

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

January 9, 2023 at the Fire Hall Building at 5:00pm.

MEMBERS PRESENT: Jaimie Gavin, Bryton Ciesynski, Michelle Goettle, Dan McKeever

MEMBERS ABSENT: Auston Creech

OTHERS PRESENT: Pat Olfson, Scott Johnson, Jon Wold, Christina Ferderer, Paul Serenko, Shelby Serenko, Roger Bopp, Kris Beck, Kari Ulven, Dennis Dahl, Susan Fuss, Jackie Meyer, Dawn Anderson, Jesse Herman Mike Bassingthwaite, David Even, Torrey Gavin, Jeff Leadbetter, Krista Peterson, Jessica Peterson
Pledge of Allegiance

Motion to approve December minutes made by Jaimie, seconded by Michelle. All ayes, motion carried.

Law Enforcement Report: Sheriff Travis Paeper reported truancy in Gwinner, warning tickets on cars for snow removal, task force active, driving under suspension, Bobcat & Union negotiations seem to be positive and heading in the right direction.

Interstate Engineering Report: Mike Bassingthwaite present. Survey for the comprehensive plan is out for residents to fill out. NW Area Sidewalk Project DOT bid letting in February.

Gwinner Swimming Pool: Mike reviewed 2 bids. Gast Construction bids: \$5,061,794.47. Comstock Construction: \$6,060,508.30. Costs higher than expected. Mike advised concrete and construction costs have increased drastically. After discussion declined all bids. (Jaimie/Michelle) Will explore options for repair or building new pool similar to existing pool.

Gwinner Housing Authority (GHA): Need to meet with Zion for easement. GHA meeting 1/10.

Building Permits: 20 1st St NW – windows, 127 Maplewood Dr – windows and doors, 506 Eagle Lane – renewal of permit. (Jaimie/Michelle)

Special Permits: none

Resident Form: none

Gwinner Park Board: Christina, Jesse were present. Bobcat baseball field needs to move forward. A few possible volunteers to fill open Park Board spot.

Spring's Golf Course: Springs Board will meet every Wednesday this month. Sept, Oct, Nov 2022 operations reimbursement approved up to \$30,000.

\$40,000 approved for 2023 managers salary. To be paid out of first 1% sales tax fund. (Jaime/Michelle). City Council and Springs Board to meet January 18 at 6pm in the city meeting room.

Fairway Special Assessment: meets tonight after meeting

Auditor's Report: Teresa Anderson land discussed. Will wait three years for land to come back to city. JDA received grant for \$185,000. Discussed any interest in building multiplex housing. No interest currently. Krista gave update on grants.

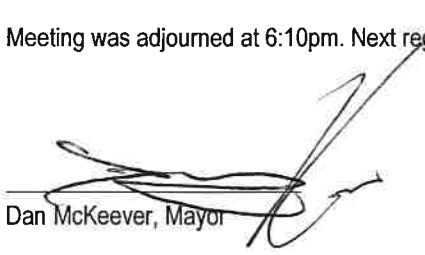
Public Works Report: No written report. Dave advised sewer needs to be cleaned due to rags. Need to fix water leak by the main water tower. Leak is causing damages on the street. Need to plan timing as water will need to be shut off. Sweeper arrival expected this month, need to work on finances with bank.

City Council: Declaration of Snow Emergency as of 12/13/2022 (Jaimie/Bryton)

Attorney: Jeff Leadbetter: Easements for Jason Asche and Dusty Mund (Job Erection) are complete; pending notary. Jeff did not complete Dale Asche land easement for the Senior Living Center.

Pay the Bills: (Jaimie/Michelle)

Meeting was adjourned at 6:10pm. Next regular meeting is on February 6th at 5pm. Spring's Meeting is on January 18th at 6pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

January 18th 2023 at the meeting room at 6:30pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Dan McKeever, Michelle Goettle, Bryton Ciesynski

MEMBERS ABSENT:

OTHERS PRESENT: Josh Hansana, Mike Heuther, Dawn Anderson, Jerry Waswick, Susie Wirth, Krista Peterson, Scott Johnson, Torrey Gavin, Rosi Odegard, Julie Johnson, Jessica Peterson

