

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

January 6th, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson, Jaimie Gavin, ElRoy Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Alicia Ennis, Jeff Leadbetter, Torrey Gavin, Travis Paeper, Jon Wold, Rosie Odegard, Jeff Anderson, Donna Anderson

Brian made a motion to approve the meeting minutes from December. Jamie seconded the motion and all ayes.

Law Enforcement Report: Travis Paeper and Jon Wold were present. If Prairie Skyline happens to renew their liquor license it will need to be looked into on how they are buying their liquor. November and December reports were handed out with hours.

Interstate Engineering Report: Not present.

Resident Form: None

Activity Center: None

Building Permits: None

Permits: Megan Hill is having a raffle for a basketball trip to Australia. (Linda/Jamie)

Jeff and Donna Anderson is looking for an approval for liquor license for Jeff Rowe Company, LLC DBA: CC's Suds and Spirits, this is the location that is currently RU Thirsty, the new store owners are looking to open on February 1st but not set in stone the city will need a copy of the state license once it is approved. (Jamie/Brian)

The Spring's Golf Course Report: \$40,000 was withdrawn in December, construction is now done.

Park Board: The joint power agreement was brought to the city, it was signed by the park board. Mayor and City Auditor also signed it today.

Auditor Report: No liquor license at Prairie Skyline due to no payment. NDIRF report was discussed and Jaimie will look into it and give us a report next month on her findings. Local agent for NDIRF was also discussed, the SC JDA House is coming along great should be able to have an open house at the end of the month or beginning of February. Tree grant bids are due by the end of the month and employee raises were set at four percent increase as of January 2020. (Brian/Linda)

Public Works Report: Compliments came in on how great our city workers have cleaned the streets. Transfer switch at the shop did not transfer when the power went out due to the storm, Darrel request to get it fixed, the pump is out at the main lift station either we rebuild it again or get a new pump, Fargo no longer does water samples so it will need to be brought to Bismarck when the time comes Darrel had said he will ask around and see if there is anyone that could bring them to Bismarck when needed.

Council Items: none

Attorney: A quick claim deed was done for the property located at 19 Main St N, just a small section was in the city's name and it shouldn't have. (Jamie/Linda) Renaissance Zone was discussed and the council would like to keep it going so we need to start the paperwork on that.

Pay the Bills: (Jamie/Brian) MDU \$424.46, IRS \$9712.99, MDU \$2062.13, Daleyn Basssch \$4750, Ameripride Linen \$69.72, Riteway \$92.00, Reardon Office \$340.00, RDO \$190.88, ND One Call \$2.40, Aw Diesel \$172.14, ND Chemistry Lab \$223.63, Banyon \$1590.00, IRS \$249.15, Hawkins \$7190.33, Hansen Lumber \$130.72, Gwinner Businessmen's \$100.00, Full Circle \$1406.11, Fantasy Furniture \$1376.00, Electric Pump \$1091.05, Dougherty & Company \$500.00, DRN \$590.46, ND Department of Transport \$451.92, Bobcat of Gwinner \$193.78, Bohnenkamp \$87.75, Bremer Bank \$1953.95, City of Fargo \$14.00, Sargent County Auditor \$6549.35, Sargent County Treasurer \$31,206.17, Teller \$38.00, Verizon \$249.39, Waswick Snow \$930.00, ASCAP \$378.35, Cardmember Service \$5270.20, The Springs \$10,000, Post Office \$106.75, One Stop \$302.50, ND State Tax \$777.99, Dakota Man \$685.00, Ottetail \$6480.41, IRS \$8365.04, ND PERS \$2130.53, Bremer Bank \$16795.09, IRS \$2805.32, Payroll \$16,795.09

City council meeting was adjourned at 5:39pm. Next meeting is on February 10th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

February 10th, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Linda Johnson, Jaimie Gavin, ElRoy Odegard

MEMBERS ABSENT: Brian Gilje

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Alicia Ennis, Jeff Leadbetter, Torrey Gavin, Travis Paeper, Ashlee Lien, Kent Thoreson, Roger Bopp.

Linda made a motion to approve the meeting minutes from January. Jamie seconded the motion and all ayes.

Law Enforcement Report: Travis Paeper was present. They had a busy month with multiple different situations he said Jon is progressing very well and as soon as he is done they will be training another deputy. They had a total of 142 hours this month. SEMCA was approved for \$1000 for the 2020 year.

Interstate Engineering Report: Kent was present filled us in on money that will be left over from grant. ADA bathrooms are complete in fire hall. We will be selling the old cabinets. If RDA approves there will be \$60,000 left over for the SCADA System.(Linda/ElRoy)

Resident Form: Roger Bopp asked about residential garbage. Every resident has to have a garbage charge on their account whether used or not you will still get charged for it, same as the recycling charge.

Activity Center: There was a bill of \$49,801.21 (basketball hoops, MDU, Heating units, gas conversion with labor) ElRoy/Jaimie)

Building Permits: None

Permits: Raffle for post prom. (Jamie/Linda)

The Spring's Golf Course Report: \$10,000 was withdrawn in January. They had a cooler crash and a broken air compressor.

Park Board: Phase 2 (Design Phase) for a not to exceed 12% of pool project it was decided to send out an email and have a meeting with Brian (Interstate Engineering) and with the park board and council members so everyone is on the same page with everything that is being done. Mayor signed a short term agreement he also asked Jessica to send signed joint power agreement to all groups involved so everyone has that document for their records. Jessica will also send an email to Interstate Engineering and all groups to see when we can get together for the pool meeting. (Linda/Jamie)

Auditor Report: There was an additional handicapped parking spot put in. Wendy Willprecht has asked if the city would still like to be a part of MHMP we chose to participate and have Jamie as our primary to go to meetings and Linda as our backup. (Jamie/Linda)

Steve Morlock requested the city buy a TV for the community center to have for training Bobcat employees it would be around \$700. Steve will install bracket and TV on the back wall of the community center. (Linda/ElRoy)

Candidates to fill out petition for Mayor (4 years), City Council Members (2-4 years & 1-2 year unexpired term)

Park Board Members (2-4 & 1-2 years)-Forms need to be turned in by Monday, April 6th before 4pm.

Airborne Custom Spraying needs an authorization application to be signed by Mayor it is around \$2555 each time. Talked about a way to keep mosquitos down whether the city sprays weekly in the evenings or having the plane fly over 2 times. People want the plane to go over so we will stay with that for now. (Linda/Jamie). There is an online calendar that was made for the community center. Tree Grant was presented by Alicia and council decided to go with Option 1 from Baker Nursery Garden & Gift which was approved for \$13,189.00. Option1 is where they will deliver the trees, plant the trees, bring the mulch, tree trunk protectors, and water bags and do the first watering of the trees. This will also have a 1 year 50% replacement warranty and utility locates. Grant will cover \$9937.50 and the city will pay around \$3300 extra. (Elroy/Linda)

Public Works Report: There is a road that tends to sink in near the school playground on First Street SE during the winter; cannot do much about it right now will just have to wait and see as it warms up. Darrel gone for a couple days for water expo and training in Fargo.

Council Items: NDIRF Report by Jamie there needs to be some updates done in some buildings; at the community center the fire extinguishers needs to be updated (Darrel will take care of this), smoke detectors also needs to be looked at. They haven't been documented since July 1st. After some discussion, the council would like to stay with NDIRF because of better rates and will be keeping Edman Agency as the local representative.

Attorney: none

Pay The Bills: Bank of North Dakota \$18,300.00, Enderson Construction \$455.00, ND Dept Of Transportation \$1259.07, ND Chemistry Lab \$18.54, Municipal Finance Office \$30.00, Locators & Supplies \$268.92, Leadbetter Law Office \$1,680.25, Jessica Peterson \$46.42, J & M Printing \$121.70, Interstate Power system \$435.99, Hawkins \$1,124.50, ND Water Users Association \$100.00, Full Circle Ag \$2,025.65, Ottetail \$4.21, Electric Pump \$475.55, Edman Agency \$17,492.00, DRN \$592.76, Dakota Plains \$313.45, Core & Main \$375.98, City of Fargo \$14.00, Bremer Bank \$4480.19, Bobcat of Gwinner \$39.09, AW Diesel \$98.35, Ameripride \$69.72, ND PERS \$10,982.28, Grotberg \$7,099.42, TEAM Lab \$1306.50, ND Dept Enviromental \$18.54, Waste Management \$13,549.00, Verizon \$248.46, The Teller \$1,465.10, Workforce Safety \$1,525.66, Sweeney Contrils Comp \$300.00, Swede Plumbing \$1,372.56, SEMCA \$1,000.00, Sanitation Products \$151.70, R U Thirsty \$900.00, Ray-Mac \$174.42, USA Blue Book \$166.57, Lake Agassiz \$100.00, Ottetail \$10,249.50, MDU \$20,543.77, Hansen Lumber \$733.81, BMI \$358.00, Computer Express \$134.97, Post Office \$240.00, Jessica Peterson \$489.87, MDU \$743.82, Post Office \$106.75, Verizon \$429.05, Bremer Bank(Payroll) \$13,115.73. (Jamie/Linda)

City council meeting was adjourned at 5:55pm.

Next city council meeting will be on March 9th, at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

March 9th, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson, Jaimie Gavin, Elroy Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, David Even, Jessica Peterson, Torrey Gavin, Jon Wold, Bob Orn, Jerry Waswick, Marsha Mathias

Jamie made a motion to approve the meeting minutes from February. Linda seconded the motion and all ayes.

Law Enforcement Report: Jon Wold was present. No report. Nothing significant happened this month just minor things such as some property damage, expire tabs, and headlights out.

Interstate Engineering Report: Not present. Project 14-2 Sewer Project SCADA System was approved by RDA and it was ordered by Kent.

Resident Form: Maplewood resident multiple things in his yard upon receiving a complaint from neighbor. Council has asked Jessica to send a letter to the resident at 105 Maplewood Drive.

Jerry Waswick brought up the parking on the main street, it is not getting any better. Jerry will talk to all owners on Main Street to see what they can come up with.

Activity Center: None

Building Permits: None

Permit: GA Church for raffle board. (Jamie/Brian)

Real Estate Exemption: Highway 13 Diner, LLC sent on to the ND Commerce Department for their approval. It was denied. Jessica sent a letter to the Diner to notify them.

CC's Suds & Spirits- 2 year property tax exemption at 100% for a new business in town (Linda/Brian)

Job Erection- new ownership of business (waiting on their paperwork) (ElRoy/Jaimie)

The Spring's Golf Course: Update from board: Bob O., Marsha, Jerry W were present. They have been having issues with equipment. They need new ruff mowers and new greens mowers also needing a utility cart. The kitchen is now done. The budget was \$175,000 and it was closer to \$207,000. The food sales are going great it went from \$2500 a week to \$10,000. They are working on getting a quote for renovations mainly on hole #1. A bobcat machine to use for the utility cart the council agreed upon that, but the prices is not in the budget right now. Jeff Mund will be no longer be managing the clubhouse, due to health issues. 2014 Turo Groundmaster mower AWD \$27,750, 2014 Club car carryall gas utility cart \$4200, and 2014 Turo Greenmaster Hybrid 3320 \$11,950 was approved to be purchased. (Brian/ ElRoy) Jamie made a motion for the two manager's salaries for \$80,000, Linda seconded the motion. 3 golf carts- 2020 club car gas/efi lease is for 60 months \$173.24= \$10,394.40 no buyout each. (ElRoy/ Brian)

Park Board: Meeting is set up for March 18th at 6pm in the firehall. Everybody is included so that we can all be on the same page with what is happening with the pool.

Auditor Report: A request came in hoping to keep sidewalks clean due to busses not running on the south side of town residents would like for their children to not have to walk on the street. A sale pending for the new JDA house, as of now. The city had another family that was very interested in building a house. The council has agreed to work any family that would like to build a house in Gwinner. Jessica would work with them to get all paperwork started and go from there. City office will be closed on Wednesday March 11th.

Public Works Report: No written report. There was a request to turn water on at the old funeral home. They found the shut off valve but there was no cap and it was full of dirt. Daleyn Basch will need to come in and fix this. The bathroom was updated in the city shop by Darrel and Dave.

Council Items: None

Attorney: None

Pay the Bills: (EI Roy/Linda) NS School \$49,801.21, Ottetail \$4,803.14, Post Office \$340.00, The Springs \$45,500.00, Bremer Bank \$2,122.45, Ameripride \$67.72, Grotberg \$14,066.27, Full Circle Ag. \$283.91, DRN \$587.59, Daleyn Baasch \$4,940.75, Dakota Plains \$139.00, Payroll \$14,102.89, Core & Main \$2,340.00, AW Diesel \$332.74, Midwest Pest Control \$155.00, ND PERS \$6,199.18, IRS \$2,216.04, IRS \$4,336.03, City of Fargo \$14.00, Sweeny Controls Com \$812.40, Hansen Lumber \$302.08, Home Shop \$272.60, Hawkins \$5,622.35, Softline Data \$685.00, Ottetail \$157.48, ND One Call \$1.20, ND Dept. Environment \$18.54, ND Chemistry Lab \$18.54, MDU \$1,518.93, Waste Management \$7,067.59, The Springs \$80,000.00, Waste Management \$163.86, Cardmember Service \$12,127.58, Core & Main \$2,340.00, Post Office \$106.75, The Springs \$10,000.00, Verizon \$248.46

City council meeting was recessed at 5:56pm.

Next meeting will be on March 18th at 6pm with the park board and pool committee.

Next council meeting is on April 6th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPEICAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

March 18th, 2020 at the Fire Hall Building at 6pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Jaimie Gavin

MEMBERS ABSENT: Elroy Odegard, Linda Johnson

OTHERS PRESENT: Christina Ferderer (on phone), Paula Hansen, Dennis Dahl, Torrey Gavin, Andy Stroh, Jessica Peterson, Mike Schubert, Ashlee Lien

Mayor, Dan McKeever, opened the meeting up to Brian Milne from Interstate Engineering. Brian talked about the steps that will be followed to get to the finish product. The budget is \$2 million for total project. This will be done thru a city bond and then paid thru the second sales tax money. The pool committee will meet with Brian regularly to get to a couple designs to present to the city and then to the public. A public survey will be done to see what is wanted, this will have pictures to help understand what it would look like.

Brian asked for two contacts to be the leads and then those two will send down the information to all other members in the group.

The meeting was adjourned at 7pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

April 6th, 2020 at the Fire Hall Building/Telephonically at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson(phone), Jaimie Gavin, Elroy Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Alicia Ennis (phone), Jeff Leadbetter (phone), Harold Rotunda, Torrey Gavin, Kent Thoreson (phone), Mary from the Teller (phone)

Brian made a motion to approve the meeting minutes from March. Jaimie seconded the motion and all ayes.

Law Enforcement Report: No one was present for Law Enforcement.

Interstate Engineering Report: Project 14-2 Sewer Project SCADA System was approved by RDA and it was ordered by Kent. Looking at redo the two sewage ponds Kent and Darrel should be getting an estimate back on that soon they are thinking it will be around \$100,000 project.

Harold Rotunda: The city is in a very good financial spot as of now we just need to figure out what we want to do with extra money.

Resident Form: Maplewood resident was sent a letter about cleaning up his yard we are going to continue to keep an eye on it each month and go from there. Zion and GA Church sign's from the corner of Hwy 13 and 1st St SE are missing. They would like them back so it was decided to just order new ones.

Building Permits: GA Church is wanting to replace sidewalks, add canopy, and airlock in the front church. It will be done in 2 phases which concrete will be the first. (Elroy, Jaimie)

Permit: United Steelworkers Local 560 wants to put on a fun run and benefits for employees and post prom and Travis Schlager (Trapper Meat & Supply). (Jamie/Elroy)

Real Estate Exemption: Cc's Suds and Spirits application was sent to ND Commerce for review and still waiting on a response. Job Erection's application as not been received yet.

The Spring's Golf Course: \$80,000, \$45,000, and \$10,000 were taken out in the month of March. The clubhouse is now closed as of April 6th until further notice.

Park Board: All playgrounds are closed during this time. The pool is working on a survey for people to fill out to kind of help along with the process of the pool, they will be taking data from the surveys once they are completed and that's how they plan to make decisions.

Auditor Report: Bids for yard waste is out until April 13th. Bid opening is at 5pm. WM has asked the city about spring and fall clean up whether we want to keep it at the landfill or bring a box into Gwinner it was decided to keep things the way they are currently.

Petitions for the city were due at 4pm on April 6th Park board had 3 people interested the city council had 4 people interested and the mayor had 1.

Red Barn Vet Service in Gwinner will be opening April 8th but there will be no grand opening at this time. This location is behind the bank it is the old funeral home. Pet clinic as of now is scheduled to be held at the fire hall on April 30th it is being done by the Sheyenne Valley Vet Clinic in Milnor but talked about the next one being done by the new vet due to her being in Gwinner.

There is a fun Census 2020 competition going on between the four different towns in the county (Milnor, Forman, Gwinner, and Rutland) we are trying to get as many people as possible to fill out their Census for the year. Jess is thinking about doing some sort of gift certificates to get it more out there and hopefully get more people to fill them out. This goes until August.

Public Works Report: Darrel asked to buy a compactor which is around \$1500. (Linda/Jamie)

Council Items: There will be a conference call with the governor on April 8th and 15th with any questions or concerns that the city may have.

Attorney: None

Pay the Bills: (Jamie/Brian)Ferguson Waterworks \$125.28, Normont Equipment \$1159.85, Starion Bond Services \$3000.292.50, The Teller \$130.86, Waste Management \$6907.25, Waswick Snow Removal \$255, IRS \$4650.05, Ameripride Linen \$42.71, Bremer Bank Cardmember \$1355.98, City of Fargo \$14, Dakota Plains \$38.76, MDU \$646.98, DRN \$210.71, Full Circle Ag \$72.39, Hawkins, Inc \$5508.16, J & M Printing \$12.84, Grotberg Inc \$154.71, Daleyn Baasch \$809.40, The Spring Golf Course \$15,000, Ameripride \$72.67, Bremer Bank \$14,102.89, Ottertail Power \$4698.24, The Spring's Golf Course \$15,000, Ottertail Power \$12.26, Payroll \$15,189.13, Office Of State Tax Comm. \$804.18, NDLC \$100, ND Dept. of Environmental \$50.32, MDU \$850.08, K & S Carpet Cleaners \$3068, Edman Agency \$625, Dakota Man \$660, IRS \$2607.91, ND PERS \$6,325.59, Verizon Wireless \$247.98, Post Office \$106.75

Meeting recessed until bid opening on Monday, April 13th at 5pm at the fire hall.

Next meeting will be on Monday, May 4th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE EQUALIZATION CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND

April 6th, 2020 at 5:47 in the Fire Hall Building/Telephonically.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Linda Johnson (phone), Jaimie Gavin, Elroy Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Alicia Ennis (phone), Jeff Leadbetter (phone), Harold Rotunda, Torrey Gavin, Kent Thoreson (phone), Mary from the Teller (phone)

Mayor Dan McKeever opened up the meeting and then turned it over to Denise, Tax Director.

The tax credits for the tax year 2020 were gone over. There was ten property owners on the list and all were approved. ElRoy made the motion and Brian seconded the motion and all ayes. Motion passed.

Changes in true and full values to the supplementary abstract were looked over line by line. No changes were made. Brian made a motion to approve as is and Jaimie seconded the motion and all ayes. Motion passed.

Changed in true and full value non abstract change was looked over. There was a decrease of \$529,300 due to no basement. ElRoy made the motion to approve as is and Linda seconded the motion and all ayes. Motion passed.

Jaimie also made a motion to accept assessment book as is for now. ElRoy seconded the motion and all ayes. Motion passed.

Council thanked Denise for all her work.

Equalization meeting was adjourned at 6:03pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

April 20th, 2020 at the Fire Hall Building at 4:45pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Jaimie Gavin, Elroy Odegard, Linda Johnson

MEMBERS ABSENT:

OTHERS PRESENT: Lynn Kaspari (The Teller), Darrel Swanson, Dave Even, Jerry Waswick, Jessica Peterson
Mayor, Dan McKeever, said Waste Management came back with a second bid after some discussions.

Service Fees 2020 – 2025 for pulls originating out of Wahpeton, ND:

2020 Season: \$399/pull no disposal charge

2021 Season: \$411/pull no disposal charge

2022 Season \$423/pull no disposal charge

2023 Season \$436/pull no disposal charge

2024 Season \$449/pull no disposal charge

2025 Season \$462/pull no disposal charge

Service Fees 2020 – 2025 for pulls when in Gwinner:

2020 Season: \$187/pull no disposal charge

2021 Season: \$193/pull no disposal charge

2022 Season \$199/pull no disposal charge

2023 Season \$205/pull no disposal charge

2024 Season \$211/pull no disposal charge

2025 Season \$217/pull no disposal charge

30-yard roll off (pulls are done on Tuesday and Thursday if necessary)

Additional 30-yards can be provided for busier times of the growing season

Linda Made a motion to accept this new bid, and ElRoy seconded the motion and all ayes. Motion passes.

Bobcat plant addition is being built and there has some concerned on the insulation. Here is there request:

In the design, we provided sufficient insulation thickness to meet current energy codes in the IECC, however after learning more about the paint oven that is being installed in the plant, we think it would be wise to reduce the insulation below the typically required level. This oven produces a significant amount of heat which will mean that the building will always be in exhaust/cooling mode. We'd like to reduce the insulation as any heat loss will actually reduce the energy consumption of the building in this case. The reduction in insulation thickness would not have any fire code or life safety implications. It is just a question of energy code compliance. There are no exceptions in the code that address this issue as it is a unique situation, but the code does allow for the code official to make a judgement when there are uncommon circumstances such as in this case.

Jaimie made a motion to approve their request as long as the safety is the main concern. Linda seconded the motion and all ayes. Motion passes.

The meeting was adjourned at 4:55pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

May 4th, 2020 at the Fire Hall Building/Telephonically at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Jaimie Gavin (on phone), Elroy Odegard

MEMBERS ABSENT: Linda Johnson

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Alicia Ennis (phone), Jeff Leadbetter (phone), Torrey Gavin (on phone), Lynn from the Teller (phone), Mike and Carrili Larson (on phone), Wes Stocker

EIRoy made a motion to approve the meeting minutes from April. Brian seconded the motion and all ayes.

Law Enforcement Report: Not present. Need reports from February-April.

Interstate Engineering Report: Not present. Project 14-2 Sewer Project SCADA System was approved by RDA and it was ordered by Kent. Looking at redo the two sewage ponds Kent and Darrel should be getting an estimate back on that soon they are thinking it will be around \$100,000 project.

Resident Form: Nuisance property on Maplewood drive still needs some work.

Building Permits: Greg Knutson (150 Maplewood Drive) garden shed 28x12 in backyard (Brian/EIRoy) Mike and Carrili Larson request to buy the land next to them to build a storage garage on 32x40, after some discussion, the land will be deed to them but they need to fill out a building permit when it comes time (Jaime/ EIRoy) Charlene Smith needs a quit claim deed for her lot that she is building on also. (Jaimie/ EIRoy) Jeff will get them to Jessica and Jessica will send them out by mail to the new owners.

Permit: none

Real Estate Exemption: Cc's Suds and Spirits application was sent to ND Commerce for review and still waiting on a response. Job Erection's application as not been received yet.

The Spring's Golf Course: April withdrawal of \$30,000 to get things current. Paul will take over as clubhouse manager. Clubhouse and golf course are open again. About 70 Memberships so far.

Park Board: Torrey said they are waiting on new pool survey results and parks are still closed.

Auditor Report: Jessica requested new cameras to be put in at the city shop to over look the yard waste bin and the yard. \$439.36 for two more cameras (EIRoy/Brian). Spring cleanup is postponed until October per WM guidelines, Senior banner are here and put up, the school purchased them and the city put them up. GHA townhome update: there was some water damage in four crawl spaces, insurance claim was filed.

Public Works Report: Alpha-Seal dropped off a bid to redo the walking paths in town this includes to fill in the cracks and sealcoat for \$7300 in 2017 it was \$4988. But he didn't know about some areas when he submitted that bid, so he did it for free. (EIRoy/Jaimie) the third pump is back from getting fixed ate main lift station. We might need to look at getting a fire hydrant near AW Diesel and Bobcat of Gwinner. It would need to be a 5-inch pipe.

