$160.02, Dakota Man \$1205, DRN \$627.30, Full Circle Ag \$650.72, Hanson Sanitation \$3500, Hawkins, Inc. \$4919.52, Interstate Engineering \$20,983.01, ND Dept. of Transportation \$153,974.10, IRs \$7424.12, RDO Equipment \$307.16, The Teller \$103.26, USA Blue Book \$453.91, Payroll \$13,191.55, Waste Management \$902.86, ND One Call \$12, IRS \$3205.64, Gwinner Airport Auth. \$27,272.72, Interstate Engineering \$34,361.12, Istvan Dudas \$42.50, Ottertail Power \$5146.39, The Spring Golf Course \$16,577.51, Post Office \$06.75, Canad Inns \$338.58

Meeting was adjured until December 3<sup>rd</sup> at 5pm.

  
Dan McKeever, Mayor

  
Jessica Peterson, City Auditor



## THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

December 3, 2018 at the Fire Hall Building.

MEMBERS PRESENT: ElRoy Odegard, Dan McKeever, Chris Ferderer, Jerry Zetocha, Linda Johnson

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Derek Bohnenkamp, Brian Giljie, Travis Paeper, Jerry Waswick, Mitch Calkins

Chris made a motion to approve the meeting minutes from November. ElRoy seconded the motion and all ayes.

**Financial Reports** was handed out.

**Law Enforcement Report:** Travis was present. October report was handed out. 147 total hours. 17.5 school hours, 4 arrests, 2 accidents, 7 criminal investigations, 36 calls for services. No overnight parking overnight on all streets, dog on north main making a mess on garbage day- not leashed up.

**Interstate Engineering Report:** No one was present.

**Project 14-2 Sewer:** Payment 7 in the amount of \$8692.50. (Linda/ElRoy) Change order 3 to add generator items for \$14,592.66 pending RD approval. (Linda/ ElRoy)

**Hwy 13 lighting project:** Payment of \$16,937.15 (sales tax 1% fund) (Chris/ Jerry)

**Resident Form:** none

Lake Agassiz- Mitch Calkins was on hand. He had the Public Hearing for AW Diesel project to close out the loan. Mayor Dan McKeever signed off on closing paperwork. This was a block grant for AW Diesel.

**Waste Management:** Derek Bohnenkamp was present. Talked about the host agreement and the council let him know they would like to support the new industrial landfill.

**Harold Rotunda:** He present the council with the financial review from 2017 and 2018. Overall doing very well. He did make some comments on the police contract. He also asked the council if we could clear some accounts up that haven't been active in the last couple of years. 509 Water line, 300 childcare, 215 housing program that totaled \$99,020.01. This amount will be taken from the 506 Reserve Fund 1995. The account 504 Refunding 1997, 505 TIF, 506 Reserve Fund will need to be zero out in the next two years. Those total around \$444,846.54

**Building Permits:** 150 Maplewood Drive (Brandon Schulztenberg) to cut curb 10 feet to widen driveway. (Chris/ Linda)

**Property Tax Exemption:** none

**Permit:** All liquor license due at the end of December for the New Year.

**The Spring's Golf Course Report:** Withdrawal of \$16,577.51 for new appliances. Final kitchen plans will be coming soon. They met this Wednesday.

**Attorney:** Jeff will look at the host agreement and get it finalized. Jeff has done the easement for J & M Printing to their new building. (Jerry/ ElRoy) Jessica will get their signatures.


**Council:** Jerry Zetocha will be retiring from council at the end of the month. He is willing to help out with snow removable when he is around. This term was to end 2020. Mayor has selected Brian Giljie to replace Jerry's place. Brian will take oath of office in January.

**Auditor Report:** Jessica Reported. Crosswalks are done by the school on Hwy 13, the other ones will be done in the spring, Ottetail had their public meeting last week, MDU will be back this Wed. and next Wed. and then a public "thank you" the following Wednesday. CDL's are needed for full-time workers to operator heavy equipment in the city. They are exempt from medical card. 2019 employee raises were discussed. A four percent raise has been the past increase along with health insurance. Chris made a motion to approve a four percent increase and ElRoy seconded the motion and all ayes. Starts January 1<sup>st</sup>

**Public Works Report:** Darrel had no report handed out. The grinder will be installed this month, water leak by the large water tower and a tree might need to go down.

**December Bills (ElRoy, Linda):** Jet-Way Inc. \$1654.50, The Teller \$197.39, ND Chemistry Lab \$136.54, ND Dept. of Transportation \$17,764.03, ND One Call Inc. \$75.60, ND Rural Water System \$240, IRS \$2302.09, One Stop \$46.58, Ameripride Linen & Uniform \$52.05, RU Thirsty \$900, Sanitation Products \$428.80, Sargent County Auditor \$18,195.48, Sturdevant Auto Parts \$44.78, Waswick Snow Removal \$280, Verizon Wireless \$247.65, Normon Equipment co. \$718.40, Enderson Construction \$720, Lets store it \$378, Locators & Supplies \$49.60, Muscha Pavement Marking \$5036.40, Hawkins, Inc. \$5566.21, NDPERS \$5849.32, Full Circle Ag \$1329.25, Electric Pump \$1159.80, Dickey Rural Networks \$633.26, Cole Papers Inc. \$90.49, City of Fargo \$29, Bremer Bank Cardmember \$1038.30, Bohnenkamp Construct \$110, Hanson Sanitation \$3500, Interstate Engineering \$8854.34, IRs \$3149.22, Office Of State Tax Com \$100, NDPERS \$3778.43, AW Diesel Service \$322.84, Full Circle Ag \$1330.94, KPH, Inc. \$8692.50, Teals Market \$106.87, The Springs golf course \$15,000, Waste Management \$880.84, Dakota Man \$115, Montana- Dakota Utilities \$60,782.31, Post Office \$106.75, Ottetail Power \$5557.20, KPH, Inc. \$202,756.83

Meeting was adjured until January 7<sup>th</sup> at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor