

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

January 8th, 2019 at the Fire Hall Building.

MEMBERS PRESENT: EIRoy Odegard, Dan McKeever, Chris Ferderer, Brian Gilje, Linda Johnson

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Travis Paeper, Grover Riebe

Brian Gilje sign the oath of office of the City of Gwinner.

Linda made a motion to approve the meeting minutes from December. Chris seconded the motion and all ayes.

Financial Reports was handed out.

Law Enforcement Report: Travis was present. \$1000 was motion to pay SEMCA for their services in 2019. (Chris, Linda) Rick B. might be leaving the department to go into something else. He has until middle of February to decide. December report was handed out. November one is still missing. In December, 167 hours in the school zone, 4 traffic citations, 23 traffic warnings, 11 criminal investigations.

Interstate Engineering Report: No one was present.

Project 14-2 Sewer: Darrel reported that the generator will not start near Bobcat. IE is looking into it.

Hwy 13 lighting project: Looking into getting a camera on a pole.

Resident Form: Grover was on hand to talk about Gwinner Airport Authority. In the summer there was incident on the runway, with one adult and two children. They didn't get off the runway when a plane was coming in and landed. It has been sent on to the Sheriff's office. FAA is also involved.

Waste Management: Derek Bohnenkamp was not present. The city did receive a letter stating they would be interested in doing Gwinner clean up out at the landfill in May and October.

Building Permits: none.

Property Tax Exemption: none

Permit: Post Prom- raffle (Chris, Brian) USW Local 560 for raffle, raffle board, sports pool –Chris to get more information on this before approval.

The Spring's Golf Course Report: No report. Golf Course Manager will start in March.

Attorney: Easement with J & M Printing was signed and given to them.


Council: Dan mention there is a large home wanting to move into town. Location on where it would best fit in at was discussed. North lot might work.

Auditor Report: Jessica Reported. Dan, Chris and Jessica met with Nathan B. about a house project in Gwinner with partnership with SCJDA. We would be the general for the house project if it goes thru. Yard Waste contract and the electronic & white wear contract are up and we will need to go to bids. MDU first payment of \$60,782.31 was mailed out at the end of December. If residents paid by check they should have gotten a refund from MDU. To sign up the community center it would be \$1746.34, golf course \$2589.57, and the city empty lots would be \$23,800. Approved. (EIRoy, Linda) second payment looks to be around \$22,972.22. Prairie Skylines will be receiving a gift from the City for a new business in town (up to \$100) (Chris, Brian), Grant for floor service jack was approved by WSI and has been ordered.


Public Works Report: Darrel had no report. Thought there was a water leak on 1st St NE near Waloch's house, but it is not there. We will have to find it in the spring. Discharge for the lagoons is due this fall of 2019.

December Bills (ElRoy, Linda): Dickey Rural Networks \$627.59, Hanson Sanitation \$3500, Hansen Lumber & Hardware \$362.34, Gwinner Businessmen \$100, Grotberg Electric \$1074.22, Full Circle Ag \$88.03, IRS \$3311.68, Don Krassin \$472, Daleyn Baasch \$1979.70, AW Diesel Service \$128.28, Dougherty & Company \$500, ASCAP \$357, Dakota Plains \$466.94, Bayon Data Systems \$1590, Bremer Bank Cardmember \$3895.12, City of Fargo \$29, Core & Main \$905.11, Dakota Man \$225, Amerpride Linen \$52.05, NAPA \$46.32, IRS \$6072.73, Cardmember Service \$2940.50, Interstate Engineering \$1520.35, Lake Agassiz Regional \$9000, Leadbetter Law Office \$3398.13, Sweeney Controls \$300, Waste Management \$880.84, Verizon Wireless \$247.65, The Teller \$107.24, Midwest Pest Control \$215, Teals Market \$65.89, Mobility Plus \$150, Studevant auto \$68.20, Sargent County Auditor \$409.50, ND Dept. of Health \$136.54, Reardon Office \$340, Praxair \$232.02, One stop \$240.06, Ohnstad Twichell, PC \$3500, ND Water users \$100, ND One Call Inc \$4.80, Riteway Business Form \$86, Team Lab \$863.50, Job Service of ND \$52.52, IRS \$2429.98, ND PERS \$770.64, IRS \$297.45, N State Tax Commissioners \$767.64, Ottertail Power \$6849.56, Sargent County Auditor \$4548.87

Meeting was adjured until February 4th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

February 4th 2019 at the Fire Hall Building.

MEMBERS PRESENT: EIRoy Odegard, Dan McKeever, Chris Ferderer, Brian Gilje, Linda Johnson

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson (on phone)

EIRoy made a motion to approve the meeting minutes from January. Chris seconded the motion and all ayes.

Financial Reports was handed out.

MDU Update: Jeremy, Craig and others were on hand to announce that they will be bring gas to the City of Gwinner! This spring construction will start and hope to have gas run by fall. 122 residents and 29 commercial signed up in Gwinner.

Law Enforcement Report: Not Present.

Interstate Engineering Report: No one was present. Project 14-2 Sewer: Payment 8 for \$58,550.18 (EIRoy/Brian) Camera wiring on pole \$4200 to install a power supply from Rath Communications or \$11,000 to run wire from One Stop to pole. No motion made.

Resident Form: none

Waste Management: Derek Bohnenkamp was not present.

Building Permits: Bobcat Union Building- Will (President) was on hand to answer any questions. To be approved when all paperwork is turned in.

Property Tax Exemption: PILT for Bobcat Union Building: Same as the others in the pass. 25% for 5 years, 50% for 5 years and 100% for 5 years (Chris/ EIRoy)

Permit: Off the hook Seafood, LLC would like to set up once a month in the R U Thirsty parking lot, application is filled out just need the payment. (Linda/ Chris)

The Spring's Golf Course Report: No report.

Attorney: none

Council: none

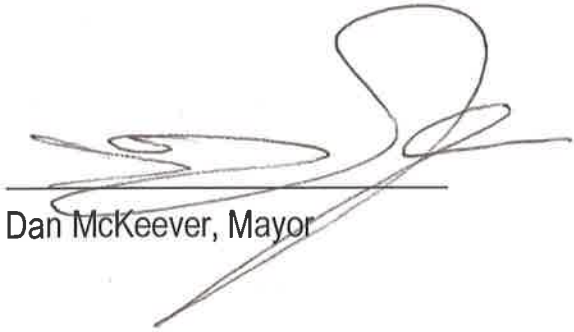
Auditor Report: Jessica Reported. Pole banners \$1293.10 they would be custom to each business if they choose to take part. No motion at this time. Pole light decorations 10 snowflakes and 11 stars for \$8908, these are 5 feet tall. Businessman Association would help with these cost about \$3000. Council would like them smaller and to get them ordered before the 40% sale is over. (Linda/ EIRoy) OT hours were calculated wrong for two employees in the system. No changes to be made. City office will be closed on Feb 12,13,14 as Jessica will be on vacation.

Public Works Report: Darrel had no report. Snow blower on tractor is not working.

February Bills (EIRoy, Linda): Workforce Safety & Ins. \$1591.78, Sargent County Treasure \$45,247.30, Sargent County Auditor \$1966.25, KPH, Inc. \$58,550.18, Hanson Sanitation \$3500, DRN \$559.35, Bremer Bank Cardmember \$5529.06, Ameripride Linen \$52.05, Verizon Wireless \$247.86, The Springs Golf Course \$20,000, Interstate Engineering \$5702.90, Grotberg Electric \$515.08, Full Circle Ag \$1410.52, Core & Main \$1773.26, City of Fargo \$14, Bank of ND \$20,099.16, ND PERS \$75.44, Janet

Birchem \$13.48, IRS \$2831.20, Ottetail Power Comp \$184.66, One Stop \$122.08, Waswick Snow Removal \$780, Vistos Carquest \$82.62, The Teller \$113.88, Teals Market \$45.57, Payroll \$13,191.55, Sturdevant Auto Parts \$38.88, Sargent County Auditor \$4548.87, ND Dept. of Transportation \$472.50, Hawkins \$7654.25, Ameripride Linen \$52.05, BMI \$358, Dakota Plains Co-op \$278.50, Hansen Lumber \$147.07, MDU \$37,133.13, Post Office \$107.05, Team Lab \$86, Verizon Wireless 247.86, AW Diesel Service \$170.33

Meeting was adjured until March 11th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

March 11th 2019 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: ElRoy Odegard, Dan McKeever, Chris Ferderer, Brian Gilje, Linda Johnson

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Derek Bohnenkamp

ElRoy made a motion to approve the meeting minutes from February. Brian seconded the motion and all ayes.