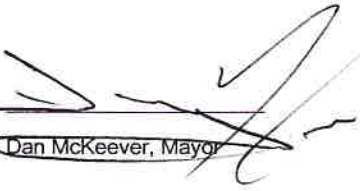
Mayor Dan McKeever opened up the meeting and thanked everyone for coming. The golf course committee stated that they have met with Paul and Shelby Serenko individually. Paul was offered an hourly rate to cook and serve and Shelby was offered the clubhouse manager position with some new changes. They have twenty-four hours to let the committee know what they have decided. The spring's committee plans to have an all staff meeting in the next day or so to go over new changes. Inventory needs to be done by them as well and that will happen in the next week or so. There will be some upcoming spring golf course meetings to get this all worked out. Golf Course Committee has decided that the main monthly spring golf course meetings will be right after the city council meetings. There was a spring's meeting last week that Bryton, Jaimie and Dan were all at and there was no city council motions were made at this meeting. Bryton and Jaimie are on the spring's golf portfolio for the city and Dan is a spring's committee member. Dawn Anderson has the spring's meeting minutes if you are interested in them.

There was questions on how can the city council spend the one percent sales tax money. Can it go to the payroll of the clubhouse and to the course? Research will need to be done to see how the measure was passed by the residents of Gwinner. Home Rule Charter was also mentioned. Jerry Waswick was sure that all of the money was to go to the Spring's Golf Course for anything. He stated "that is why the one percent sales tax was established; directly for the Spring's Golf Course." There was discussion if the golf course manager should be a city employee.

Mayor has requested that all members are to be on the same team and to make Gwinner a better place.

Spring's budgets and reports were handed out but not gone over at this time.

The meeting was adjourned around 7:21pm. Next city council meeting is on February 6th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

February 6, 2023 at the Fire Hall Building at 5:00PM

MEMBERS PRESENT: Jaimie Gavin, Bryton Ciesynski, Michelle Goettle, Dan McKeever, Auston Creech

MEMBERS ABSENT:

OTHERS PRESENT: Pat Olfson, Scott Johnson, Travis Paeper, Darrel Swanson, Tim Peterson, Jerry Waswick, Krista Peterson, Jessica Peterson

Motion to approve November minutes made by Auston, seconded by Jaimie. All ayes, motion carried.

Law Enforcement Report: Sheriff Travis Paeper reported numerous 911 hangups from NW addition and extra patrol in school zone. Overnight parking enforcement has been going well.

Interstate Engineering Report: Not present. Received pool invoice for \$79,850. (Jaimie/Michelle) NDDOT bid opening for golf course sidewalks was \$483,749.70, with our cost being \$92,251.07 from the second 1% sales tax fund. (Jaimie/Auston)

Building Permits: none

Special Permits: YOGA fundraising permit (Auston/Michelle)

Resident Form: Tim Peterson presented proposal from the Babe Ruth Committee requesting one time funding for field improvements. Approved \$50,000 from second 1% sales tax fund. (Auston/Jaimie)

Gwinner Park Board: 2 open spots. Meeting February 8th.

Spring's Golf Course: Meeting after City Council meeting tonight. Check for \$32,254.30 for golf course expenses in October, November and December 2022.

Gwinner Housing Authority (GHA): Council needs to meet with Zion Church Board about Senior Housing. Council would like to look into Prairie Dog Funds.

Fairway Special Assessment: No update.

Auditor's Report: Jessica Peterson reported year-end was completed. Verizon requested lower rent for tower. No change as this time. SIRN program offering financial assistance for city radios. Council would like more information on cost. Council discussed all options for financing new Sweeper thru Stock Growers Bank. We will go with the eight year plan with 3.75% interest with a \$1 buyout at the end. (Auston/Jaimie). Drain 7 meeting is March 1st at 2PM in Milnor. Reviewed application for abatement and settlement of taxes. Refund on taxes was approved and then sent back to the county. (Michelle/Auston) Krista has applied for an AARP grant for Hero's Park. There is a grant from Garrison Diversion she is researching with Darrel for Water Supply Assistance and will look into grants for GHA.

Public Works Report: Darrel reported quote for new Bobcat is \$3522. Council approved (Bryton/Auston) Discussion of extra pump for main lift station. No decision made. Parts should arrive in April for pump. There have been a lot of rags in the lift station again.