Council Items: none

Attorney: Jeff will get those two quit deeds done and to Jessica.

Pay the Bills: (Brian/EIRoy) NDPERS \$6544.96, Teals \$34.01, Bremer Bank Cardmember \$6318.55, VGM Financial Services \$517.58, Payroll \$12,525.93, DRN \$602.80, Alpha- Seal \$3560, One Stop \$1004.08, Waswick Snow Removal \$120, Alpha- Seal \$44.71, Electric Pump \$8246.45, Full Circle Ag \$440.88, Grotberg Electric Inc \$380.75, Hansen Lumber & Hardware \$433.37, Hawkins, Inc \$1051, Leadbetter Law Office \$1391.25, MDU \$1312.01, USA Blue Book \$508.12, Swede Plumbing, Inc \$423.38, The Teller \$84.50, Team Lab Chemical \$4427, Sweeney Controls \$80.56, ND Dept. Environmental \$31.78, ND Dept of Health \$16, ND One Call Inc \$21.05, RDO Equipment \$375.17, Share Corporation \$214.55, Waste Management \$6907.25, Sargent County Auditor \$19,116.20, Ottetail Power \$4385,70, Istvan Dudas \$143, Post Office \$106.75, Ray-Mac Inc \$79.47, Verizon Wireless \$247.98, VGM Financial Services \$517.58

Next meeting will be on Monday, June 15th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

June 15th, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Jaimie Gavin, Elroy Odegard, Auston Creech

MEMBERS ABSENT: Linda Johnson

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Jeff Leadbetter, Torrey Gavin, Lynn from the Teller (phone), Ashlee Lien, Damon and Kent from Interstate Engineering, Kris Beck

Brian made a motion to approve the meeting minutes from May. Jaimie seconded the motion and all ayes.

Law Enforcement Report: Not present. Need reports from February-May.

Interstate Engineering Report: Damon and Kent present. City wide seal coat bids were opened last week. Lowest bidder was Asphalt Surface Technologies Corporation—(ASTECH) at \$239,665. (Brian/ ElRoy) Use TIF money to pay for the project. Lagoon numbers are not available at this time this will redo the two sewage ponds. Dan asked IE to get numbers for the sewer and water main extension to Gwinner Bobcat Sales Building.

Resident Form: Nuisance property on Maplewood drive still needs some work. Kris Beck was present to talk about her water charge. The city did replace the water meter after she called in but would like the \$281.97 removed from her account since she believes she never used that much water. (Brian/Auston) Kris also mention the water has been hard at her house and business and asked if it can get any better. Darrel will adjust the chemicals. Kris also wanted to bring up the property at 20 2nd St SE, there is a lot of stuff in the backyard and on the streets and a shed that was put in without a building permit. City will send a letter to owner. Corey Essig requested the cost of a new mailbox of \$193.40. Council declined this request, as the city didn't know anything about it and the request is many months old.

Building Permits: Shelly Keller (213 5th ST NW) wood deck, sidewalk and playground, Eric Johnson (308 4th Ave SE) replace windows, Kevin Rasmussen (20 Main St S) shed 10 x7 on pad, Cory Timmerman (126 Maplewood Dr) build 16 x 32 workshop/storage shed, Dewey & Joan Johnson (21 Bobcat Dr) new windows and steel sliding, Sam Helm (135 Maplewood Drive) increasing driveway on both sides, Naomi Vincent (314 3rd St. NW) add carport on current concrete, Dana Erickson (104 Maplewood Dr.) new windows, Randy Christensen (23 1st ST SW) add new driveway, Brian & Tana McKenna (304 4th Ave SE) new vinyl siding, Dominic Olson (108 3rd ST SE) deck 14 x 20 (ElRoy/Brian)

Permit: Gwinner Fire Dept. for gun raffle, El Zagal Viking Patrol, Inc for electronic pull tab devices in Spring's Golf Course and Overtime Bar, Meyer Farmers Marker in parking lot at the corner of Hwy 13/32 (Jaimie/ Brian)

Real Estate Exemption: Cc's Suds and Spirits application was sent to ND Commerce for review and still waiting on a response. Job Erection's application as not been received yet. Bonna Schultz for a two year exemption up to \$150,000 for new built house (ElRoy/ Auston)

The Spring's Golf Course: no withdrawals in May

Park Board: Pool committee update to look over concept for the new pool and bathrooms at the public meeting on June 29th at 5pm. Baseball field updated by Kent with IE. They would like to flip the ball diamond around, but with doing that it won't be able to use it while the new pool is being built.

Auditor Report: New Bobcat S76 T4 difference after trade in is \$6437, it is much higher than the past, Bond is due up in the fall on the GHA townhomes, Alicia is no longer working for the City of Gwinner, city is communicating with MDU on getting Q3 back to finish filling in holes, planting grass, concrete sidewalks and patch a driveway, 50 trees got planted in the GCDC 1st Addition, all trees have two stakes, water bag and some mulch. Residents are to water the trees when needed.

Public Works Report: GCDC 1st Addition has some new evergreen trees planted on the very north side along the field. Todd Wallner needs to move his shed that is in the city easement, Jessica will call to let him know and he needs to fill out a building permit.

Council Items: none

Attorney: none

Pay the Bills: (Brian/Jaimie) NDPERS \$6286.81, Bituminous Paving Inc \$21,510, Hansen Lumber & Hardware \$267.95, Govoffice \$570, Full Circle Ag \$ 924.38, DRN \$591.40, Core & Main \$114.46, Isvan Dudas \$44, Bremer Bank Cardmember \$3552.56, J & M Printing \$205.85, AW Diesel \$6.27, Arrowhead Transport \$581.36, Ameripride Linen \$51.33, 3D Specialties \$656.90, Butler Machinery \$152.48, Reardon Office \$236.54, Welton's Tire Service \$27.50, Waste Management \$\$690725, The Teller \$504.72, Hawkins, Inc \$4239.01, Sargent County Water \$8984, One Stop \$357.19, ND One Call \$3480, ND Dept. Environmental \$175.06, ND Dept. of Health \$16, ND Chemical Lab \$84.74, MDU \$2800.58, Share Corporation \$691.97, Sargent County Auditor \$7934.90, Charles Shockley \$150, Grotberg Electric \$353, Ottertail Power \$4237.18

Meeting is recessed until June 29th at 5pm for the public meeting on the new pool. Next regular meeting will be July 13th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE SPEICAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

June 29th, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Jaimie Gavin, Elroy Odegard, Auston Creech

MEMBERS ABSENT:

OTHERS PRESENT: Christina Ferderer, Paula Hansen, Dennis Dahl, Torrey Gavin, Andy Stroh, Jessica Peterson, Ashlee Lien, Brian Milne, Amanda Olson, Tim Peterson, Stacy McKeever, Brook Olson, Michael and Carter Sorlie, Dana Erickson, Kent Thoreson

Mayor, Dan McKeever, opened the meeting up to Brian Milne from Interstate Engineering. The new Gwinner pool will be done thru a city bond and then paid thru the second sales tax money. The pool committee has met with Brian regularly to get to this design to resent it to the city and the public. A public survey was done to see what items were important to them. This design will hold up to 150 people. For staffing, they will need one concession person, six lifeguards and a rover. The new pool will have three sand filters. The main pool and the water tower slide will share the same water filter, the swim channel/ current channel will have one water filter and the splash deck will have its own water filter. The budget is \$2 million for total project.

The numbers came in as:

Pool Estimate \$769,000

Building Estimate \$648,000

Site Prep, Insurance, Bond Estimate \$194,000

Double flume water slide Estimate \$315,000

Splash desk Estimate \$263,000

Fees and administration Estimate \$261,000

Total Estimate: \$2,450,000.00

Operational cost that was presented was at \$118,350. Last year operational was around \$30,000. The Gwinner Park Board will look into the numbers and get those more accurate. Other talking points: increasing the hours of the pool was discussed so out of town people could enjoy it all day long, larger concessions for more food options and membership fees and daily fees.

The meeting was adjourned at 6:45pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

July 13th, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Jaimie Gavin, Elroy Odegard, Auston Creech

MEMBERS ABSENT: Jeff Leadbetter

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Torrey Gavin, Lynn from the Teller (phone), Kent from Interstate Engineering, Jon Wold

Brian made a motion to approve the meeting minutes from June. Jaimie seconded the motion and all ayes.