Financial Reports was handed out.

Law Enforcement Report: Travis was Present. He handed out the February hours. Still missing November and January hours. Rick Brant will be coming back to the force after a leave of absences. In Feb they were short two men. Total hours were 124. 31 calls of service, 2 unlock cars, 14 paper services 4 traffic citations, 16 traffic warnings, 2 arrests, 4 accidents, 5 criminal investigations and 23 hours in school zone. Travis asked for a point of contact for training the elderly on different things. Council appointed Jessica to be the lead on that. Travis will send things to Jessica when they come up. Travis also requested to be emailed when meetings are.

Interstate Engineering Report: No one was present. Survey plats with bobcat field had to be redone to what the county would like on it. They are ready to be signed by all parties and then taken to the courthouse. Jessica will bring them there when she gets them all back.

Resident Form: none

Waste Management: Derek Bohnenkamp was present. A signed host agreement from the city was given to Derek to be signed by WM. We will try the spring and fall clean-up out at the Dakota Landfill starting this May. It will be the third Friday and Saturday of May and in October. Friday hours will be 1-4pm and Saturday hours will be 8-1pm. The cost is zero to the city and to the residents as long as they bring the water utility card with them when they go. (ElRoy/ Brian)

Activity Center: Dennis Gerke was not present. He emailed Dan with some information. They would like to update the lighting in the Activity Center and the cost is around \$3000, they are asking to have the city pay for half that bill. He also talked about have four new basketball hoops put in and that would be around \$20,000. Chris made a motion to pay for half, \$1500, the light out of the second half of the 1% sales tax account. Linda second the motion and all ayes.

Building Permits: Chris Ferderer to add a bedroom in the basement (Linda, Brian)

Property Tax Exemption: PILT for Bobcat Union Building: Same as the others in the pass. 25% for 5 years, 50% for 5 years and 100% for 5 years (Chris/ ElRoy)

Permit: El Zagal Viking Patrol, Inc. to install a pull tab dispensing device and electronic pull tab device at the Overtime Bar, The Spring's Golf Course and Prairie Skyline (ElRoy, Linda)

The Spring's Golf Course Report: No report. \$20,000 withdrawn, updated spreadsheet was given to the council and golf course board

Attorney: none

Council: Linda brought up mailboxes that were damage over the winter. Everyone agrees that the snow was heavy this year and owners are responsible for their mailboxes at all times. Council member received a copy of the EMS joint powers agreement to review. We may need to make some changes to this. The two board will meet soon and go over this.

Auditor Report: Jessica Reported. Yard Waste and white wear/ electronic contract need to be done. Council ask Jessica to put them out for bid. March Madness Conference is in Bismarck is the 25-27th the office will be closed then. MDU met with city employees and more to come in the coming weeks when a contract is awarded. Most gas lines will come from the alley, when the line is hooked up the customer will have to call the #800 to get the meter installed to their house to start using the gas. Air presser will need to be tested by a professional before gas can be installed into their homes.

Public Works Report: Darrel had no report. In the water plant there is another screen down, Darrel will look into adding an exhaust fan. Snow blower on tractor is broken and can't keep up with the heavy snow we are getting, we need to find something before this next winter storm hits. Darrel did find one used one for \$7700 in Fargo. It is an eight foot wide with a two stage. Council agreed we can't go without it. (Linda/ Brian)

February Bills (ElRoy, Brian): Ottetail \$7665.72, Edman Agency \$7492, IRS \$7922.46, NDPERS \$5767.12, Full Circle Ag \$ 2414.69, Electric Pump \$4748.30, DRN \$586.90, Dakota Plains \$845.92, Hansen Lumber \$78.82, City of Fargo \$54, Hanson Sanitation \$3500, Bremer Bank Cardmember \$4699.49, AW Diesel Service \$119.56, Ameripride Linen \$104.88, Core & Main \$ 1773.26, Payroll \$13,905.64, Praxair \$254.02, Waste Management \$1761.68, USA Blue Book \$378.61, Titan \$7700, The Teller \$107.24, Teals Market \$48, Grotberg Electric Inc. \$434.10, RDO Equipment \$238.1, Post Office \$120, One Stop \$121.14, ND One Call \$6, Municipal Finance Officers 30, Leadbetter Law Office \$2614.65, Hawkins, Inc. \$1124.60, Softline Data, Inc. \$1124.60, Post Office \$106.75

Meeting was adjured until April 8th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

April 8th 2019 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: ElRoy Odegard, Dan McKeever, Chris Ferderer, Brian Gilje, Linda Johnson

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Dwight Kruger, Dominic Olson, Carrie Osier, Ashlee Lien, Mike Schubert

ElRoy made a motion to approve the meeting minutes from March. Chris seconded the motion and all ayes.

Financial Reports was handed out.

Law Enforcement Report: No one was present. Need November and January reports.

Interstate Engineering Report: No one was present.

Resident Form: Dwight Kruger was present. He is the owner of two main street parks in town. He has a water leak for the last couple of months and now found it and was wondering if the council would write off some of the expense he occurred. In the month of March one of his bills is \$3854.81 which on average is around \$500-600 a month. After much discussion, council agreed to write off half the bill this one time. \$1927.40 to be written off for Main Street Park account # 1880. (Chris/ Brian)

Activity Center: Dennis Gerke was not present. He emailed Dan with some information on basketball hoops. Gerrells Sports with a quote of \$21,000 plus installation. Chris made a motion to approve up to \$14,000 for the 4 basketball hoops. Brian seconded the motion and all ayes.

Park Board: Ashlee Lien and Mike Schubert were present. They would like to start planning for the new pool, joint powers agreement needs to be made up by Jeff Leadbetter. He will get started on it. Fundraising and sponsorships for the pool were discussed.

Building Permits: none

Property Tax Exemption: none

Permit: none

The Spring's Golf Course Report: No report. Next month for an updated kitchen report.

Attorney: none

Council: Community garden area was brought up by Dominic Olson and Carrie Osier (girl scouts). The council thought that the area next to the community center on Main St would be a good site to start this and go from there. The vegetation will go to the food pantry which is located in the community center. The fenced in area will be great area where others can see the growing vegetation. (Chris/ Linda)

Auditor Report: Jessica Reported. Housing project with SCJDA will meeting on April 18th at 5:30pm. We would be looking at a 3 bedroom 2 bathroom house with a three stall garage. Tree grant is due at the end of the month.

Public Works Report: Darrel had no report. Drain tile by park is not working because of the tree roots. Trade in for the mower is coming up current trade in mower has 200 hours and the bobcat will also be traded in and that has about 600-700 hours on it. Potholes are around town, they will order in fill and get it filled in.

April Bills (EI Roy, Linda): Sargent County Recorder \$20, Hawkins, Inc \$5601.43 Lynn Lock and Key \$18.31, Metropolitan Compound \$651.50, ND One Call \$6, One Stop \$319.70, Sanitation Products \$1795.10, Harold Rotunda \$2100, Team Lab \$864, The Home Shop \$180, The Teller \$180.52, USA Blue Book \$378.61, Verizon Wireless \$247.86, Hansen Lumber & Hardware \$136.15, Ramkota Hotel \$185.28, Hanson Sanitation \$3500, Waste Management \$902.86, Payroll \$13,905.64, Grotberg Electric \$397.50, Fill Circle Ag \$2786.29, DRN \$586.72, De Lage Landen Public \$517.90, Dakota Plains \$938.97, City of Fargo \$29, Bremer Bank Cardmember \$3329.63, Bremer Bank \$14331.69, AW Diesel Service \$43.43, Enderson Construction \$2000, Starion Bond Service \$8102.47, Ottertail Power \$8102.47, IRS \$5064.15, NDPERS \$5741.95, Lake Agassiz water Auth. \$100, Midwest pest Control \$215, ND State Tax Commissioner \$808.94, Sargent County Auditor \$9461.66, Gwinner Airport Auth. \$26,486.67, Interstate Engineering \$11,447.40, Waswick Snow Removal \$1725, Post Office \$106.75, The Spring Golf Course \$20,000, North Sargent School \$1425

Meeting was adjured until May 6th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE BID OPENING CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND

April 8th, 2019 at 6pm in the EMS Building.

MEMBERS PRESENT: EIRoy Odegard, Linda Johnson, Dan McKeever, Jerry Zetocha, Chris Ferderer

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jeff Leadbetter, Jessica Peterson, Paul Kalibabky, Auston Creech

Mayor Dan McKeever opened up the meeting.

All city garage bid: Start on December 1st, 2019. Currently at \$3500.

Dakota Man- \$4400

Waste Management- \$5678

3 year contract.

Yard Waste bid: Start in April 2019. Currently at \$115

Waste Management- \$399 per pull

Dakota Man- \$150 per pull

3 year contract.

White Wear & Electronic bid: Start in April 2019. Currently at zero.

Ken Forster- no cost

Dominic Olson- \$0

3 year contract.

Christopher Ferderer made a motion to approve Dakota Man for garbage, and yard waste and Ken Forster for the white & electronic bid. Brian seconded the motion and all ayes.

The bid opening meeting was adjourned.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE EQUALIZATION CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND

April 8th, 2019 at 5pm in the EMS Building.

MEMBERS PRESENT: EI Roy Odegard, Linda Johnson, Dan McKeever, Jerry Zetocha, Chris Ferderer

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Derrick Hansen, David McFarland, Jeff Leadbetter, Denise Ferderer, Dwight Krueger, Chris McFarland, Dominic Olson, Clarmont Ulven, Jessica Peterson

Mayor Dan McKeever opened up the meeting and then turned it over to Denise, Gwinner Tax Director. We went over the tax credits first Donald and Jane Foster for a veteran credit and Katherine Ciesynski for a homestead credit should be looked into. All the rest were unchanged on the list. Next they went over abstract changes and no changes were made. Non abstract changes were looked at and no changes were made to that either.

Derrick Hansen was present. His parcel # 31-9581001. He feels that his house has gone up too high in the last 4 years with no changes done. 2014 is was at \$278,000 and now it is \$330,992. Denise hasn't been in his house, she said she would come take a look. Council agreed to have Denise come look at the house and then report back next month on the findings.

David McFarland was present along with Chris McFarland. His parcels #'s are 31-950800, 31-951000, 31-9522000, 31-9519004, 31-9625005. He provided a spreadsheet that compared his buildings to Bobcat. Denise said she would look to it and have Vanguard be involved also. Council agreed to have these looked at by Denise and then report back next month.

Clarmont Ulven was present. His parcel # 31-9563000 and 31-958200. The first parcel seems to be in labeled residential, which might not be right and the second one is not listed under City of Gwinner. Denise will need to look into that to see what is going on there. Council agreed to have these two looked at by Denise and then report back next month.

Linda made a motion to approve all items except these listed. Chris seconded the motion and all ayes. Council thanked Denise for all her work thus far.

Equalization meeting was recessed until May 6th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE EQUALIZATION CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND
May 6th, 2019 at 5pm in the EMS Building.

MEMBERS PRESENT: Linda Johnson, Dan McKeever, Jerry Zetocha, Chris Ferderer

MEMBERS ABSENT: Elroy Odegard,

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, David McFarland, Jeff Leadbetter, Denise Ferderer, Chris McFarland, Clarmont Ulven, Jerry Waswick, Kent Thorseon, Art Hagen, Kelly Srock, Charlene Smith, Harold Rotunda, Travis Paeper, Jessica Peterson

Mayor Dan McKeever opened up the meeting and then turned it over to Denise, Tax Director.

Derrick Hansen was not present. His parcel # 31-9581001. He wrote a letter stating he was not able to make it due to another commitment but after looking at his neighbors values he feels his house should be closer to \$275,000. Denise did go and look at the house and feels that the house has no change. Linda made a motion for his true and full value to be \$275,000. Brian seconded the motion and all ayes.

David McFarland was present along with Chris McFarland. His parcels #'s are 31-950800, 31-951000, 31-9522000, 31-9519004, 31-9625005. He provided a spreadsheet that compared his buildings to Bobcat once again. He is very concern for his main shop numbers. Chris made a motion for Ray-Mac to have an evaluation of \$15 per square foot. Linda seconded the motion and all ayes.

Clarmont Ulven was present. His parcel # 31-9563000 and 31-958200. One parcel is in city limits and one is in Whitestone Hill Township. The difference is the mills, which can't be changed. They will have to stay that way. He would like the Fairway Addition to be looked at also.

Council thanked Denise for all her work.

Equalization meeting was adjourned.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

May 6th 2019 at the Fire Hall Building after the equalization meeting.

MEMBERS PRESENT: Dan McKeever, Chris Ferderer, Brian Gilje, Linda Johnson

MEMBERS ABSENT: ElRoy Odegard

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Jerry Waswick, Jerry Waswick, Kent Thoreson, Art Haugen, Kelly Srock, Lyle, Clarmont Ulven, Charlene Smith, Chris made a motion to approve the meeting minutes from April. Brian seconded the motion and all ayes.

Financial Reports was handed out.

Law Enforcement Report: Travis stopped by.

Interstate Engineering Report: Kent was present. Portable generator is here and running. Joey Enderson residents is still have some troubles so a new top hat will be put in there.

Resident Form: Faye Waloch would like to set up a Little Free Library Box to the north of her driveway about 3 feet in from the sidewalk by her cedar fence. All approved

Activity Center: Request to pay for half the MDU bill for the natural gas total bill is \$1925 so \$962.50 will be paid to the school for that. (Linda/Brian)

Park Board: not present. Jeff is working on the joint power agreement.

Building Permits: Review Bobcat steel workers new building plans, 60 parking spots in phase 1, in phase 2 another 60 parking spots (approved previously), The Spring's Course for remodeling of kitchen, Hillcrest Estates Apartments for remodeling hallway bathroom and add shower, Elwood Odegard for new window on east side of home, Wes Stocker to repair basement walls, Jerry Waswick for remodeling in the back area at the business on main street (Linda, Chris) Charlene Smith wants to move a church into town to use it as a residences, council asked her to bring more information to the next council meeting, need more details and the building permit fill out completely.

Property Tax Exemption: none

Permit: Trapper Meat & Supply to sell meat, WT Fireworks LLC to sell fireworks in city limits, Union Bobcat will have raffle tickets for Blake Wanner's Benefit, 1st Responders for raffle. (Brian/Linda)

The Spring's Golf Course Report: No report. \$20,000 withdrawal for golf course start up supplies and a request \$52,118.50 is for down payments to Culinx, Dakota Refrigeration and Sheyenne Mechanical

Attorney: Contracts for garbage, yard waste and white wear are ready to be signed. A deed was discovered by Jessica that has the City's name on it and Vickie Melroe Odegard (Odegard) from 1981. This was the property of the community center. Jeff looked into this and got the deed signed by Vickie and is now filed with the Sargent County courthouse.

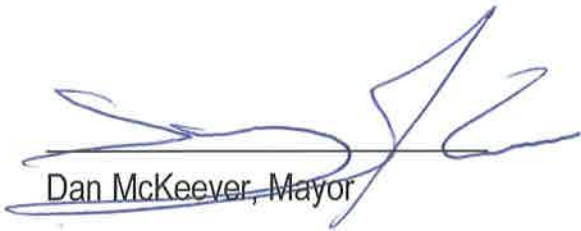
Council: none

Auditor Report: Jessica Reported. Compliance Review needs to be done with a couple of council members and Ranetta (May 22 at 1pm), grant for trees were submitted in for GCDC 1st Addition- 50 trees, clean up days May 17, 18, SCJDA approved to build a house in Gwinner, GHA had one townhome open up and fill back in, pet clinic went well, Hwy 13 lighting project was closed out as of 4/17/2019, we will receive a 1% health premium reduction from July 2019-June 2020.