City Council: none

Attorney: Jeff Leadbetter reported easements have been submitted to county. A check was received from a refund from GHA townhome sales tax bill.

Pay the Bills: (Jaimie/Auston) Enderson Construction \$332.39, Ray-Mac \$10.50, Post Office \$146.40, Payroll \$15,296.24, One Stop \$235.82, MDU \$183.02, Interstate Engineering \$79,850, Hawkins \$9509.22, Hansen Lumber & Hardware \$133.53, Aramark \$38.95, Full Circle Ag \$2514.35, Sargent County Teller \$664.42, Electric Pump \$1439.25, DRN \$457.77, City of Fargo 414, CHS \$38.78, Bremer Bank \$21,278.60, Bobcat of Gwinner \$248.58, AW Diesel 335.20, Gwinner Youth Baseball \$50,000, Bank of ND \$15,312.50, Sargent County Auditor \$7460.41, IRS \$5725.32, Sargent County Recorder \$40, Welton's Tire \$560, Waste Management \$7473.68, Thein Well \$7495.41, The Spring golf course \$32,454.3, USA Blue Book \$643.85, NDPERS \$6745.93, ASCAP \$32.19, Team Laboratory Chemical \$975, Rhet Architecture \$7818, Ottetail Power \$6309.64, ND Dept. Environment \$18.54, ND Dept. of Transportation \$380.36, Computer Express \$70.96, WSI \$1133.1, IRS \$2585.35, Lake Agassiz Water Auth. \$100

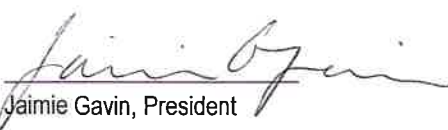
Meeting was adjourned at 6:08pm. Next regular meeting is on Monday March 5th at 5pm.

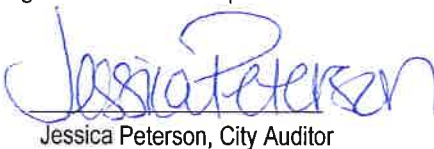
February 6th 2023 at the meeting room at 6:10pm.

The golf course committee opened up the golf course meeting. Jerry Waswick informed the committee that there has been lots of changes happening in the clubhouse. Paul declined the hourly position. Shelby accepted the manager position and then put her two weeks in and will be done on February 12th. The all staff meeting went well and the staff feel they can keep things going without a manager that this point. No manager will be hired at this point and see how things go. Jerry has put a lot of time meeting with staff and getting things organized again. He mentioned that they will need a new laptop for the clubhouse. He will check with the school to see if they have one for sale to use out at the clubhouse.

Damon was mentioned. He is still the manager of the golf course. He is getting paid during the winter months. No one is sure on how many hours he puts in during the summer and winter months. Maybe, he could spend ten hours a week in the clubhouse during the winter months? It was mention that there should be a clocking system to know when everyone is working. Committee said they will look into a system. Damon has asked about this four percent for 2022. He never received one in 2022 and the other two managers did. Dan made a motion to approve the raise increase of four percent. Mike seconded; all ayes and motion passed. Water was discussion; the golf course is always needing more water in the June, July, August months. Ellingson's quote to pump water was around \$210,000. They were going to look into other quotes as well.

The meeting was adjourned 6:43pm. Next city council meeting is on March 6th at 5pm.


Jaimie Gavin, President


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

March 13th 2023 at the Fire Hall Building at 4pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Bryton Ciesynski (4:45), Michelle Goettle

MEMBERS ABSENT: Dan McKeever

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Krista Peterson, Pat Olofson, Jeff Leadbetter, Travis Paeper, , Mike Basingthwaite, Jerry Waswick, Ron Greenmyer, Dennis Dahl, Jeff Anderson, Tana McKenna, Brian McKenna, Ashley Brockman, Julie Johnson, Bob Orn, Sam Helm, Ryan Johnson, Motion to approve last month's minutes made by Michelle, seconded by Jaimie. All ayes, motion carried.

