**MINUTES OF THE RECESS MEETING FOR THE CITY COUNCIL FOR THE CITY OF GWINNER, SARGENT COUNTY, NORTH DAKOTA, HELD October 1st, 2012 AT 5 PM IN EMS BUILDING, GWINNER, ND 58040.**

MEMBERS PRESENT: Karla Ulven, ElRoy Odegard, Jerry Zetocha, Dan McKeever and Linda Johnson

MEMBERS ABSENT: NONE

OTHERS PRESENT: Dennis Howey, Dave Even, Kent Thorson, Naomi Vincent, Paul Detloff, Jeff Leadbetter and Jessica Peterson

The meeting was called to order by Mayor McKeever.

Kent gave his engineering report. The Spring Addition is up to $89,583 for the sewer and water. The city wide street project is moving along, the city needs to get a quote on the removable of the trees in front of Bauer’s yard along Hwy 13. Dennis will get that together for the council. Kent also met with Decker’s this afternoon on the culvert west of town and the city has always been ok with lowering the culvert. Interstate Engineering will do a hydraulic test for that culvert and will do it all the way thru town. Linda made a motion for Interstate Engineering to start the study and Jerry seconded the motion all ayes. ElRoy made a motion to pay Voss and Bituminous Paving, Karla seconded the motion all ayes.

On the Fairway Addition, the cost of sewer lines to be put in is around $35,000 to service the first 400 feet and for the rest of of the 400 feet it would be another $13,000. Jeff talked about special assessments for each lot or having the Ulven’s pay for it now and charges the lot plus the $3000 for the water and sewer hookup. Council would like to get all 800 feet in, but we need to find the money to pay for it. Jessica will check with Harold to see if there is an option for the city. The council would like to meet with Clermont and Patty Ulven to see what their thoughts are. Date set up for October 15th at 5pm. The Yellow house (Kari Ulven) will be moved in on Monday October 8th. The city doesn’t have a basement contractor yet, but getting some bids in. Kari would like 4 feet down.

Paul Detloff stopped by on the culvert issues, the council updated him on the study that going to be done. Paul asked about keep some corn on the lot next to the shop on the north side in Asche’s field. The council was fine with that.

Auditor’s job description/ wages were discussed and the council would like to keep Jessica at $19.00 per hour with 35 hours a week. Out of the 35 hours, 24 hours would be done in office. Jerry made the motion to up the hours up to 35 hours a week and Linda seconded the motion and all ayes.

No report from the Law enforcement.

The Spring’s Golf Course will be open in the evenings on Thursday (NFL games), Friday, Saturday, and every other Sunday. Marsha will be training in Jessica to be the new bookkeeper for the golf course starting in mid-November 2012.

Approved building permits: James Tindall for new shingles, James Officer new roof, Christopher Ferderer replaces kitchen cupboards/countertops and flooring. (ElRoy/Jerry)

Approved local permit: Overtime Bar – meat giveaways on Wed. nights for Gwinner Fire Dept./ First responders and Head Start/Liq’r Pigz for NDSU Champion Football (ElRoy/Jerry)

Maintenance report was given by Dennis Howey. He stated that the state health conducted the annual facilities inspection with no deficiencies. Lift stations were inspected and serviced last month with many small problems and one pump in main lift that was close to winding failure. New shop is coming along with the walls. Jerry made a motion to purchase a 12’ snow pusher w/balderson q/hitch in the amount of $5850. Karla seconded the motion and all ayes.

Auditor report was given by Jessica Peterson. She stated that the newsletters went out and had some positive feedback so far. Jess also mentioned that she will be going to Bismarck for a Daycare Summit and also going to Fargo for a building Official Association Seminar. Backup for the office computer is needed. SOS online would be $139.99 for a two year contract. Linda made a motion to go with SOS online, Jerry seconded the motion all ayes. Minn-kota Communitcations Inc gave us a quote of $1640 for the new radio in the office and 2 portable units. Karla made the motion to purchase all three equipment and Linda seconded the motion all ayes.

October bills are the following: Payroll of $9665.82, Bremer Bank $5174.90, Hogness construction $7750, Enderson Construction $30913.39, Bituminous Paving $374,105.75, Voss Plumbing $98,256.63, Martinson home Center $13,744.62, Starion Bond Services $17940.37, RDO Equipment $73.15, Groberg Electric $87.52, Ottertail Power$ 5642.67, Hansen Lumber $4431.25, Schmit House Movers $20,000, Hanson Sanitation $4100, Sargent Sounty Auditor $3915.26, The Springs Golf Course $6000, Bremer Bank $5000, Team Laboratory Chemical $1930, Titan $10.31, The Teller $305.03, True North Steel $1130.73, Verizon Wireless $94.71, Waste Management $816.24, Bituminous Paving $27,470, Jessica Peterson $385.01, ND State Tax Commissioner $354.13, Nichole Noonan $595, Dan McKeever $170.82, ND Dept of Health $16, Office of State Auditor $165, ND one Call Inc $10, Ohnstad Twichell, PC $4000, Reardon Office Equipment $112.26, RG, INC 550.50, Arrowhead Transport Inc $717.86, Buhl’s $45, Dickey Rural Access $462.64, Fargo Water Equipment $321.20, Full Circle $263.14, One Stop $398.81, Hawkins $3150.81, Interstate Engineering $22582.64, Jacobson Plumbing & Heating $8177.02, NDPERS $ 12723.68, Jessica Peterson $139.99, Ottertail Power $23.43, AW Diesel $49.80, Teal’s Market $45.30, Henrick’s Heating $10,145, Hogness Construction $9750

The meeting was recess until October 15th at 5pm.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dan McKeever, Mayor Jessica Peterson, City Auditor