Law Enforcement Report: Jon Wold present. Need reports from February-May. June report was given. In the month of June there was an assault, some counterfeit money passed around and 137 hours worked.

Interstate Engineering Report: Kent present. City wide seal coat was approved last month for \$239,665, Project 14-2 Sewer Project is just waiting for the SCADA system to arrive at the end of August, quote for the water and sewer system to Gwinner Bobcat Sales Building for \$136,230, ElRoy made a motion to approve the water and sewer quote, Jaimie seconded and motion approved. The lagoon quote came in around \$330,000, no motion made at this time.

Resident Form: Nuisance property on 105 Maplewood drive still needs some work and 20 2nd ST SE is working on organizing and cleaning things up.

Building Permits: Jon Mehus (304 Main St N) to move in trailer into the Main Street Park, Eric and Britni Johnson (308 4th Ave SE) new steel roof and siding/ soffits, Dusty Mund (Job Erection) (506 Eagle Lane) to concrete around the shop and a 100x75 area (Jaimie/ElRoy)

Permit: WT Marketing LLC- Fireworks stand in the Purple Cow parking lot (Brian/ Auston)

Overtime, CC Suds and The Spring's Golf Course for liquor licenses until December 31st 2020

Real Estate Exemption: none

The Spring's Golf Course: no withdrawals in June

Park Board: Pool committee update. Torrey was present. Council is very concern with the proposed budget that was given to them. The numbers seem to be off, possibly up to \$25,000. Council asked Torrey to get the group together and get some more questions answered. There was a conversation that maybe the current channel needs to be in a part two plan.

Auditor Report: Budget for 2021 is in the process, but we don't have the Gwinner evaluation from the county yet, finalize the tree grant in the next week to get the grant money.

Public Works Report: No written report. Sewer and water main extension to A & W building from the Bobcat Sales Building came in at \$30,645, this estimate was given to A & W Diesel. NDDOT (Forman) said HWY 13 will get patch work thru town next week, new Bobcat is on order and not here yet.

Council Items: none


Attorney: none

Pay the Bills: (Jaimie/ Brian) Edman Agency \$121, ND Municipal Attorney \$35, Yard Patrol \$279, Istvan Dudas \$88, Bremer Bank Cardmember \$2790.69, Post Office 4109.55, Sargent County Auditor \$9558.10, Verizon Wireless \$247.98, VGM Financial Services \$517.58, Baker Landscaping \$13,249, Bremer Bank \$13,455.15, Hansen Lumber & Hardware \$474.88, Ameripride Linen & Uniform \$245.72, AW Diesel Services \$12.38, Bobcat of Gwinner \$2.78, Bremer Bank Cardmember \$3250.78, Dakota Man \$1255, DRN \$1038.02, Edman Agency \$3929, Enderson Construction \$7396.66, NDPERS \$6484.67, Ottetail Power \$5095.14, Waste Management \$7281.25, The Teller \$92.52, Teals Market \$2.10, Share Corporation \$328.72, Full Circle Ag \$912.09, Ray-Mac Inc \$8.50, Grotberg Electric Inc \$211.36, One Stop \$327.34, ND One Call Inc \$32.40, ND Dept. of Health \$16, ND Dept. Environmental \$40, ND Chemistry Lab \$198.27, MDU \$121.55, J & M Printing, Inc \$393.34, Hawkins, Inc \$4383.85, Reardon Office Equipment \$36.48, IRS \$7118.68, Cardmember Service \$8975.26, ND State Tax Commission \$800.36, Post Office \$109.55

Meeting is adjourned at 5:54pm. Next meeting is on August 10th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 10, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Elroy Odegard, Auston Creech

MEMBERS ABSENT: Brian Gilje

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Laura Mahrer, Jeff Leadbetter, Paul White, Torrey Gavin, Lynn from the Teller, Jon Wold, Kris Beck, Duane Bergemann, Torrey Gavin, Ashlee Lien, Michael Sorlie, Paula Hanson, Christina Ferderer
Austin made a motion to approve the meeting minutes from July. Jaimie seconded the motion and all ayes.

Law Enforcement Report: Jon Wold present. No numbers put together, in July, Jon had 40 hours in Gwinner. 5 gunshots west of 1st ST, nothing concrete. Reports of fireworks that were tracked down. Jon stated they will be making their presences known during school and football games.

Interstate Engineering Report: Not present.

Waste Management Dumpsters: Upsize was agreed upon by businesses. Concerns about the rent of dumpsters after 6-year contract ending. Auston/Jaimie all ayes

Resident Form: Nuisance property on 105 Maplewood drive still needs some work and 20 2nd ST SE is working on organizing and cleaning things up. More issues have arisen that need to be addressed. Dan to have conversation this week. Will continue to discuss solutions.

Duane Bergemann will be credited the overage of \$161.62 on water bill due to faulty water meter. Jaimie/Auston

Building Permits: Auston Creech (315 Main St) extension on the remodeling of house, Linda McFarland (8191 130th AVE SE) New cement in front of garage & behind garage, Vicki Osier (4 1st ST NE) new siding on house and garage. Jaimie/Auston

Permit: None

Real Estate Exemption: BOG Enterprises Inc. is to bring building numbers and information to city. City will then send to the county for assessment in order for city to offer best incentive. They want to get the dirt work done this fall.

The Spring's Golf Course: Ellington Drainage will be brought in to install drain tiles to fairways. Project to move forward ASAP.

Park Board: Pool committee update. The committee presented an operational budget and some ideas to help raise money for costs. Manager, five lifeguards and three attendants, chemicals and other items would be about \$90,108 per season. Park estimated operation costs would be around \$42,200. The total estimate expense is \$132,308 and estimated income is at \$134,460. Mayor asked all attending park members if they felt comfortable going forward and all said yes. Motion for committee to move forward with pool was made by Elroy and seconded by Jaimie. Baseball field needs more dirt. Dan to figure out how to get dirt to ball field.

Auditor Report: Laura Mahrer new Deputy Auditor as of August 4th. Laura presented a few grant ideas and will chose one to submit application. Sargent County Emergency Management Agency Resolution was approved. Jaimie/Auston, all ayes. Budget hearing will be on September 14th at 5pm for the public. Special Assessment due to SC on August 20th will add the 216 1st ST SE (vacant) #31-9409000 mowing, spraying and trees \$900- Jaimie/Auston. GHA expenses was discussed but held off on this year.

White goods and electronics by Ken Foster-he is no longer able to collect these due to medical reasons. Possible that Dominic Olson will be able.

Public Works Report: No report. Weed problems around town. Jessica to post a reminder on Facebook page.

Council Items: First mosquito spray of the year will take place, if we have complaints that come into the city. Auston/Jaimie

Attorney: Renaissance Zone was discussed to renew for another 5 years and then it will be done. Need to work on selling the GHA.

Pay the Bills: Dakota Plains Co-op \$38.76, Midwest Pest Control \$710, Istvan Dudas \$44, Interstate Engineering \$14,831.72, In Control \$12,950.33, Hawkins, Inc \$7660.30, Hansen Lumber & Hardware \$206.98, Grotberg Electric \$17.85, Full Circle Ag \$528.20, ND Dept. Environmental \$37.08, DRN \$598.46, MDU \$95, Core & Main \$138.01, CC Suds and Spirits \$1800, Bobcat of Gwinner \$124.98, Bank of ND \$98,300, AW Diesel Service \$9.97, Ameripride Linen \$189.07, ND PERS \$4336.13, Ferguson Waterworks \$447.92, Welton Tire Service \$23.54, MDU \$1700.16, Leadbetter Law Office \$2383.05, WIN-911 Software \$495, ND One Call \$18.65, Waste Management \$6907.25, VGM Financial Services \$517.58, Verizon Wireless \$250.50, The Teller \$394.84, Swede Plumbing \$131, Sargent County Auditor \$5254.29, Red River Valley \$50, Ray-Mac Inc \$90.85, One Stop \$297.46, Team Laboratory \$2198.50, Bremer Bank Cardmember \$4424.52, Ameripride Linen \$24.55, NDPERS \$6457.56, IRS \$4550.38, Ottetail Power \$5784.69, Bobcat of Gwinner \$1279, ND Dept. of Health \$16, Jessica Peterson \$72.83, Post office \$106.75, NDPERS \$2049.74, IRS \$4783.33, Bremer Bank \$14,057.24

Meeting is adjourned at 5:39 pm. Next meeting is on September 14th at 5pm with the budget hearing and then the regular meeting.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

SPECIAL BUDGET MEETING & THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

September 14, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Auston Creech, Brian Gilje

MEMBERS ABSENT: Elroy Odegard

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Laura Mahrer, Torrey Gavin, Lynn from the Teller, Travis Paeper, Jeff Leadbetter, Kent Thorson, Kent Johnson, Paul White

Budget Meeting: Jessica Peterson presented the budget for the council's approval before submitting to the county. Brian Gilje made a motion to approve and Jamie Gavin 2nd the motion. Proposed budget passed, all members in favor.