Gwinner Housing Authority: Members of GHA & Zion Lutheran Church were present to discuss the west road of Zion Church (Main Street). Discussed needing easements, paving, curbs, and gutters, road access, and water and sewer line. Mike (IE) estimated \$500,000 to pave street. Approved moving forward with IE site design (Jaimie/Michelle)

Law Enforcement Report: Sheriff Travis Paeper reported 2 domestic calls. More medical assists. Patrons have been at Overtime too late. Presented the SEMCA invoice. New patrol car is \$28,757 (Jaimie/Michelle).

Interstate Engineering: Approved bill for Comprehensive Plan Draft for \$15,187.50 (Auston/Michelle) Council needs to go over this to approve.

Building Permits: none

Special Permits: USW Local 560, Trappers Meat & Supply (Auston/Michelle)

Resident Forms: none

Gwinner Park Board: New President is Jesse Herman and VP Sam Opdahl. Special meeting in March 29th for pool.

Springs Golf Course: Meeting at 5:30 today

Fairway Special Assessment: Next month will have update

Auditor Report: Radio quotes from Ryan Johnson. Decided not to proceed with new radios. Sweeper will be delivered this week, finance through Stock Growers next week. Order to cease water use – permit #5838. Needs to be metered and back flow installed. Mayor to sign the Airborne Vector Control application for 2023. Tax uncollected: \$20,475. Remaining balance on townhomes is \$148,605.48. Krista gave report of tree grants available. Revision needed to the tree nuisance declared section 18-302. Jeff Leadbetter will work on this. Approved the removal of old Ash and Elm trees and the planting of 20-50 new trees (Auston/Bryton) Working on grants for traffic safety signs. Approved \$5000 towards project (Michelle/Auston) Discussed grant for emergency preparedness and security at water plant.

Public Works Report: Pump out fairway lift station. Snow blower has been fixed. New 10 foot Bobcat bucket is \$2700. New backup lift pumps needed spend up to \$25,000 for one new pump. (Auston/Jaimie)

Council Items: none

Attorney: none

Pay the Bills: Auston/Michelle

Meeting was adjourned at 5:29PM.

Spring's Golf Course meeting at 5:33pm.

The golf course committee opened up the golf course meeting. Sponsorship Opportunity levels were discussed; along with 2023 memberships. There will be \$50.00 increase this year. Each member will get a bucket of range ball each day for free with membership. Looking at April 28th at 5pm for membership drive celebration.

Senior tees were discussed as there has been a request for them to be added. Damon will be making all the rules for the golf course.

The board is working on getting a bank card from Stock Growers Bank for purchases. Shelby to be paid \$20 per hour to help train in Danielle to the POS system.

Dan is to help employees with the reports so they can close out each day. Chad has been doing all the food orders and Danielle has been going all the alcohol

ordering. Jerry would like to make a recommendation to pay them \$500 bonus for keep the doors open during the transition and the part-time employee's \$250

bonus. Mike would agree. Currently the February numbers have not come in yet to see how well the numbers look. Limited menu was created, when the staffing is

low. They are looking at new bar stools, high top tables and chairs in the clubhouse. This would be paid thru Manny's donation. Damon talked about creating new

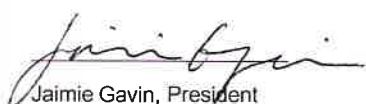
tee box markers, they would be 12x12 wood beams at a 45 angle cut. 9 of them for \$1500. There was some items taken out of the shop. A report will be filed. They

have a good idea on who took those items. Jerry is working with Troy at the insurance to settle on the kitchen fire claim. He believes the claim should be around

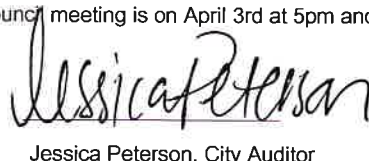
\$28,000. Checklist were talked about and should be made up for all employees. Employees are not to be drinking or eating while on duty.

Damon will work on the order to cease water use for permit #5838 with the state. The equipment is ordered.

The meeting was adjourned 5:58pm. Next city council meeting is on April 3rd at 5pm and the Equalization Meeting is at 6:30pm.