Public Works Report: Darrel had no report. \$2000 for patch work to be done for digging up a street for water leak on 1st St NW, Lawn mower trade \$3729.35 (Brian/Linda), used 2003 plow truck \$39,500(Chris/Linda) the old truck will be for sale. At the community center, it needs an outdoor water spicket for the garden (Linda/ Brian)

May Bills (Chris/Brian): DRN \$1510, Amerpride Linen \$53.79AW Diesel Services \$149.84, De Lange Laden Public \$517.90, Gwinner Fire Dept \$619.22, Hansen Sanitation \$3500, Municipal Government \$85, North Sargent School \$962.50, Ottertail Power Comp \$5149.03, The Teller \$130, Verizon Wireless \$247.53, Waste Management \$880.84, Dakota Man \$360, The Spring Golf Course \$52,118.50, Butler Machinery \$3729.35, Fargo Freightliner \$39,500, Main Street Designs \$6632.76, Payroll \$14,176.38, Teal Laboratory \$1404, Hawkins \$1634.26, Hansen Lumber \$947.53, Leadbetter Law Office \$2727.50, Full Circle Ag \$.3509.59, City of Fargo \$29, ND PERS \$5895.33, Grotberg Electric \$479.77, Bremer Bank \$28237.33, IRS \$7555.66, Bremer Bank Cardmember \$2205.97, The Spring Golf Course \$10,000, IRS \$2566.11, Istvan Dudas \$45, The Spring Golf Course \$18,986.81, Post Office \$106.75

Meeting was adjured until June 10th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

June 10th 2019 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson, ElRoy Odegard

MEMBERS ABSENT: Chris Ferderer

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Jeff Leadbetter, Kent Thoreson, Margie Johnson, Ashlee Lien, Kris Beck, Rosie Odegard, Duane Bergemann, Brendan Ciesynski, Dylan Brown and Jim Mertz from Bolton & Merk, Inc.

Linda made a motion to approve the meeting minutes from May. Brian seconded the motion and all ayes.

Financial Reports was handed out.

Law Enforcement Report: No Report. No one present.

Interstate Engineering Report: Kent was present. Sewer Project 14-2 payment 9 for the amount of \$114,552.42 (ElRoy, Linda) Joey Enderson clean up bills will go to contractor to pay. Jessica will send them to Kent. KPH will pick up sign when the project is complete. It should be up until that time.

Resident Form: Brendan Ciesynski was present to ask about the water coming from the main park. There is tree roots blocking the old drainage so new drain tile will need to be replaced, about 400 feet. Darrel and Dave will get to it when they can.

Activity Center: Margie and Kris were present. They passed out sheets on the replacement cost for the heaters in the activity center. The estimate is at \$57,832.00 and would like the city to be aware when the bill comes. The city is responsible for 50% of the cost. They announced that Mr. Gerke has resigned.

Park Board: Ashlee and Mike were present. A copy of the joint power agreement was given to them to look over. They discussed the Edgley pool they toured. They are looking to grants, working with the pool manager in Edgley and starting to get pool quotes for the new pool. They would like to start construction next year if possible.

Building Permits: Bobcat for a new sign to parking lot at the Engineering parking lot, Darrel Swanson to remodel living room and add window, Pete Sherlock to do tin roof (ElRoy/ Linda)

Duane Bergemann was present and wants to add a garage in alley it needs to be 20 feet from property line in alley, 5 feet off side property lines. (ElRoy, Brian)

Charlene Smith was present and wants to move the church into town for a residences. She had some more detail information for the council. After she can fill out the building permit completely, she will then get approved to start on her project.

Property Tax Exemption: none

Permit: Gwinner Park Board for raffle calendar for updates, El Zagel Viking Patrol Inc. (the Springs, McSwiggen's Tavern, Overtime Bar) for gaming pull tabs, Gwinner Booster Club for raffle board to provide programs for the sporting events at NS (Brian/ ElRoy)

The Spring's Golf Course Report: No report. Withdrawals of \$52,118.50, \$10,000, \$18,986.81 in the month of May.

Attorney: Provide some resolutions for USDA that was needed.

Council: Chris Ferderer was absent due to coaching baseball but did submit a resignation letter to the council. He needs to take time for himself and his young family but would like to serve again in the future as time allows. Mayor would like to appoint someone by next meeting in July.

Auditor Report: Jessica Reported. Spring clean-up out at the landfill was a success, budget 2020 is in process, mosquito spraying will need to be done soon as they are bad. ElRoy made a motion to spray ASAP, Linda seconded the motion. All ayes. USDA meeting went well. All employees and council members have an I speak Cards cards. Language Access Plan (LAP) was approved (Linda, Brian), the sinks in the bathrooms in the Fire Hall needs to be replaces with handicap accessible sinks. The pad on the west door needs to be wider also. When we do this, we will have to move the air conditioner unit more towards the south to make the pad wider. Any accessibility issues that we implement could be financed with grant money on our current project. Council would like to go forward with the recommendations from USDA. (Linda, Brian) Contract with the Office of State Tax Commissioner for them to collect the city sales, use and gross receipts tax was approved. (Linda/ Brian)

Attorney: Jeff provided resolutions for USDA paperwork.

Public Works Report: Darrel had no report. Maplewood Drive had a water leak, fire hydrant by Full Circle Ag needs to be fixed and lead and copper samples need to be done around town.

June Bills (ElRoy/Linda): Full Circle Ag \$267.97, ND One Call Inc. \$20.50, ND Municipal Attorney \$35, ND Dept of health \$136.06, Midwest Pest Control \$400, Metropolitan Comp. \$709.90, Leadbetter Law Office \$1648, KPH, INC \$114,552.42, J & M Printing \$4.50, Istvan dudas \$100, IRS \$2566.11, Hawkins, Inc \$6910.87, IRS \$6910.87, Hansen Lumber & Hardware \$449.17, RU Thirsty \$900, DRN \$590.96, DE Lage Landen Public \$517.90, Dakota Supply Group \$489.45, Dakota Man \$1575, Core & Main \$1077.21, Bituminous Paving Inc \$3465, Big Johns- Carpro Inc \$200, AW Diesel Services \$225.47, Arrowhead Transport \$3292.87, Ameripride Linen & Uniform \$55.79, All Season Carpet \$170, Hanson Sanitation \$3500, Waste Management \$1038.41, One Stop \$926.52, Normont Equipment \$534.96, Yard Patrol \$122, Verizon Wireless \$247.53, The Springs Golf Course \$5346.87, Team Lab \$3131.50, Payroll \$12,192.31, Sargent County Water \$8984, Sargent County Auditor \$9279.70, Bremer Bank Cardmember \$4477.62, Team Lab \$1548.50, Ottertail Power Company \$4969.53, Istvan Dudas \$45, USA Blue Book \$245.60, Grotberg Electric \$1049.97, The Spring's Golf Course \$20,000, IRS \$2088.97, Bohnenkamp Construction \$65.81, Ottertail Power \$292.92, Paul Serenko \$292.92, Yard Patrol \$189.50, Verizon Wireless \$247.53, Post Office \$247.53, Paul Serenko \$1008, ND Dept of Health \$16, Bremer Bank Cardmember \$5924.35, Jessica Peterson \$126.72, ND Chemistry Lab \$120.06

Meeting was adjured until June 10th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

July 8th 2019 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson, ElRoy Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Jeff Leadbetter, Kent Thoreson and Thomas Herman from Interstate Engineering, Travis Paeper, Jeff Anderson, Chalene Smith, Paul Kalibabky, Roger White

Linda made a motion to approve the meeting minutes from June. Brian seconded the motion and all ayes.

New Council member: Hold off until next month.

Financial Reports was handed out.

Law Enforcement Report: Travis Paeper was present. 122 hours in total for the month. Pursuit with motorcycle, narcotics search warrant, fire under investigation with fire marshal, ongoing neighbor dispute, assault at Bobcat, thefts at Dollar General, and a couple of domestics. He also stated he is looking to hire one other deputy. This weekend is the Gwinner street dances.

Interstate Engineering Report: Kent was present along with Thomas Herman. Kent will be semi retiring and Thomas will take over. Generator will be in at the end of August.

Waste Management: Paul Kalibabky was on hand to present the council with a new recycling contract. The council directed Jeff Leadbetter to look it over and report back to council next month on the findings. Increase of \$4.25 per cart and \$2.25 for additional cart with a three percent increase on the next following years. \$4.00 fuel table and it is a five year agreement.

Resident Form: none

Activity Center: none

Park Board: none

Building Permits: Charlene Smith to move old Zion Church from Stirum into town to use as residence(Linda, ElRoy), Michael Heifort to move a new modular home into town from Pelican Rapids, MN (Linda, ElRoy), Larry Swanson to replace old shed with new 10x 20 shed- must be five feet from all known property lines (ElRoy, Brian)

Property Tax Exemption: none

Permit: Overtime Bar for Friday night street dance from 9-1am, Prairie Skyline Hospitality LLC for Saturday night dance from 9-1am, Uncle Jesse's Produce to sell in town (ElRoy, Brian)

The Spring's Golf Course Report: No report. \$25,346.87 withdrawal in June. \$29,414.65 is requested for kitchen remodel for July thus far.