Jamie Gavin made a motion to approve the 8/10/2020 meeting minutes and Auston Creech 2nd the motion, all members were in favor.

Special Budget Meeting adjourned.

Open Regular City Council Meeting at 5:09pm

Law Enforcement Report: Travis Paeper presented. There were 137 hours in the month of August. Suggested to go the Park & Recreation website and screenshot the laws regarding OTV/OHV and get them out to the community. There has been concerns about safety while driving these. He also suggested to have people call in right away so they can take care of issue. They have made an arrest in the counterfeit case that is happening in the area. Other calls: 3 mental health, 4 domestic and 1 disturbance. Interviews going on to fill the deputy position.

Interstate Engineering: Kent Thorson presented payment 1 for the seal coat total cost of \$186,271.32. Brian Gilje made a motion and Jaimie Gavin 2nd the motion, all members in favor. The project looks to be about \$9000 under estimate.

City wide seal coat- In process, line painting being finished up on 9/14/2020. Bobcat to get 1st Ave NE paved, sidewalks and curbs reinstalled and painted. Darrel needs to work with Bobcat to make sure this is done. No Parking signs need to be placed

Project 14-2 Sewer Project – SCADA system was installed, RDA coming soon to get everything working.

Water and sewer installation has started to AW Diesel – 2 fire hydrants one on each side of Hwy 13.

Residents Form: Nuisance Property updates: 105 Maplewood Drive, 20 2nd Ave ST SE, no update at this time.

Waste Management- Fall cleanup will no longer be done at Dakota Landfill. There is a Host Agreement where WM will allow Gwinner residents to dump at no charge. Council is working on a solution for cleanup weekend, there will be a phone call to WM and then if not them, Fredrick's will be contacted for containers. We need at least 4 of them for a duration of the weekend. Cameras will be tracking people who dump items that do not belong. Jeff suggested to charge anyone caught on camera for illegal dumping into the dumpsters.

Building Permits: BOG Enterprises Inc. (11320 Hwy 13) – 80 x 80 showroom/shop, Eric & Maria Overn- 208 1st ST NW (new siding, windows, roof and paint the house, Stacy Kracht- 116 2nd ST SE – move in new shed 14 x 14 in backyard, Linda Johnson- 208 5th St NW- remodel kitchen, Dean Seeling- 211 1st ST NW- replace roof on garage, Kent Johnson- 216 1st St NW- new post frame building 32 x 32 – Jaimie Gavin made a motion and Auston Creech 2nd and all members were in favor.

Real Estate Exemption: BOG Enterprises Inc. (Paul White- Bobcat of Gwinner), PILT program was offered 0%- years 1-5, 25%-years 6-10, 50%-years 11-15, 75%-years 16-20, 100% thereafter County assessed the new building, at \$440,400.00, which included gravel, building and the building's interior.

Permits: North Sargent School local permit for Bingo, Raffle and Raffle Board for activities, Brian Gilje made a motion to approve, Jaimie Gavin seconded and all members were in favor.

The Springs Golf Course: Drain tiling update, Dan said they are coming, but we have not seen them yet.

Park Board: *Pool committee update*-pool bonding. The numbers where locked down with Interstate Engineering, study, \$29,000, design, \$219,500, and construction, \$79,000 these numbers are all included in the \$2.5 million total cost of the project. Bidding will be available December 14, 2020 – January 4, 2021.

Brian Gilje made a motion to approve and Jaimie Gavin seconded, all members were in favor.

Baseball field update- Dirt pile needs to be moved. Covering the ball diamond first and then whatever else needs covered. Dan and Michael to move dirt. Dave sprayed the hill of dirt to help with weed control.

Auditor Report: White goods and electronics equipment for the time being, will no longer be accepted by the City of Gwinner. Auston Creech to look into other options for white goods and electronics. Jessica is working with a local bank in order for the GHA to close out the Bonds that will become due by the end of November 2020. *Grant update:* Laura was able to submit an application for a grant with MDU Resources Foundation Grants on September 14, 2020. The MDU Foundation will not meet until January of 2021. She is also working on an application to MDU for the new pool complex.

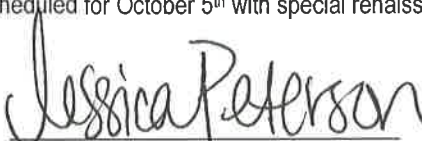
Public Works Report: No written report submitted. Darrel would like 9 outlets installed in the new shop. Estimated cost \$2,400. Other than that, everything is going smooth Brian Gilje made a motion to approve and Auston Creech 2nd, all members approved. Bobcat to get 1st Ave NE paved, sidewalks and curbs reinstalled and painted. Darrel needs to work with Bobcat to make sure this is done. No Parking signs need to be placed.

Attorney: Renaissance Zone, a committee meeting has set for October 5, 2020 at 4:00pm, prior to next city council meeting. Jeff suggested to charge anyone caught on camera for illegal dumping, into the dumpsters, during the city wide clean up days.

Pay the bills: Riteway Business Forms \$139.22, NDPERS \$4336, Yard Patrol \$122, VGM Financial Services \$517.58, Verizon Wireless \$240.90, The Teller \$91.64, Teals Market \$13.98, Starion Bond Services \$32,177.50, Sargent County Auditor \$4639.85, Ottertail \$5833.15, ND League of Cities \$175, MDU \$943.68, Istvan Dudas \$57.75, Fantasy Furniture \$544, DRN \$599.92, Ameripride Linen \$237.06, Softline Data \$108.50, ASTECH \$186,271.32, Ameripride \$31.93, In- Control \$31,040.24, Welton Tire Services \$722, WM \$6907.25, USA Blue Book \$425.57, Ray-Mac \$43.86, One-Stop \$314.60, Airborne Custom \$2467.50, ND Dept. of Health \$16, Hawkins, Inc \$4416.97, Hansen Lumber \$180.88, Full Circle Ag \$286.99, Core & Main \$2309.20, Bremer Bank Cardmember \$3342.43, Bobcat of Gwinner \$5178.22, AW Diesel Service \$26.86, ND One Call \$20.50, Yard Patrol \$313, Bremer Bank \$14,938.88, Post Office \$106.75

Adjournment: Meeting was adjourned 6:00 PM. Next meeting is scheduled for October 5th with special renaissance zone meeting at 4pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 5, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Elroy Odegard

PRESENT VIA TELEPHONE: Brian Gilje

MEMBERS ABSENT: Auston Creech

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Laura Mahrer, Torrey Gavin, Lynn from the Teller, Jeff Leadbetter, Jerry Waswick, Adam & Nancy Wrage and Paul White.

Jaimie Gavin made a motion to approve meetings minutes from last month and Elroy Odegard seconded the motion, all members were in favor.

Law Enforcement Report: Not present. Need reports.

Interstate Engineering: Not present.

Project 14-2 Sewer Project – SCADA system was installed, but is still not up and running. RDA is tracking the progress.

Water and sewer near completion, finish going south. Hook up needs to be done to AW Diesel.

NDDOT grant for Transportation Alternatives, (TA) grant application has been requested for Kent to apply for.

Residents Form: Nuisance Property updates: 105 Maplewood Drive, 20 2nd Ave ST SE, no update at this time. Jessica will send letter to them reminding them about the fall clean up.

Adam Wrage and Paul White, Bobcat of Gwinner, brought to the Council a concern about local sales tax rates being higher than surrounding cities. The rate puts large dollar amount sales, such as Bobcat equipment, at a disadvantage for our local businesses. Most area cities have a cap on taxation. Jeff will do some research on the state level.

Building Permits-Ron Anderson (338 3rd St NW) Enclosed entry expansion (20'x 8'), plan was approved by Grover, GCDC, Eric Wiederholt (11~1st AVE SW) move shed from one spot to another spot. Elroy Odegard made a motion to approve and Brian Gilje second, all members in favor.

Real Estate Exemption: None were presented

The Springs Golf Course: Drain tiling update, Dan said they are coming, but we have not seen them yet.

Park Board: Pool committee update-pool bonding, no issues so far.

Baseball field update- Dirt pile needs to be moved. Dave sprayed the hill of dirt to help with weed control, everything is dead

Gwinner Housing Authority-Resolution for operation and maintenance deficit agreement and certification form, Jaimie Gavin made a motion to approve and Brian Gilje second, all members in favor. Bremer Bank will refinance the new bond.

Auditor Report: Jessica included the dates and details regarding the Fall Clean Up, set for October 16-18, 2020. The special assessment is due to the county by the end of October 2020. *Grant update:* Laura was able to submit an application for a grant with MDU Resources Foundation Grants on October 1, 2020 for 60 lockers for new aquatics complex. She also submitted an area of concern application to the NDDOT for Main Street at the double tracks with just stops signs.

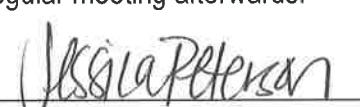
Public Works Report: No written report submitted. Darrel reported that Bobcat's water bills were higher than normal. New water meters to be placed at Engineering and the main plant at a cost of \$1,100, per meter. Q3, Natural Gas has been in town patching up yards and concrete. Darrel is also pricing tires for grater.

Renaissance Zone: Requesting a five year extension for the program. We will include updated inventory, why it is needed, get support letters and have a public hearing. We will have blocks 1-33 with benchmarks from 2021-2025. (Elroy/Jaimie)

Pay the bills: (Elroy /Jaimie) Hawkins, Inc \$8228.69, Ameripride linen \$29.93, ND State Tax Comm. \$799.23, ND One Call \$19.20, ND League of Cities \$983, ND Dept. of health \$16, ND Dept. Environmental \$288.66, MDU \$1037.34, Midwest Pest Control \$555, Pollardwater \$1122.35, Istvan Dudas \$93.50, Ray-Mac Inc \$43.86, Hansen Lumber \$477.87, Grotberg Electric \$2485.20, Full Circle Ag \$545.19, Fergus Power Pump \$2400, Fantasy Furniture \$574, DRN \$601.91, Bremer Bank Cardmember \$7345.67, Bobcat of Gwinner \$256.88, AW Diesel Service \$268.42, Lesmsister Gravel \$570, Sargent County Auditor \$4639.85, Steamatic of GF \$17879.02, Teals Market \$6.58, Team Lab \$1508.50, Payroll \$14,953.75, Verizon Wireless \$240.90, VGM Financial \$1035.16, WM \$6909.50, One Stop 183.18, NDPERS \$6477.30, IRS \$7657.51, Yard Patrol \$222, Ottetail Power \$5335.11, Mike Schubert \$11.20, Istvan Dudas \$49.50, Dakota Man \$845, Ameripride Linen \$107.81, Bremer Bank \$13,299.96, Post Office 106.75, The Spring Golf Course \$12,997.96

Adjournment: Meeting was adjourned 5:30 PM. Next meeting is scheduled for October 26th at 5pm and then on November 9, 2020 with Renaissance Zone meeting at 5pm and then regular meeting afterwards.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE SPEICAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 26th, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Auston Creech, Jaimie Gavin (on phone)

MEMBERS ABSENT: Elroy Odegard

OTHERS PRESENT: Jessica Peterson, Torrey Gavin (on phone)

Council members looked over the assessment list the special assessments gave for the new addition (GCDC 3rd addition/the spring's addition) from project 16-1. Assessments for 2016 (Project 16-1 & 16-2) total of \$2,015,000-\$1 million has been assessed but the rest needs to be assessed. We need to get the special assessment team together next spring to have them start on this along with Interstate Engineering. The new vacant lots will be assessed at the \$25,000 plus interest, when they are deeded over to the new owner. Owner has the option to pay the \$25,000 up front or the \$25,000 plus interest over 20 years. This cost is for the development of the lot at a discount rate. (Brian/Jaimie) The new one percent city sales tax will make a payment of \$49,019.60 for the last four year (2016-2019) of special assessments for the (GCDC 3rd Addition) new housing development. (Brian/Auston)

NDIRF is now with Walock-Johnson in Gwinner. Lannae is starting to go over all of our policies and has found this so far. There is currently no equipment breakdown on our city policy and that would be \$310 extra per year with a \$1500 deductible. Breakdown is failure of pressure or vacuum, mechanical and electrical. (Auston/Brian) The new suggested amounts never got changed so they need to be approved and in place. This will be a \$759 difference in cost per year. (Jaimie/Brian) There is no current outdoor property coverage at this time. Outdoor property is insured for ACV only not replacement cost. Council requested that Darrel get a list together for Lannae and get it covered. (Auston/ Jaimie)

Sales tax was discussed.

The meeting was adjourned at 5:27pm. (Auston/ Brian)


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE SPEICAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

November 9th, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Elroy Odegard, Brian Gilje, Auston Creech

PRESENT VIA TELEPHONE: Auston Creech

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Laura Mahrer, Torrey Gavin, Lynn from the Teller, Jeff Leadbetter, Kent Thoreson, Kenny Wiederholt, Travis Paeper

Renaissance Zone Public Hearing Meeting was opened up for discussion.

Everyone was in favor.

The meeting was adjourned at 5:08pm. (Auston/Brian)


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

11-9-2020 at the Fire Hall Building at 5:08pm.

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Elroy Odegard, Brian Gilje, Auston Creech

PRESENT VIA TELEPHONE: Auston Creech

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Laura Mahrer, Torrey Gavin, Lynn from the Teller, Jeff Leadbetter, Kent Thoreson, Kenny Wiederholt, Travis Paeper

ElRoy Odegard made a motion to approve meetings minutes from last month and Brian Gilje seconded the motion, all members were in favor.

Law Enforcement Report: Travis was present with October's report. Quiet month, 22 calls, 5 unlocks, 6 criminal, 3 domestic calls. Brian has been training Wyatt. Snow parking will be enforced no overnight parking from Nov 15 to April 15. Dog complaints? Travis will be looking into it. Black lab, bit quite a few people. One of Dan's employee made a complaint to the sheriff's office. Kenny was bit, the dog came across street. The dog needs to be dealt with, but owner states he is moving out of town. Skylar Adermann, is the owner. Travis to email Jess update.

Interstate Engineering: Kent Present. Project 14-2 Sewer Project – SCADA system was installed. Final paperwork next month. RDA is tracking the progress. Water and sewer completed. \$6,300 over budget. Moved hydrant at AW. Paid by account 506. (Jaimie/Brian) NDDOT grant for Transportation Alternatives, (TA) grant application has been requested for Kent to apply for.

Residents Form: Nuisance Property updates: 105 Maplewood Drive, 20 2nd Ave ST SE, no update at this time.

Building Permits: Christopher Ferderer (203 3rd ST SE) Remodel basement (add bedroom) (ElRoy/ Jaimie)

Real Estate Exemption: None were presented

The Springs Golf Course: Drain tiling update, Dan said they are coming, but we have not seen them yet. The cost of Hole 1 was \$11,937.60. \$20,000 was taken out for operation cost.

Park Board: Pool committee update-pool bonding, no issues so far. Torrey reported that the bathhouse and pump house are now together as one building, bids in March 2021. Kenny came to ask, on behalf of the Legion, about whether the Memorial needs to be moved. They are looking to redesign the memorial to make it more eye appealing. Does not need to be moved.

Baseball field update- Dirt pile needs to be moved.

Gwinner Housing Authority- Bonds are now with Bremer Bank. Meeting is scheduled for November 10th at 5pm.