Jaimie Gavin, President



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

April 3rd 2023 at the Fire Hall Building at 4pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Bryton Ciesynski, Michelle Goettle

MEMBERS ABSENT: Dan McKeever

OTHERS PRESENT: Jessica Peterson, Krista Peterson, Scott Johnson, Mike Bassingthwaite, Darrel Swanson, David Even, Geneva Waswick, Brandi French, Dennis Dahl, Kari Ulven, Rosi Odegard, Julie Johnson, Ron Greenmyer. Brian McKenna, Randall Brockman, Emma Brockman, Pat Olofson, Spencer Brockman, Ryan Johnson, Dan Johnson, Jerry Waswick, Jeff Leadbetter, Travis Paeper

Motion to approve last month's minutes made by Michelle, seconded by Auston. All ayes, motion carried.

Law Enforcement Report: Sheriff Travis Paeper reported 36 calls for service. 4 domestics, arrest warrant, 1 DUI, 5 - 911 hang ups, truancy escorts, 2 scam calls. PSC hearings went well.

Interstate Engineering: Deadline for comprehensive plan is coming up. Mike needs council to read through draft and offer feedback.

Building Permits: Ken Weiderholt – egress window on west side (Auston/Michelle)

Special Permits: Gwinner Summer Youth Baseball fundraiser, Legendary Steaks meat sales (Auston/Michelle)

Resident Forms: Brandi French present to talk about Hero's Park fundraising. Bank suggested to Brandi that the City opens a savings account for Hero's Park donations. Other account options would require her to have a Tax ID. City needs to look into options. Motions to approve account being open pending investigation into rules (Bryton/Auston) Phase 1 of project will start this summer with tree and flower planting, pergola, tables and fence removal. Discussed requirements for bids. Discussed fundraiser over Gwinner Days. Council advised her to talk to Michelle Ciesynski.

Gwinner Park Board: No members present. Park Board meetings need to be posted. Council has not heard from Park Board. Possibly still one spot open.

Gwinner Housing Authority: GHA owes city \$148,605.48 on the townhome mortgage. Roof still needs to be paid for in spring. Jeff Anderson (GHA Treasurer) is not present to discuss. GHA was hoping city would forgive mortgage so funds can go to Senior Living Center. All Senior Living Center bills have been paid through city not GHA so far. Auston asked if GHA would still have enough to pay for shingles if they paid for mortgage. Jessica said yes. Auston would like to see mortgage paid back if there is enough funds in GHA account to pay for shingles. Attorney Jeff Leadbetter says GHA needs to meet to pay. Council all agrees they would like the mortgage repaid.

Zion Church: Mike (IE) met with Zion at their meeting. Zion members voted to sell the west road and infrastructure associated for \$1 in exchange for no specials on initial build and infrastructure and snow removal on east side. There was discussion about how far south they will sell. Ron said they will sell to the south end of the church property. Jeff L wants to make sure that everyone is on the same page with exact distance. Council agrees to have Zion move forward with drafting a purchase agreement. Resident about taxes and specials to pay for project. Jeff L said nothing is set yet but does not anticipate specials at this time and asks residents keep watching meeting minutes. Jessica advised that this is not a levy road.

Fairway Special Assessment: Still in progress but close. Need public hearing.

Auditor Report: Harold Rotunda CPA met with Dan, Michelle and Jessica. \$670,000 to be transferred from Water Project (600) to Street Project (430) (Michelle/Auston) Currently we are at 85 levies and can go up to 105 which would bring about \$60,000 more. No plans to raise water bills. Funds are needed for future equipment and improvements. No decision at this time but council would to discuss further.

Deputy Auditor Report: Krista sent quote requests for tree removal and new tree plantings. Krista met with member of forestry office to look at local trees and work on grant.

Public Works Report: Street sweeper is here. Bobcat is not working. Darrell is looking at pickups. Bobcat has not yet bought old sweeper. Bryton got quotes for new Bobcat buckets. 9 ft - \$2400. 10 ft - \$2600. Darrell would to purchase 9 ft (Auston/Michelle)

Council Items: none

Attorney: Jeff would like to work with Krista on changes that are needed to the tree ordinance.

Pay the Bills: Auston/Michelle

Meeting was adjourned at 5:50PM. Spring's Golf Course meeting at 5:52pm.

Jerry Waswick was present on behalf of the Springs. Chad is ordering food now. Daniel is ordering alcohol. They have hired a cleaner and are looking for a cook.