Attorney: Jeff had more USDA documents to sign.

Auditor Report: Jessica Reported. The tree grant was approved for the GCDC 1st Addition of \$9937.50! Budget meeting needs to be scheduled for the end of the month. Furnaces at the townhomes are getting switched out for natural gas, one eviction is complete and new renter is in, airport received grant for \$64,663.

Public Works Report: Darrel had no report. New Bobcat was received this month. Old one was turned in with a bad windshield in the back, do to cleaning it before handing it over to the Bobcat dealer in Gwinner, very busy with painting lines for the gas lines being installed.

Union Steel Workers Building: Jeff Anderson was hand with Sargent County Bank. The union is looking for local sources to have an interest buy down for a five year plan. The form of a loan to the Union would be paid back after the loan is satisfied. Brian made a motion to do 25% which would be about \$12,392.90. The City could pay the whole amount up front or just make annual payments for the amount due each year. The first payment (\$2636.98)

would be due when the loan is closed. They are estimating that to be this fall 2019, October or November. EIRoy seconded the motion and all ayes. This amount would come out of the housing fund. Approved. Council did ask Jeff Anderson to go back to the GCDC to ask if they would be willing to help out also.

July Bills (EIRoy/Brian): The Spring's golf course \$26,989.44 and \$29,490.22, Ampride Linen & uniform 453.79, Bremer Bank Cardmember \$3662.90, Bobcat of Gwinner \$1292.76, Arrowhead Transport \$447.92, Airborne Custom Spraying \$2467.50, Core & Main \$299.72, De Lage Landen Public \$517.90, Dickey Rural Networks \$591.30, The Springs Golf Course \$10,000, AW Diesel Service \$39.59, IRS \$4510.17, NDPERS \$5507.32, Hawkins, Inc \$3908.18, ND Chemistry Lab \$223.64, ND Dept. of Health \$32, ND Insurance Dept. \$4624.40, ND One Call Inc \$57.60, One Stop \$444.81, Team Lab \$2412.50, The Teller \$147.25, Waste Management \$880.84, payroll \$13,675.81, Welton Tire Service \$29.50, Interstate Engineering \$10,742.19, Istvan Dudas \$46, Hansen Lumber & Hardware \$832.63, J & M Printing \$343.28, Grotberg Electric \$3596, Full Circle Ag \$2176.99, Ferguson Waterworks \$403.68, WIN-911 Software \$495, ND Dept. Environmental \$60, Post Office \$106.75, The Spring's golf course \$20,000, NDPERS \$6502.60, ND State Tax Commissioner \$739.79, IRS \$2308.56, Verizon Wireless \$449.99

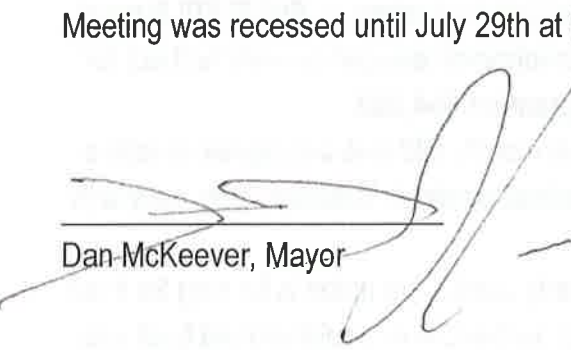
Council: Jeff Leadbetter requested to go into executive session. "Executive Session – Pursuant to 44-04-19.1 (2) & (09) NDCC –Bumper Damage." This item will be discussed in executive session. The legal authority for closing this portion of the meeting is NDCC Section 44-04-19.1 (2) & (09). The topic or purpose of this executive session is for attorney consultation on the bumper damage. We will now ask the members of the public who are attending the meeting to leave the room. We anticipate adjourning the executive session and reconvening the open portion of the meeting as soon as possible.

The minutes will show that the executive session began at 6:15PM and was attended by City Council Members Brian Gilje, Linda Johnson, EIRoy Odegard, Mayor Dan McKeever, Attorney Jeff Leadbetter, and City Auditor Jessica Peterson. The minutes will show that the executive session was adjourned at 6:21PM. The public has been invited to return to the meeting room and we are now back in open meeting.

Linda made a motion to direct the bumper damage to the NDRF. EIRoy seconded the motion and all ayes. Jessica will contact the local representative for NDRF to let them know Jason Asche will be contacting them for damages. Mayor Dan will let Jason know NDRF will take over from here.

Roger (Dustin) White was on hand to talk about this permit for Gwinner Days.

Meeting was recessed until July 29th at 5pm for the budget meeting.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

**THE BUDGET CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND
JULY 29th, 2019 at 5pm in the city meeting room in the EMS Building.**

MEMBERS PRESENT: Linda Johnson, Dan McKeever, Brian Gilje

MEMBERS ABSENT: ElRoy Odegard

OTHERS PRESENT: Jessica Peterson

Mayor Dan McKeever opened up the meeting and then turned it over to Jessica, City Auditor.

Jessica went thru each fund account line by line. Council asked questions. Couple of items that were brought up were: sale for old truck, keep up on chip and seal on streets in town, crosswalks to be painted annually on Hwy 13, mosquitoes spraying do more locally to keep on top of them instead of just the two times done by aerial spraying, and a second person to help in office with Jessica. This office person will be part-time with 20 hours a week, he/she would direct to city auditor, assist city auditor with daily functions and grants. Council was in support of another person in the office to help Jessica.

Brian made a motion to approve the preliminary budget that was proposed by Jessica. Linda seconded the motion and all ayes.

Council thanked Jessica for all her work.

Budget meeting was adjourned. Next Regular council meeting will be August 5th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 5th 2019 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson, EIRoy Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Jeff Leadbetter
Linda made a motion to approve the meeting minutes from July. Brian seconded the motion and all ayes.

New Council member: Hold off until next month.

Financial Reports was handed out.

Law Enforcement Report: No one was present.

Interstate Engineering Report: No one was present.

Waste Management: Jeff looked over contract and had markings on what he would like changed. Council went thru it and they agreed with Jeff and he can now take it to Waste Management with the changes.

Resident Form: none

Activity Center: none

Park Board: none

Building Permits: Torrey & Jaimie Gavin (523 5th St NW)- fence in backyard- does has letter from neighbor (Ida Shipton) to put fence on their property line, Sam Helm (135 Maplewood Dr) - replacing windows on house, Gregory Knutson (160 Maplewood Dr,) – replace roof, Eric & Maria Overn (204 1st St NW)- redo vinyl siding on house and garage, Darrel Swanson- move in used shed 10x12 in the driveway, Brian and Tana McKenna- Enclose backyard deck with 3 walls, windows and door (EIRoy/ Linda)

Property Tax Exemption: none

Permit: Bobcat employees to raffle for employee battling cancer, Gwinner Fire Dept. to do the annual gun raffle (Brian/ Linda)

The Spring's Golf Course Report: No report. Wants to meet with council on Aug, 19 at 5pm at the golf course for an update.

Attorney: none

Auditor Report: Jessica reported. Items from budget meeting to bring back up was sale of the old yellow truck, annual maintenance on chip and seal streets, paint crosswalks each year on Hwy 13, main more of a weekly sweep for mosquitoes than just doing the two sprays each year and add another part-time person in the office. The budget meeting will be held on Monday, Sept 9th at 5pm in the city meeting room, Mayor Dan to sign the annual Sargent County Emergency Management Resolution and send it on to Wendy W., grant closeout for AW Diesel Project was closed on 4-24-2019 from Lake Agassiz Regional Council.

Public Works Report: Darrel reported. Water leak by hydrant in front of the cement plant has been repaired. There was an issue with the sewer line behind the purple cow. Ottertail power pole was installed on top of the sewer line and busted the pipe it filled the pipe with gravel. We had to have a vacuum truck come out and get all the gravel out. Everything is up and working properly. Those bills need to go to Ottertail Power. The price to seal coat one block of street is \$2500-\$3000. This is 360 feet of street. To get the mosquito fogger we have running again we would need to tank and a pump. \$200 to get it going again. For a new fogger would be between \$4000-\$8000. This would have its own engine and could be used on any vehicle. Water plant had an issue on Aug. 1st, Dave had to manual reset all pumps to get it going again. All of lead copper samples have been collected and sent in for analysis. We have sent in 10 samples every 4 years. Triton moved the a/c unit be the fire hall door so Jay Enderson could make a large concrete slap for wheelchair accessibility. The reinstalled the a/c unit and that project is complete.