Auditor Report: Jessica reported some office changed in the office, one person in the office at a time, except on Meeting Mondays, office will still be open Tuesday-Thursday from 8-4pm and everyone needs to wear a mask when entering the city office. No overnight parking on all streets in Gwinner starting Nov. 15- April 15, Laura updated that there is no news o grants. City Portfolios were updated, Auston will replace Johnson on the Public Safety, Finance & Purchasing, and the Airport. ElRoy Odegard was named council president and Brian Gilje was named vice president.

NDIRF needs personal property amount for each location listed on sheet, Jess went through the list and comments were made what to cover and what not to cover. Brian made a motion, Elroy seconded and all were in favor. Also bylaws or contracts with City of Gwinner to each entity are needed to NDIRF, what the city is willing to cover for each one. Needs to be researched and figure it out and made clear, which entity covers what. Address every month until it is done. Jess is stepping off the JDA as of December 4, 2020. Dan McKeever will be the representative for the City of Gwinner.

Public Works Report: No written October report. Backhoe doesn't steer, need someone to work on it. It is a New Holland, Titan, possibly to come look. We could possibly put \$4,000 - \$5,000 to fix. Plow truck caught manhole cover, bent the plow blade. New Tires needed for the road grater, 6 of them @ \$900 each, \$5,400 plus tax and \$675 to come and install them.

(Brian/Jaimie). Darrel also noted that a street lamp was hit, the person did come forward and the light is being paid by that person. It was \$7,500, 2-3 weeks out to fix light, but it maybe this next summer before the pole is replaced. Water leak at the water plant. Start doing sewer sampling 3 times a week, it will test for COVID and it can tell how a community is doing.

Attorney Report: Sales tax update was covered at the October 5th meeting.

Pay the bills: (Brian/Jaimie) The Spring's Golf Course \$20,000, DRN \$598.99, MDU \$1,238.08, In Control \$20,660.43, Hawkins, Inc \$5,034.08, Hansen Lumber & Hardware \$497.47, Payroll \$4,659.03, Grotberg Electric Inc \$2,428.17, ND Dept. Environmental \$18.54, Electric Pump \$1443.55, ND Chemistry Lab 418.54, Core & Main \$733.44, Bremer Bank Cardmember \$3,889.20, AW Diesel Service \$769.03, Aramark \$413.85, American Express \$7,756.21, IRS \$7,760.63, Full Circle Ag \$245.18, Waste Management \$8,031.50, ND One Call \$20.40, One Stop \$271.90, Ottertail Power \$5,116.46, Ray-Mac Inc \$84.48, Sargent County Auditor \$4,639.85, Share Corporation \$370.89, Verizon Wireless \$240.96, ND Dept. Health \$48, Interstate Engineering \$104,938.54, Glacier Enterprises, LLC \$142,530, ASTECH \$45,683.43, NDPERS \$6,424.25, IRS \$2,350.13, Verizon Wireless \$240.96, The Teller \$144.92, Sargent Country Auditor \$5,475.05, Post Office \$106.75, One Stop \$252.51, IRS \$2,308.90, NDPERS \$2,002.32

Adjournment: Meeting was adjourned 6:11 pm. (ElRoy/Jaimie)

Next meeting is scheduled for October 26th at 5pm and then on November 9, 2020 with Renaissance Zone meeting at 5pm and then regular meeting afterwards.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

December 14, 2020 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Auston Creech, Brian Gilje

MEMBER(S) ABSENT: EIRoy Odegard

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Laura Mahrer, Jeff Leadbetter, Christine Ferderer, Torrey Gavin, Andy Stohl, Maddie Richardson, Jerry Waswick, Kent Thoreson, Jon Wold,

Jaimie made a motion to approve the meeting minutes from November, Brian second the motion and all ayes.

Law Enforcement Report: Jon Wold present and report submitted. 160 hours reported. 5 cars unlocked, 31 traffic warnings by new Deputy, 3 medical assists, 2 DUI. Travis had stated that the dog was out of town, but it is still in town. Jeff to look into the legal issues concerning the dog.

Interstate Engineering Report: Kent Thoreson, Reimbursement for the 14-2 sewer project, All InControl \$64,651 will be given back to the city. Final bill next month, due to COVID quarantine in the office.

Resident Form: Nuisance Property updates: 105 Maplewood Drive, 20 2nd AVE ST SE) No update as of meeting time.

Building Permits: Todd Wallner, add deck and move wood shed from 320 3rd ST NW to 515 5th Ave NW (Jaimie/Auston)

Permit: NS Post Prom and NS Booster Club-Raffle, calendar raffle, board raffle, BINGO. (Auston/Brian)

Real Estate Exemption: None

The Spring's Golf Course: Dan rode around with Ellington Drainage and said the drain tiles will be done yet this winter.

Park Board: *Pool committee update:* They are at 60% cost (\$219,000) of design budget. Some discussion to the best way to approach changes on the bath house. Interstate was consulted for some possible changes, so there will be another bill coming from Interstate. January they will see where tweaks will be at. Vendors for the splash deck, as a group, what each vendor received as a score. Vortex is the stand out for the vendor.

Discussing an approval to work with Vortex as the vendor to work with for the aquatic center. No equipment has been ordered to date. No final design has been decided on. Motion to enter into preliminary agreement with Vortex. (Auston/Jaimie)

Baseball field update: More dirt is still needed. It did not get done this fall. Work will start back up in the spring.

Auditor Report: Laura updated working on one grant and that is she it to meet with Dan on the RZ narrative before the end of the year.

Dan is to appoint a new council member to fill the vacant seat that was held by EIRoy Odegard. Jessica will put it out on Facebook to see if anyone is interested. Brian has moved to President and Jaimie has moved into the Vice President position. The SC Multi-Hazard Mitigation Plan has been approved. (Jaimie/Auston). No overnight parking on all streets in Gwinner, Nov. 15th-April 15TH.

City employee's raises of four percent were approved for 2021. (Brian/Jaimie) NDIRF, Jess is working with Lannae on getting the bylaws and contracts for all entities. First responders do not have any liability coverage, The Springs is covered because it is city land. Jess needs copies of the GHA contract and the Airport. Jeff as suggested the ordinance for Airport.

Public Works Report: No written report submitted. There was a water leak in Maplewood, clips breaking off, it is estimated that eight have been replace so far. They are rusting because they used steel instead of brass when installed. Valves need to be replaced so we do not have to shut off half the town's water just to fix a leak or break. Water valves are stuck open. The ones that can be exercised are getting to be very few. Darrel will get estimates on the cost of replacing the valves, starting with replacement for one. Darrel to work with Interstate Engineering to figure out how many new valves are needed.

Council Items: Jerry Waswick, County Commissioner, gave the news that the City of Gwinner was to receive \$23,800.00 from the Cares Act money that Sargent County had received, due to COVID-19. The city on how to spread the money out due to the impact of COVID-19 to businesses. Council decided to pay the first 6 months of liquor licenses for R U Thirsty, Overtime and The Springs. (Jaimie/ Auston)

Attorney: Nothing to report this month

Pay the Bills: Grotberg Electric Inc \$1125.83, Aramark \$65.27, MDU \$1502.84, Lets Store It \$378, Lesmeister Gravel, Inc \$1917.50, Jessica Peterson \$186.50, Interstate Engineering \$91,157.58, ND Dept. of Transportation \$234.83, Hansen Lumber & Hardware \$28045, Normont Equipment \$581.35, Full Circle Ag \$316.61, Enderson Construction \$423.06, DRN \$599.76, Core & Main \$862.03, Computer Express \$104.97, AW Diesel Services \$834.24, Hawkins, Inc \$2948.25, Walock-Johnson Insurance \$184, Welton's Tire Service\$63188.18, ND Chemistry Lab \$116.52, Waste Management \$6909.50, Ottertail Power \$4962.34, USA Blue Book \$682.67, Team Lab \$872.50, Share Corporation \$427.49, Sargent County Auditor \$4779.05, Riteway Business Forms \$92, RDO Equipment \$38.86, Ray-Mac Inc. \$236.19, Payroll \$18,620.56, ND PERS \$6,569.57, Post Office \$106.75, IRS \$5,638.83, AW Diesel Service Inc \$594.24, Bremer Bank Cardmember \$2979.16, Colliers International \$500, In Control \$1560.05, Sargent County Bank \$64

Meeting is adjourned at 6:16pm (Jaimie/Auston). Next meeting is on January 4, 2020 5pm.


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