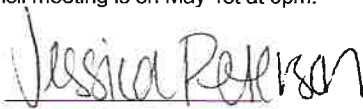
Still splitting manager duties. Paul worked until February 1st. Shelby worked until February 15th. Still waiting on number from Olson Accounting to see where they are at. Jerry feels they're moving in the right direction. They have had a plumber out for repairs, lights fixed, cleaning has improved. Looking into new stools and chairs.

Board will continue to manage for now. They are looking into expanding board from 5 to 7 members with elections in October. Jeff L will look at the bylaws for the process. Auston reported that Damian has parts for the water shut off ordered. Jerry says it will be difficult to install right now due to water. Water shut off needs to be inspected by May 1st.

The meeting was adjourned 5:58pm. Next city council meeting is on May 1st at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE EQUALIZATION CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND

April 3rd, 2023 at 6:30pm in the Fire Hall Building.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Bryton Ciesynski, Michelle Goettle

MEMBERS ABSENT: Dan McKeever

OTHERS PRESENT: LaJuana Hayen, Jessica Peterson, Krista Peterson, Scott Johnson, Ryan Johnson

Council Member Jaimie Gavin opened up the meeting and then turned it over to LaJuana Hayen, Tax Director.

LaJuana stated there are 6 veteran credits and 5 homestead credits to approve. Bryton made a motion to approve and Michelle seconded the motion. All ayes. Motion passed.

The changes in true and full value list was looked over. There are 12 parcels with changes.

Change in classification - ag to commercial: Parcel 31-9519007. New construction: Parcel 31-9502000.

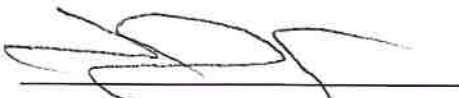
Change from non-taxable to taxable: Parcel 31-9795000, 31-9796000, 31-9797000, 31-9798000, 31-9799000, 31-9800000, 31-9801000, 31-9802000. Exemption expired: Parcel 31-9834000, 31-319819000.

Michelle made a motion to approve and Bryton seconded the motion and all ayes. Motion passed.

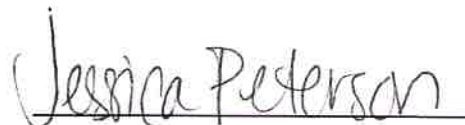
Changed in true and full value non abstract was discussed. Parcel 31-9821000. Hard copy of this change was not provided.

Assessment book has been provided to the Auditor's Office. The book is due back May 8th to LaJuana.

Equalization meeting was adjourned at 6:45pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

May 1st 2023 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Bryton Ciesynski, Michelle Goettle, Dan McKeever

MEMBERS ABSENT:

OTHERS PRESENT: Scott Johnson, Mike Bassingthwaite, Darrel Swanson, David Even, Brandi French, Kari Ulven, Rosi Odegard, Julie Johnson, Pat Olofson, Ryan Johnson, Jerry Waswick, Jeff Leadbetter, Travis Paeper, Jessica Peterson

Motion to approve last month's minutes made by Michelle, seconded by Auston. All ayes, motion carried.

Law Enforcement Report: Sheriff Travis Paeper reported 27 calls for service. Truancy escorts, 21 school hours, 151 total hours, city camera software update.

Interstate Engineering: Mike was present. Comprehensive plan feedback is due on Wednesday May 3rd. Rebecca and Rachel were on the computer to get feedback from council. Jaimie gave them get notes.

Building Permits: Clark Equipment/Bobcat Engineering- 100x50 Metal Building, Bobcat Assembly- 200x40 heated pole barn (Michelle/ Bryton)

MS Holdings, LLC- Replace roof and east wall damaged by snow load, Gwinner Babe Ruth- Update concession stand, add fencing, dugouts, Verizon Wireless- replace generator and add concrete, Jeff Hummel- egress window east side and basement floor replacement (Michelle/ Bryton)

Special Permits: El Zagal Vikings Patrol, Inc. for Overtime and Spring's (Jaimie/Michelle)

Resident Forms: none

Gwinner Park Board: Board meeting minutes were read. May 10th at 6pm. Parks need a good cleaning, change the tennis court into a pickle ball court?