Council: JDA- Linda had a questions on the SC JDA house. IF plans are still go forward with the building of the house in Gwinner. Jessica confirmed that the project is still going ahead and construction should start at the end of September.

August Bills (ElRoy/Linda): De Lange Landen Public \$517.90, DRN \$591.61, Istvan Dudas \$165, Midwest Pest Control \$215, Ottetail Power \$67.76, Verizon Wireless \$249.15, Dakota Man \$1160, AW Diesel Services \$67.07, Hawkins \$6467.27, Hansen Lumber & Hardware \$709.79, Payroll \$13,469.47, Grotberg Electric \$1518.57, GOV Office \$475, Full Circle Ag \$259.76, Ferguson Waterworks \$373.40, NDLC \$983, Butler Machinery Comp \$47.31, ND one Call Inc \$84.10, Ameripride Linen \$82.69, NDPERS \$6451.15, Core & Main \$1604.36, Yard Patrol \$106, One Stop \$489.56, RRVW \$50, Sakry Plumbing \$239, Teals Market \$19.56, Team Lab \$814, The Teller \$84.50, WM \$880.84, Welton's Tire \$10, Istvan Dudas \$92.50, The Springs Golf Course \$24,123.12, Lake Agassiz Regional \$1000, Sargent County \$4639.85, Hanson Sanitation \$3500, Ottetail Power \$5185.68, Spring Golf Course \$15,000, IRS \$4681.27, Bank of ND \$114487.50, Mobility Plus \$150, Post Office \$106.75

Meeting was recessed until August 19th at 5pm at the Spring's Golf Course.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 19th at 5:10pm at The Spring's Golf Course

MEMBERS PRESENT: Dan McKeever, Linda Johnson, Brian Gilje

MEMBERS ABSENT: ElRoy Odegard

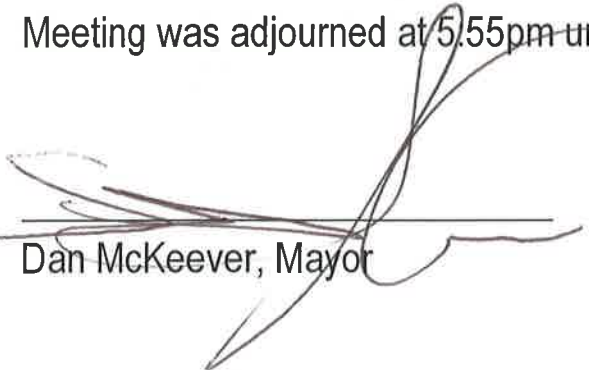
OTHERS PRESENT: Jessica Peterson, Jerry Waswick, Bob Orn

Mayor Dan, opened up the meeting and give it over to Bob, President of the Spring Association. Bob said the kitchen remodel is almost done only waiting on one prep table to get delivered. Kitchen project budget was to be around \$150,000. As to date, they have spent \$148,102.86 with a couple of invoices to pay as of 8/13/2019. Lunches have started at The Spring's even though it was advertised to start in September 3rd. It has been steady during that time.

Damon, Golf Course Superintendent, is doing a great job on the golf course, the course is looking much better since he has started. Drain tile is still being talked about, all the ponds are connected in one way or another and they need to be cleaned out, the city water has been decreased compared to last year. Mowers are getting older as they were used when they were purchased when the golf course was first open. They will have to be replaced at some point down the road.

Jeff Mund, Clubhouse Manager, is doing well with the clubhouse, sales are starting to come up with the kitchen opening up again. New clothing for sale was talked about along with staff uniforms (shirt). A new sign close to HWY 13 was also talked about, to let people know how to get to the clubhouse. Employee spotlight would be a great way to get to know the new staff that have been hired. The board would like to see a glow ball tournament happen, as we should have everything for that. The last couple of weeks, when it has been nice, the golf carts have been short for golfers to get on and golf. Jessica was asked to look into the current lease of the carts to see how much longer is left on that. The tour of the kitchen was given.

Meeting was adjourned at 5:55pm until September 9th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

September 9th 2019 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson, ElRoy Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Jeff Leadbetter, Jaimie Gavin

Linda made a motion to approve the meeting minutes from August. Brian seconded the motion and all ayes.

New Council member: Hold off until next month. Jaimie Gavin is sitting in right now.

Financial Reports was handed out.

Law Enforcement Report: No one was present.

Interstate Engineering Report: No one was present. Generator is here and will be installed on Thursday.

Waste Management: Jeff is working on getting it to Waste Management the recycling contract with the changes.

Resident Form: There was a request to add a "watch for children" sign on 1st St S near the fire hall. Darrel will add one that he already has.

Activity Center: none. Still waiting on the basketball hoop bill from the school.

Building Permits: Keith McFarland to move in a 1998 trailer to 324 3d ST NW, Sargent County JDA to build a new house, Joleen Hardy to replace roof, Scott Maro to remodel from water damage (ElRoy/ Linda)

Property Tax Exemption: Sargent County JDA house 2 years exemption after construction completion; up to \$150,000. 2021-2023 (Linda/Brian)

Permit: Spring's Golf Course @ Activity Center for a wedding dance, NS School to raffle at student activities throughout the year. (Brian/ ElRoy)

The Spring's Golf Course Report: No report. \$20,000 taken out in September.

Attorney: none

Auditor Report: Jessica reported. There is a conference in Bismarck 19-21 that she will be attending. We are interviewing for deputy auditor position. Linda made a motion for the Resolution for complete count committee for 2020 census. Brian seconded the motion and all ayes.

Public Works Report: Darrel reported. Annual inspection on the lift stations has been completed. There were some check valves at the crossroads lift station that need to be replaced and at the city shop lift station one pump needs the wear ring replaced. That cost totals \$5248.00 (ElRoy/ Linda) Seal coating the streets would be around \$140,000 for the north side of town and \$132,000 for the south side of town. ElRoy made a motion to do \$70,000 worth in 2020. Linda seconded the motion and all ayes. The truck box on the yellow GMC is rusted though. Job Erection could repair it for \$1400. Brian made a motion to repair and ElRoy seconded the motion and all ayes. Take money out of the equipment fund. Crosswalks need to be done and Darrel is getting an estimate from a Fargo company to do them and paint Main Street lines.

Council: none

September Bills (ElRoy/Linda): Verizon Wireless \$249.15, Hanson Sanitation \$3500, Sargent County Auditor \$4639.85, Bohnenkamp Construction \$131.63, Bremer Bank Cardmember \$211.99, Core & Main \$878.18, Grotberg Electric Inc \$326.02, Full Circle Ag \$598.86, Enderson Construction \$360.13, Electric Pump \$1343.07, DRN \$590.96, De Lage Landen Public \$1553.70, Bremer Bank \$13,427.74, Bohnenkamp Construct \$241.31, Bobcat of Gwinner \$465.94, Arrowhead Transport \$883.70, Ameripride Linen \$69.72, Airborne Custom Spraying \$2555, Hansen Lumber & Hardware \$1355.57, IRS \$2115.11, Maguire Iron \$1750, ND PERS \$6359.94, Ottetail Power \$5291.79, Welton Tire Services \$41.54, Waste Management \$884.45, The Teller \$30.40, Team Lab

\$862.50, Payroll \$13,060.24, Share Corporation \$527.99, Jet-Way Inc \$2295, River Bend Industries \$167.01, Hanson Sanitation \$3500, ND One Call Inc \$69.05, ND Dept, of Health \$32, ND Chemistry Lab \$266, Leadbetter Law Office \$3448.25, Isvan Dudas \$100, Interstate Engineering \$162, In Control \$420, Hawkins, Inc \$2629.50, Sakry Plumbing, Inc \$276.70, Post Office \$106.75, The Spring Golf Course \$20,000

At 6:15pm the meeting was recessed until 6:30pm tonight.

Meeting was opened back up at 6:32pm by Mayor Dan.

Park Board: Mike Schubert was present. He wanted to know how to get the engineering work done for the pool. Do we need to go out to bid or can we use the city engineers for the project? Jeff said that the park board is an entity of the city and that the park board could go to Interstate Engineering to see if they could help with the pool project.

Mayor Dan asked Jaimie what she thought of the meeting. She said she liked it and would be interested in being on council. Linda made a motion to add Jaimie Gavin to the city council. Brian seconded the motion and all ayes. Welcome Jaimie!!!!

City council meeting was adjourned at 6:45pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

September 26th at 5:00pm at EMS building

MEMBERS PRESENT: Dan McKeever, Linda Johnson, Brian Gilje, ElRoy Odegard, Jaimie Gavin

MEMBERS ABSENT:

OTHERS PRESENT: Jessica Peterson, Jeff Leadbetter, Lynn Kaspari (The Teller)

Mayor Dan, opened up the meeting and thanked everyone for coming. They first approved the used trailer house moved into town. Naomi Vincent to move into 314 3rd St NW. It is a 2009 with a porch. (ElRoy/Linda)


Waste Management for garbage was next on the list. Their initial bid was 3 years for \$5678 per month and if required WM will provide a home and business with an additional tote. After more discussion, Mayor Dan, feels it should be a longer contract. WM now has proposed to do a 6 year deal. Years 1-3 is at the initial bid at \$5678 and then a three percent increase on that rate in years 4-6. The break down would be the following: Years 1-3 at \$5678 per month, and year 4 would be at \$5848.34 per month, year 5 would be at \$6023.79 and year 6 would be at \$6204.50 per month. With this, there would be no extra fee for an additional garbage cart with the six year deal. WM will track and maintain their cart inventory. This deal would start on December 1st, 2019. Linda made the motion to approve the six year deal, Brian seconded the motion and all ayes.

Sargent County JDA would like a quit claim deed on the lot where Differding Construction will be building the new house. It is in the Spring's Addition Lot 4 in Block 2. (Linda/ ElRoy)


Park Board update: baseball field - getting estimates on moving dirt over, Interstate Engineering is working on the swimming pool project, joint powers will need to be worked out, and sales tax money will be used to pay for some of the project.

Bobcat plans on expanding onto the main building, into the main parking lot. They asked if they could use some land under the water tower to park construction items during project. This needs to be asked by the health department. Jeff was going to look into TIF.

Meeting was adjourned at 5:55pm until September 9th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 7th 2019 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson, Jaimie Gavin

MEMBERS ABSENT: ElRoy Odegard

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Jeff Leadbetter, Torrey Gavin, Harold Rotunda, Ashlee Lien, Kent Thoreson, Travis Paeper

Linda made a motion to approve the meeting minutes from September. Brian seconded the motion and all ayes.

Financial Reports was handed out.

Law Enforcement Report: Travis Paeper was present. Handed out hours from July (150), August (143.50).

Patrol car purchase for \$15,105 (sold old car for \$11,497.50, new car \$31,640) 75% of City of Gwinner obligations per contract. Pay to Sargent County Auditor (Linda/Jaimie)

Interstate Engineering Report: Kent was present. 14-2 project is close to completion. Kent will be working close with Bobcat project, Kent sent over a short-term agreement between owner (park board/city) & engineer for professional services \$25,000 for setup and then it would cost about 8.5-11% of construction cost during the construction.

Waste Management: Garbage contract will be sent to WM for approval. (Linda/Jaimie)

MDU Update: 14 services left to install and half the residents are able to call and get meters next meeting is on Wednesday this week. They should be complete in a week or so.

Harold Rotunda: Audit Report for the 2018-2019

Resident Form: None

Activity Center: None

Building Permits: Steve Morlock to remodel from water damage, Deania Seelig @ 211 1st St NW to add fence to the back and side of the property, Tyler Elenberger to enclose a portion of the back deck and patio (add 2 windows)

Bobcat for the addition to the SE corner of the existing plant building and replacement of SE parking lot – The City of Gwinner grants this building permit to Bobcat under the condition and requirement that Bobcat agrees to pay for all expenses incurred in their building expansion including all city engineer fees and expenses as billed by Interstate Engineering for the oversight and coordination of the project construction and changes to any and all infrastructure of the City of Gwinner with said infrastructure changes to be done to the specifications of the City Engineer. The City of Gwinner shall not be liable for any costs related or incurred by Interstate Engineering and all costs shall be paid by Bobcat. Additionally, Bobcat agrees to hold the City of Gwinner harmless and shall indemnify the city for any and all damages or occurrence through acts of any person or persons or company which may involve the property of the City or the City of Gwinner. (Brian/ Linda)

Property Tax Exemption: None

Permit: Overtime Bar for the Fireman Dance on Oct. 26th and Post Prom calendar raffle (Linda/ Jaimie)

The Spring's Golf Course Report: No report. \$20,000 withdrawal in October

Park Board: Baseball Field needs to get complete. There is a bid for \$37,500. This is for scraping 2-3 inches of rock and gravel, hauling clay to fill in low spots and hauling all the stock pile black dirt to the ball diamond. This will be paid from account #207 Bobcat Field (Brian/ Jaimie) this should be done by this fall.

Linda made a motion to joint power agreement with the park board for the pool operations. Brian seconded the motion and all ayes.

Attorney: Will be looking into TIF.

Auditor Report: Budget is submitted to county, special assessments has been submitted to the county, conference was good, yard waste container is being addressed with Austin has it is over full and not getting dumped regularly, still looking for a part-time help in the office.

Public Works Report: No written report. Generator is here and it will be getting set up in a week or so. Not sure if paving will get done this year or not.

Council: October is Dysautonomia Awareness Month was proclamation by Mayor McKeever (Brian/ Linda)

September Bills (ElRoy/Linda): IRS \$2407.72, Dakota Man \$660, Lynn Johnson Lock and Key \$88.81, Janet Bircham \$62.61, Istvan Dudas \$50, Hawkins \$14560.04, Hanson Sanitation \$3500, Hansen Lumber \$459.25, Grotberg Electric Inc \$46,312.45, DRN \$591.49, One Stop \$743.04, Core & Main \$713.74, Computer Express \$1104.99, Bremer Bank \$2092.55, Bobcat of Gwinner \$19.79, AW Diesel \$188.63, Arrowhead \$368.15, Ameripride \$368.15, #D Specialties \$112.02, Full Circle Ag \$267.08, Welton's Tire \$15, Ottertail Power \$5337.37, Radisson Hotel \$253.80, RDO Equipment \$22.45, Team Lab \$1620.50, USA Blue Book \$410.01, Verizon Wireless \$249.15, Waste Management \$884.45, ND One Call \$69.60, Midwest Pest \$400, The Spring's Golf Course \$10,000, Starion Bond Services \$39,947.50, ND State Tax Comm. \$746.63, NDPERS \$6126.25, IRS \$2569.63, Ottertail Power \$5110.25, Post Office \$106.75, Sargent County Auditor \$19,744.85, Bremer Bank \$26,368.69, The Spring Golf Course \$10,000, DE Lage Landed Public \$4,464.20

City council meeting was adjourned at 6:25pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

November 11th, 2019 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson, Jaimie Gavin, Elroy Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, Jessica Peterson, Jeff Leadbetter, Alicia Ennis, Rosie Odegard, Randy Pope, and Bryan Johnson.

Brian made a motion to approve the meeting minutes from October. Elroy seconded the motion and all ayes.

Law Enforcement Report: Brian Johnson was present. Tanner's last day will be November 15th so there is a deputy spot open plus one more that is still vacant. There was a break in in Gwinner. People need to make sure they are watching the streets and parking as the winter and snow removal crew will have to be out soon. Bryan will stay living in Gwinner.

Interstate Engineering Report: Randy Pope was present. 14-2 project is close to completion. Randy stated they are looking for payment #10 \$127,168.50. (Linda/Elroy) Change order # 5 was also approved (Linda/ Jaimie) Approve change order #5 (Linda/Jamie) There will be left over grant money. Darrell had mentioned updating communication for city guys so that it's easier to communicate with the lift stations. InControl would be the company we would like to use as they are up to date on what we have. (Brian/Linda)

Bobcat Project is moving along. The sewer is getting moved currently.

Waste Management: Starting every Tuesday on December 3rd it will be all residential garbage pickup. Contract was signed by Mayor. (Jamie/Linda)

MDU Update: Complete as of Oct. 15th 2019. They will back in spring to clean things up and fix any issues with yards.

Resident Form: None

Activity Center: None

Building Permits: Full Circle Ag wanted to put siding on the fertilizer plant, J & M Printing needs to pave their parking lot and pave the corridor to the building and Jesse and Jennifer Herman need to shingle their roof. (Elroy/Brian)

Property Tax Exemption: None

Permit: None

The Spring's Golf Course Report: No report. \$20,000 withdrawal in October

Park Board: Baseball Field needs to get complete. There is a bid for \$37,500. This is for scraping 2-3 inches of rock and gravel, hauling clay to fill in low spots and hauling all the stock pile black dirt to the ball diamond. Joint power agreement was discussed. One change would be to #17 and then send it back to Gwinner Park Board. Pool construction won't start in the spring of 2020.

Attorney: None

Auditor Report: Jessica reported there is a new business in town called Sleek Nutrition and she will be in the community center from 7-1pm. The TAP grant for multi-use trail to golf course was submitted just waiting on a signature from the Sargent County Commissioners, city received a bill from Interstate Engineering for the Bobcat Expansion for the amount of \$4735.72 and Jessica will send that on to Jon N. at Bobcat. Alicia Ennis has started in the auditor's office as the Deputy Auditor, she will be part-time (Tuesday and Thursday).

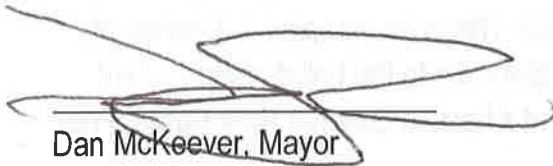
Gwinner Housing Authority: We had one move out from the townhome they gave 15 day notice.

Public Works Report: No written report. Generator is here and it will be getting set up in a week or so. Not sure if paving will get done this year or not. Talked about getting 2 new furnaces in the water plant for \$3700, a new boiler in the new shop \$5000, and to change to natural gas in both shops would be about \$7000 to heat the two shops. This will be taken out of general fund in building and grounds. (Elroy/Jamie)

Council: none

November Bills (Elroy/Linda): NDPERS \$6568.80, Core & Main \$869.38, Payroll \$13,314.28, Midwest Pest Control \$155, Job Erection & Engineer \$1400.00, J & M Printing, Inc \$108.04, Interstate Engineering \$17,217.68, Hawkins, Inc \$3013.85, Hanson Sanitation \$3500.00, Hanson Lumber & Hardware \$247.66, Grotberg Electric \$14,840.54, Full Circle Ag \$898.91, Dickey Rural Networks \$590.97, ND Dept. Environmental \$354.84, Bremer Bank Card Member \$2164.18, Bohnenkamp Construction \$65.81, Bobcat of Gwinner \$852.74, AW Diesel Service Inc. \$485.55, Arrowhead Transport \$243.78, Ameripride Linen \$69.72, Advanced Striping \$1162.00, IRS \$2444.93, Electric Pump \$4709.37, One Stop \$216.58, Montana-Dakota Utilities \$3723.79, ND Dept of Transportation \$320.38, Reardon Office Equipment \$74.51, ND One Call Inc. \$22.80, ND League of Cities \$295.00, Riteway Business Forms \$137.87, 3D Specialties \$112.02, Sargent County Auditor \$4639.85, Verizon Wireless \$249.39, Team Laboratory \$1305.00, Waste Management \$884.45, Teals Market \$28.03, RDO Equipment \$971.84, Ottetail Power Company \$4333.24, Jessica Peterson \$207.50, USDA \$45,646.00, ND Dept Environmental \$265.69, Post Office \$106.75, KPH, Inc \$127,168.50, Interstate Engineering \$26,137.70.

City council meeting was adjourned at 5:40pm. Next meeting will be on December 9th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

December 9th, 2019 at the Fire Hall Building at 5:01pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson, Jaimie Gavin

MEMBERS ABSENT: Elroy Odegard

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, Dave Evan, Jessica Peterson, Jeff Leadbetter, Alicia Ennis, Damon and Kent from Interstate Engineering, Torrey Gavin, Ashlee Lien, and Jerry Waswick by telephone

Linda made a motion to approve the meeting minutes from November. Jamie seconded the motion and all ayes.

Law Enforcement Report: Jon Wold was present, He is the new Deputy he started on November 19th doing his first law enforcement job. Jon lives in West Fargo and in Forma for right now but is actively looking for a place here in Gwinner. He is currently doing field training and hopes to volunteer with the ambulance in future.

Interstate Engineering Report: Kent and Damon were present. Project with sewer is finished. There is \$65,535.87 left of grant money. Kent stated they will need an update on controls to see where they are at budget. Bobcat project expansion is complete on the city side of things and all bills have been sent to Bobcat for payment.

Waste Management: They have started picking up garbage every Tuesday for residents and smaller business. The dumpsters will get picked up the same days that they were before.

Resident Form: Residents need to moving mailboxes 6 to 8 inches from curb 27 inches or higher so the snow doesn't possibly break the boxes. Mailboxes will be discussed one by one at council meeting when brought up by owners.

Activity Center: None

Building Permits: Kevin Dietz is going to be remodeling his kitchen \$21,000. (Brian/Jaimie)

Property Tax Exemption: Hwy 13 Diner, LLC wants to request a 5 years at 100% for new business in Gwinner. Jerry Waswick, was called by phone, about what information on this situation and the city will approve this and send it over to Sargent County Commissioners and Jerry will look into it further with that group. (Brian/Linda)

Permit: None

The Spring's Golf Course Report: No report. \$30,000 withdrawal in November.

Park Board: Dirt was moved for the baseball field \$37,500 pay out of account 207. There will be a joint power agreement between the city and the park board. The city will pay for their part of the project upfront and the park board will take over the rest. (Linda/Brian) Park Board to sign and get back to the city to go forward.

Attorney: None

Auditor Report: The letter for the tree grant have been sent out there was 15 of them. The Transportation Alternatives Program Application was sent in for the multi-use trail for the golf course. There is a building for sale on Main Street hoping to have the Housing Authority purchase this and get some new businesses in town. Jeff will look into this and get back to Jessica

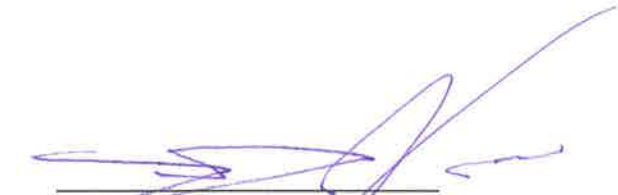
Gwinner Housing Authority: There has been some changeover in units, one family is moving out of one into another as there will be a resident permanently moving out.

Public Works Report: No written report. Water plant is being heated with natural gas and going to work on getting the shops hooked up next.

Council: There has been a lot of requests for smaller garbage cans we are sending them to Waste Management to request a different size. Parking issues on Main Street was also talked about. Thinking about putting up 2 hour parking signs, this rule would be the same for everyone. Mayor, Dan, was going to continue with this project and talk with all main street businesses and see if we can all come to an agreement on what to do. (Jamie/Linda)

December Bills (Brian/Jamie): The Spring's Golf Course \$30,000, DRN \$591.19, ND Dept. environment \$76.80, let's Store it \$378, Leadbetter Law Office \$2249, Jessica Peterson \$32.77, Hawkins, Inc \$3735.68, Hansen Lumber & Hardware \$137.4, Grotberg Electric Inc. \$260, Glacier Enterprises \$37,500, ND One Call Inc \$2.40, Electric Pump \$150, ND Dept of Health \$16, Computer Express \$110, City of Fargo \$29, Bremer Bank Cardmember \$2750.21, Bobcat of Gwinner \$787.74, AW Diesel Service \$93.29, Ameripride Linen \$69.72, IRS \$2064.37, Full Circle Ag \$338.04, Verizon Wireless \$498.78, MDU \$909.06, Waste Management \$315.88, ND PERS \$1915.98, USA Blue Book \$381.30, The Teller \$32.50, The Springs Golf Course \$10,000, Team Lab \$800, Sargent County Auditor \$4639.85, Ottertail Power Company \$11.09, One Stop \$292.61, ND Rural Water System \$345, Softline Data, Inc \$217, MDU \$760.79, Ottertail Power Company \$586.72, All Seasons Carpet \$160, Paul Serenko \$49.19, Jessica Peterson \$299.99, Office of State Auditor \$260, ND PERS 44336.13, Grotberg Electric \$940.66, Interstate Powersystem \$1701.09, Waste Management \$473.32, Roxanne Johnson \$7.44, Post Office \$106.75

City council meeting was adjourned at 5:51pm. Next meeting will be on January 6th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