Gwinner Housing Authority: Create a fund account for just the senior living center (Jaimie/ Auston), mortgage payment was made to the city, Mike (IE) has concerns over the location of the placement of the building due to water issues, need to move it more to the south- discussion was had. Rosi talked to Bobcat Union on helping with the Senior Living Center on a donation.

Zion Church: Council went over purchase agreement from Zion Evangelical Lutheran Church for the west road (Main Street) 2b and 2c need to be reworked.

Fairway Special Assessment: The committee has approved the specials to go forward. \$488,324.68 for lots 3-15. Leadbetter will get the notices going.

Auditor Report: Hero's Park update- Civic Club will get involved on the fundraising side of things and a building permit will need to be filled out when plans are final, approved for one percent discount on health premium, tree removal grant was submitted, advertise for deputy auditor, snow removal paperwork was turned in, Gwinner Activity Center has damage on siding from the winter- this is on the city insurance policy (\$1000), working on budget, contract with the Office of State Tax Commissioner to administer the City of Gwinner's local sales, use and gross taxes for 2023-2025 biennium - \$90.00 per month (Jaimie/ Michelle)

Public Works Report: New sweeper is here, snow bucket needs to be picked up, water plant needs new laptop- go to the school to get a used one, newer pickup budget \$40,000-\$45,000 for 8 foot box, ¾ ton, extended cab

Council Items: none

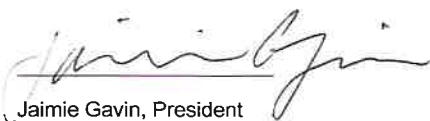
Attorney: First reading for the updated tree ordinance. (Jaimie/Michelle)

Pay the Bills: Auston/Michelle

Meeting was adjourned at 6:28PM. Spring's Golf Course meeting at 6:29pm.

Jerry Waswick, Josh Hansana, Mike Huether, Dan McKeever was present on behalf of the Spring's. No managers in the clubhouse, working on getting clocking system, Till reports are getting done but not getting to Olson Accounting, January profit of \$3000, Feb profit around \$1000. Paul believes he is owed money from the kitchen fire, he was not present. Outdoor employees asking for a raise from \$10 to \$15. Must be 16 years old to mow. Damon is still looking for his four percent raise from 2022 and then 2023 salary needs to be updated. (Dan/Josh) Membership drive went well with the burger special night. About 64 memberships sold. Jerry would like to request the spring meetings go back to the way they were at the clubhouse. Bryton can update the council at the meeting.

The meeting was adjourned 7:01pm. Next city council meeting is on June 5th at 5pm.



Jaimie Gavin, President



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

June 5th 2023 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Michelle Goettle

MEMBERS ABSENT: Bryton Ciesynski, Dan McKeever

OTHERS PRESENT: Scott Johnson, Darrel Swanson, David Even, Brandi French, Pat Olofson, Travis Paeper, Christina Ferderer, Dominic Olson, Samantha Opdahl, Isabella Ferderer, Jessica Peterson

Motion to approve last month's minutes approved by Michelle, seconded by Auston. All ayes, motion carried.

Law Enforcement Report: Sheriff Travis Paeper reported 17 calls for service. Truancy escorts, 16 school hours, 132 total hours,

Interstate Engineering: Not Present. Comprehensive plan finalized (Michelle/Auston)

Building Permits: Hill Crest Estates(215 3rd ST SE) – replace sidewalks, Wyatt Schilling (111 1st ST SE) – replace roof, Jenica Bohnencamp (179 Maplewood Drive) – remodel home and take out chimney, Ken Trevithick(215 Main St S) – remodel interior, Brandi French (Hero's Park) – plant 2 petite Plum Ninebark trees, J&M Printing(407 Hwy 13) – move in 40' shipping container next to existing one, Hunter Wald – move in garage in backyard

Special Permits: Overtime Bar – Car Show/ Street Dance on July 6th and 8th (Michelle/Auston)

Resident Forms: Dominic Olson - Car Show on Main Street July 6th 5-8pm

Gwinner Park Board: Looking for help with chemical and mechanical issues at the pool, two teens were hired for yard maintenance

Hero's Park: All financing to go thru Civic Club and the insurance will go thru the city, park board was asked to maintain the park for the lifetime of the park, Brandi would like to plant trees soon and one call will be done in that area.

Gwinner Housing Authority: Bobcat Grant of \$30,000 given for senior living center

Fairway Special Assessment: Public Meeting TBA

Auditor Report: Selling fence at Community Center, Gwinner Activity Center siding damages come to \$6,479, Isabella Ferderer is our auditor assistant for the summer, Aerial spraying will be done for Gwinner Days (Auston/Michelle), Gwinner Days – July 6th-9th, F250 purchased for \$48,904 (Auston/Michelle)

Public Works Report: Bobcat buying the old sweeper, selling the Chevy pickup, Water Plant laptop budget \$1,000 (Auston/Michelle)

Council Items: none

Attorney: Second reading for the updated tree ordinance. (Auston/Michelle)

Pay the Bills: (Auston/Michelle) IRS \$2643.18, NDPERS \$6699.02, IRS \$2755, AW Diesel \$663.88, Bobcat of Gwinner \$686.55, Core & Main \$5356.72, DRN \$451.78, Full Circle Ag \$291.39, Hansen Lumber & Hardware \$43.45, Hawkins, Inc \$2946, Interstate Engineering \$15,187.50, Minn-Kota Communications \$388.64, MDU \$55.20, ND Dept. of Health \$41, ND One Call \$15.80, ND Rural Water Systems \$260, One Stop \$58830, US Postal Service \$146.60, Ray-Mac \$36.08, Sargent County \$5512.91, Team Lab \$1374, TIAA \$176.10, Verizon Wireless \$237.37, Walock-Johnson Insurance \$10,796, Waste Management \$7426.52, Welton's Tire Service \$36.95, Bremer Bank \$15,548.13, Ottertail Power \$5709.78, Computer Express \$1119.99, K & N Company \$480, Ray-Mac \$23.99, The Spring's Golf Course \$37,500, Verizon Wireless \$474.86, VGM Financial Services \$517.58, Elan Financial Services \$5928.12, The Springs \$26,700
Meeting was adjourned at 5:40pm.

Next city council meeting is on July 10th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

June 26th 2023 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Michelle Goettle, Bryton Ciesynski, Dan McKeever

MEMBERS ABSENT:

OTHERS PRESENT: Pat Olofson, Julie Johnson, Jeff Anderson, Dennis Dahl, Jerry Waswick, Rosi Odegard, Josh Hansana, Bert Siemieniewski, Damon Fendrick, Dan Johnson, Isabella Ferderer, Jessica Peterson

Senior Living Center: The final bid from Meridian Construction is \$3.8 million. Jeff said this would include everything, even including the washer and dryers for each units and the commons area furniture. There is \$30,000 from Bobcat that could go towards furnishings as well. The city is going to comment to a payment of \$1,000,000 from the second one percent sales tax. (Jaimie/Michelle).

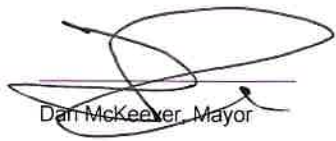
Jeff Anderson predicts a 1-bedroom apartments could range from \$1200-\$1600 and a 2-bedroom apartments will range from \$1500-\$1900, we would be looking at a 30 year loan and the city working with Mike Manstrom and John at Colliers Securities, LLC and John Shockly at Ohnstad Twichell PC.

The main street project will cost around \$500,000.

Golf Course: Looking to buy new fairway cutting mower, can sell the old one for \$2500, buying a used one will be \$37,500, buying a new one will cost \$55,000, council agreed to buy the used 2017 Fairway Machine for \$37,500 and use the project funds in the first one percent sale tax fund. (Auston/Jaimie) Golf course expenses from the first 5 months in 2023 are \$26,700 according to Josh and it will be around \$13,500 each month going forward for payroll and expenses for the golf course. City council approved the \$26,700. (Jaimie/ Bryton) Council will wait to see hard numbers on the rest.

Main Street Road west of Zion Church: The purchase agreement between Zion Evangelical Lutheran Church and the City of Gwinner has been accepted by city council. Dan and Jessica with sign off and give it to Zion for Ron Greenmeyer and Tanna McKenna to sign. (Auston/Michelle)

Meeting was adjourned at 6:02pm. Next city council meeting is on July 10th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor