

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

September 8th 2025, at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Michelle Goettle, Auston Creech, Bryton Ciesynski, Kenny Wiederholt (6:48pm)

OTHERS PRESENT: Mike Bassingthwaite, Dennis Dahl, Jeff Leadbetter, Sam Opdahl, Darrel Swanson, Ashley Hansen, Travis Paeper, Richard Mower, Jessica Peterson

Motion to approve last month's meeting minutes approved by Auston, seconded by Bryton. All ayes, motion carried

Public Comment: Dominic Olson asked about having our own mosquito spraying machine to spray more often.

Law Enforcement Report: Travis present. Wyatt is now with the NDHP. Hired his replacement. 123 hours total for August.

Interstate Engineering Report: Mike was present. Flex funding applications for 1-4, southside sidewalk project on 4th Ave SE was discussed. North side of fourth street will be where the sidewalk will be placed with hopes to add trees (Auston/Kenny) Public informational meeting will be 6pm on October 6th. Mike will get letters out to those residents.

Pool Committee: Payment #7 \$686,982.84, IE \$26,046.90, change order #4 \$5301.20 (Michelle/Auston) a verbal quote of \$36,000+ for parking lot/driveway/sidewalk from Enderson Construction

Gwinner Park Board: Hero's Park. Brandi reached out to the park board and said she was ready to have the park board take over. Is her project complete? Park board is not willing to maintain the poppy garden. City will have to take care of the park if that is the case.

Waste Management: Richard Mower was present with a 6-month extension on current contracts. \$4.93 for residential recycling units plus \$2.61 for additional carts. No action taken.

City Attorney: Asked city council to look over the wording for WM, he will ask about the sludge wastes; addition they added.

Local Permits: Angry Beaver Lodge- 11/21 Gwinner Activity Center (Auston/Michelle), Post Prom- raffle (Auston/Bryton)

City Attorney: WM- no update, council would like to request a 6-month extension on current contract, charitable gaming site authorization drafted, current Renaissance Zone is set to expire in February 2026, city council would like to keep it going (Auston/Kenny)

Gwinner Housing Authority (GHA): Financially they are out of money to pay monthly bills. No one is in the building currently. Lots of discussion. \$25,000 out of fund #203 to go into their account, but something needs to change soon (Auston/Bryton)

Springs Golf Course: 2026 budget was approved for \$225,000 (Auston/Bryton) All ayes in roll call vote.

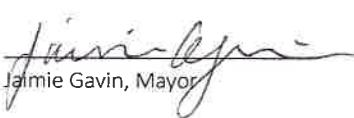
City Auditor Report: Transfer of \$1,000,000 from money market into checking due to internal financing on the new pool project (Michelle/Bryton), Annual conference is 16-18th in Bismarck, community center had water damage, insurance claim was filed, valley senior meals is looking for cook to start at the community center, Hero's Park got trimmed up, 2024 uncollected taxed total was \$30,236.51, nine water meters have a no read and need to be changed out so letters have been sent to those households first, engine breaking signs were brought up and not interested in this time (Auston/Bryton), no 2026 budget questions from city council

Public Works Report: Full-time open maintenance assistant will be posted. Darrel went over job description. Jess will post open position on Job Service, Facebook and our city website. The city will pay for David Evens's insurance and benefits for the month of September. (Auston/Michelle) Lisbon asked if we want to share in buying a mosquito sprayer for \$7845 for the machine and around \$244 for chemicals for each spray, would need to get licensed as well. No action taken. Darrel to get quotes on a machine that would just work for us. Darrel noted that he had to order some signs for the "landfill gates" when going into the city yard. He was flagged for that when the state inspector stopped by. (Bryton/Auston)

Council Items: \$400 for sidewalk repair at the community center in front of Hero's Park from Enderson Construction (Auston/Bryton)

Pay the Bills: (Auston/ Michelle) IRS \$2142.33, NDPERS \$800.22, IRS \$1854.88, AW DIESEL \$6.74, BOBCAT OF GWINNER \$156.44, COMSTOCK CONSTRUCTION \$686,982.84, CORE & MAIN \$413.49, DRN \$4984.84, FULL CIRCLE AG \$244.60, GWINNER HOUSING AUTHORITY \$46,199.75, HANSEN LUMBER \$60.93, HAWKINS \$1300.14, INTERSTATE ENGINEERING \$31529.15, J&M PRINTING \$229.70, LEADBETTER LAW OFFICE \$1950, LESMEISTER GRAVEL \$187.50, MDU \$368.06, ND DEPT OF HEALTH \$27, ND ONE CALL \$13.50, OTTERTAIL POWER \$4904.51, RAY-MAC \$115.39, SWEDE PLUMBING \$233.83, TEALS MARKET \$19.28, WASTE MANAGEMENT \$8094.77, MUNICIPAL FINANCE OFFICERS \$30, ND LEAGUE OF CITIES \$275, US POSTAL SERVICE \$6.45, QUILL \$332.64, SARGENT COUNTY \$12,271.72, VERIZON WIRELESS \$397.14, US POSTAL SERVICE \$183

The meeting was adjourned at 7:09pm. Next regular meeting is on September 8th at 5pm.


Jaimie Gavin, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 6th 2025, at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Bryton Ciesynski, Jaimie Gavin, Michelle Goettle, Kenny Wiederholt

MEMBER ABSENT: Auston Creech

OTHERS PRESENT: Mike Bassingthwaite, Dennis Dahl, Jeff Leadbetter, Darrel Swanson, Travis Paeper, Jessica Peterson, Scott Johnson,

4TH AVE PUBLIC MEETING RESIDENTS: Becky and Jerrod Sandness, Rodney and Paula Hansen, Kevin Dietz, Michelle and Brendan Ciesynski

Motion to approve last month's meeting minute approved by Michelle, seconded by Kenny.

Public Budget Meeting: No public comments. General \$410,465.61, Emergency \$10,000, Airport Fund \$16,000, City Special \$100,000 total of \$536,465.51 (Kenny/ Michelle)

Public Comment: none

Law Enforcement Report: Travis present. A new officer is still needed. 172 hours total. Every 3 years for City of Gwinner vehicle; only city in the county that pays for a vehicle. Around 80,000 miles then they trade vehicle in, SC gets a vehicle every year. First city contract with Sargent County was first created around 2000-2005.

Interstate Engineering Report: Mike was present. Final out the HWY 13/ HWY 32 shared use path extension project. This looks great! (Bryton/Michelle)

Pool Committee: Payment #8 \$494,544.06, IE \$7217.75 (Kenny/ Michelle), Wednesday the sidewalk should be done that goes over to the splash pad from the pool entrance. Pool liner is almost complete. This project will not be closed out until next spring. The pool committee conducted bids for the new parking lot and sidewalk for the new pool. The lowest bidder was Enderson Construction, Inc. for \$38,826. (Bryton/Kenny) Resolution to use funds generated through the city sales tax to pay for the bonds to construct the new aquatic complex was reviewed and approved again. (Kenny/Bryton)

Building Permit: Steve Morlock (156 Maplewood Drive) replacing siding (Kenny/Michelle)

Local Permits: Mulligans- Oct. 11th for Shriners torsk supper at the union building (Bryton/Michelle), Overtime Bar- Oct 12th at the park for Fall festival, and Oct. 25th in backroom for the Fireman Ball – pending paperwork (Bryton/Kenny)

City Attorney: WM host community agreement for local waste disposal wording was discussed; sludge wastes need to be taken out. (Bryton/Kenny) WM extension until March 30th, 2026, for recycling and garbage was approved with the current rates plus the extra charge for each recycling bins, per contract. (Michelle/Bryton)

Gwinner Housing Authority (GHA): Open house this weekend on Saturday and Sunday. Garage heaters got insulated. City continues to borrow money to them for the interest payments on the loan.

Springs Golf Course: Shift 4 POS system is switched over into the city names. The monthly fee withdrawals still need to be going out of the Spring's Association bank account (this should be part of their budget) and the credits need to be going into the city's bank account. Bryton and Jaimie attended their meeting to talk about the approved budget; there were mixed feelings from the committee. They are still looking for committee members to join their team.

City Auditor Report: Annual conference was good, special assessments are due this month to SC there will be some accounts that will have city utilities put on their parcels due to lack of payment (Bryton/Michelle), NDDOT will go thru with the roundabout on Hwy 13 next year, Tree City USA was applied for.

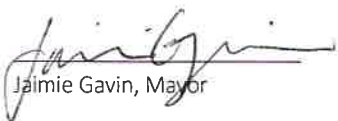
Public Works Report: Water plant needs a new computer system the quote from In Control, Inc is \$30,844+ with an annual service plan of \$5489 (Kenny/Michelle), job position is still open until filled. A quote to fix the extra lift station pump is \$4500. (Bryton/Kenny)

Council Items: Railroad tracks on 1st Street NW are very rough, Kenny will contact the railroad to see if it can be fixed, a letter from the city will be sent to two residents by Michelle from the city for nuisance property and to remind them of the fall clean up this month. Next city council meeting to be at the Greendale Living Center in November. (Michelle/Kenny)

Pay the Bills: (Kenny/Michelle) NDPERS \$5376.92, IRS \$1988.02, BOBCAT OF GWINNER \$90.10, COMSTOCK CONSTRUCTION \$494,544.06, CORE & MAIN \$1529.85, DRN \$861.91, FULL CIRCLE AG \$157.78, GHA \$21,199.75, HAWKINS \$6021.52, INTERSTATE ENGINEERING \$15,600.25, JOB ERECTION & ENGERINEERING \$375, LOFFLER \$24.98, MDU \$387.82, ND DEPT OF TRANSPORTATION \$311.45, ND DEPT OF HEALTH \$27, ND ONE CALL \$7.50, RAY-MAC \$80.79, RUTLAND OIL \$1259.55, SARGENT COUNTY \$6135.86, STARION BOND SERVICE \$21,858.75, STOCK GROWER BANK \$36,057.76, PAYROLL \$11,978.07, SWEDE PLUMBING \$106, TEAM LABORATORY \$1426.50, WASTE MANAGEMENT \$7672.77, IRS \$97.83, ND STATE TAX COMMISSIONER \$576.27, OTTETAIL POWER \$4792.10, US POSTAL SERVICE \$183

4th AVE SW- SAFE ROUTE TO SCHOOL PROJECT: 6pm informational meeting was held. Lots of great questions and concerns that came up.

The meeting was adjourned at 6:48pm. Next regular meeting is on November 3rd at 5pm at Greendale Living Center.


Jaimie Gavin, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

November 3rd 2025, at the Greendale Living Center at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Michelle Goettle, Kenny Wiederholt, Auston Creech

MEMBER ABSENT: Bryton Ciesynski

OTHERS PRESENT: Mike Bassingthwaite, Jeff Leadbetter, Darrel Swanson, Jessica Peterson, Jim & Margee Asche, Julie & Martin Potts, Bryan Johnson

Motion to approve last month's meeting minute approved by Michelle, seconded by Kenny.

Public Comment: none

Law Enforcement Report: Bryan present.

Interstate Engineering Report: Mike was present. 4th Ave SE- Safe route to school grant project to be placed on the north side, with a boulevard in between the street and then new 5 foot wide sidewalk (Auston/Kenny) The city will help pay for the Asche sprinklers, and the Greendale property to be moved due to the new sidewalk and three loads of dirt will be provided to the Potts for their west yard (Auston/ Michelle) Apply for the SRF Grant would be to continue the 5th Ave NW to the golf clubhouse (Kenny/Michelle)

Pool Committee: Payment #9 \$147,108.97, IE \$13,774.95 Contingent on the approval of the pool committee. (Auston/Kenny)

Building Permit: Ron Jacobson (204 1st ST SE) for new metal roof, Bobby Beckstrom (132 Maplewood Dr) for new 20x16 addition on house, Wyatt Schilling (111 1st ST SE) for new windows on house (Kenny/ Michelle)

Local Permits: n/a

City Attorney: Waiting for the signature from WM, we sent ours to them.

Gwinner Housing Authority (GHA): Winterized sprinklers and still working on construction list. Looking into memory care unit.

Springs Golf Course: Golf profits are still going to the Spring's Association checking account. How do we want to handle this? Harold needs a way to audit this. Do a joint account or ask them to have access to their current account, let them keep it and then take off the next approved budget amount. Is the money a pass through or goes directly to the course? The computer system is the in-city's name. Olson's Accounting has access to everything they need to do in their monthly, quarterly, and annual reports. Tabled until next month.

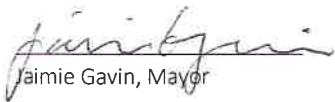
City Auditor Report: Forfeited land for parcel #31-9827000, community center needs repairs- Auston working on it, extra fee for recycling needs to be updated on our rates, JDA Meeting was last week, special assessments were submitted, \$500,000 transfer from MM to Main checking thru Stock Grower Bank (Kenny/Michelle), all city buildings lighting grant a possibility in the works, open position to add a part-time/ seasonal with a CDL.

Public Works Report: Well 2 leak- top eight feet of well needs replaced, backup lift pump is back.

Council Items: Two letters were sent to residents for clean-up, railroad tracks

Pay the Bills: (Michelle/Kenny) IRS\$2881.89, CITY OF FARGO\$14, COMSTOCK\$147,108.97, CORE&MAIN \$3590.67, DRN\$458.13, ELAN FINANCIAL\$1408.05, ELECTRIC PUMP \$4353.86, ENDERSON CONSTRUCTION\$1193.56, RANSOM COUNTY GAZETTE\$51, GROTEBERG ELECTRIC\$876.48, HANSEN LUMBER&HARDWARE\$20.47, GWINNER HOUSING AUTHORITY\$21,199.75, HAWKINS\$4663.82, IN CONTROL\$1323.50, INTERSTATE ENGINEERING\$13,774.95, J&M PRINTING\$263.36, LESMEISTER GRAVEL\$562.50, MIDWEST PEST CONTROL\$155, MDU\$516.54, ND ONE CALL\$24.60, PAYROLL \$11,211.54, SARGENT COUNTY\$6135.86, MOBRIDG/NORDAK \$545.02, TEAM LAB\$50, THEIN WELL\$315, TIAA\$2353.58, USA BLUE BOOK\$508.78, VECTOR DISEASE CONTROL\$2722.50, VERIZON WIRELESS\$198.64, WALOCK-JOHNSON INSURANCE\$1030, GWINNER HOUSING AUTHORITY \$21,199.75

The meeting was adjourned at 6:58pm. Next regular meeting is on December 1st at 5pm at Fire Hall meeting room.


Jaimie Gavin, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

December 1st, 2025, at the Fire Hall at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Michelle Goettle, Kenny Wiederholt, Auston Creech, Bryton Ciesynski

MEMBER ABSENT:

OTHERS PRESENT: Mike Bassingthwaite, Jeff Leadbetter, Darrel Swanson, Jessica Peterson, Richard Mower, Ashley Hansen, Sam Opdahl, Travis Paeper, Jerry Waswick

Motion to approve last month's meeting minute approved by Michelle, seconded by Bryton.

Public Comment: none

Law Enforcement Report: Travis present. 1 truck in the north addition, for snow removal, 170 hours in November, 10 criminal investigations, 1 arrest

Interstate Engineering Report: Mike was present. My Aquatics letter was mentioned

Pool Committee: Payment #10 \$488,257.21 Contingent on the approval of the pool committee (Auston/Michelle), \$304,695.78 to finish the project

Building Permit: Casey Store- remodel (Michelle/Auston), Melvin block- windows (Auston/Bryton)

Local Permits: GPB/Gwinner Days Committee- Meat raffles (Auston/Bryton), NS Archery- raffles (Auston/Bryton)

City Attorney: WM signed copy was present for the superseding host agreement, RZ extension for 10 more years was discussed and approved. (Michelle/Auston) The public meeting will be on 12/15/2025 at 5pm.

Gwinner Housing Authority (GHA): \$25,000 payment + the regular interest payment was given to them so now they only need \$3000 for the December bills. (Auston/Bryton) All interior and exterior lights need to shut off; Sanford was contacted for possible memory care location. If nothing is in place by February 2026, then we need to open the building up to all.

Community Center: Bid quote was received for \$1700 labor +\$500 in materials (Auston/Michelle) Auston was going to talk to Courtney about the claim on the community center

Springs Golf Course: Jerry was present. Golf income for 2025 will be taken off the approved budget for 2026. City will use lighthouse software numbers and verify with Olson Accounting. Jerry believes there should be a balance around \$13,000 at the end of the year. The association will continue to take care of the \$250 drawer in the clubhouse and will make deposits into their account weekly. Damon salary will be \$64,480 plus benefits for 2026. Currently the other workers are at \$15 for outside. Mulligans didn't need Groberg going in and changing filters in the clubhouse per Brian. City wants it professionally done to make sure it gets done (Auston/Michelle) This will be city bill.

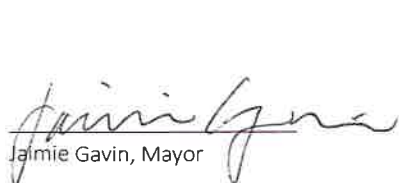
City Auditor Report: Senior meals will start this week in the community center, buy back the delinquent tax property \$6428.93 (Auston/Michelle) and that lot will still have the base specials of \$25,000

Public Works Report: Auston, Bryton and Jakob helped with snow removal last month. They will invoice the city. Spoke about the part-time application that came in. Darrel said he talked to the applicant, and he could not work weekends due to other commitments. He has no CDL currently. City council agreed it might not work out. To purchase up to \$5000 in new tools for shop (Auston/Kenny)

Council Items: Kenny said the railroad plans to replace the tracks in 2026-2027. Four percent annual raises for 2026 (Auston/Michelle), 2025 bonus \$1000 for Darrel and Jess, \$500 for Jeff and Janet. (Auston/Bryton), Claim summary to be presented at each meeting (Auston/Michelle), transfer \$400,000 from MM to checking (Kenny/Bryton) SC emergency information should go to Auston and Bryton. Jess will let Wendy know.

Pay the Bills: (Kenny/Auston) NDPERS \$5169.27, IRS \$3023.56, USPS \$183, AUSTON CREECH \$640, BOBCAT OF GWINNER \$294.53, BRYTON CIESYNSKI \$320, DARREL SWANSON \$1000, FULL CIRCLE AG \$79.92, GROTBORG ELECTRIC \$230, GHA \$3000, HANSEN LUMBER \$78.94, HAWKINS \$3559.09, J&M PRINTING \$382.29, JAKOB CREECH \$420, JANET BIRCHEM \$500, JESSICA PETERSON \$1000, LEADBETTER LAW OFFICE \$500, LESMEISTER GRAVEL \$187.50, LETS STORE IT \$540, NDDOT \$1074.63, OTTERTAIL POWER \$5160.12, PAYROLL \$19,442.92, RAY-MAC \$72.01, SHARE CORP \$532.22, THEIN WELL \$315, TIAA \$2353.58, COMSTOCK CON. \$488,257.21, SARGENT COUNTY \$6428.93, AW DIESEL SERVICE \$13.04, CITY OF FARGO \$14, DRN \$455.31, FULL CIRCLE AG \$472.93, GROTBORG ELECTRIC \$411.95, HANSEN LUMBER \$102.15, HAWKINS \$1187.50, INTERSTATE POWERSYSTEMS \$2949.53, LESMEISTER GRAVEL \$375, MDU \$969.56, MUNICIPAL FINANCE OFFICERS \$40, ND CHEMISTRY LAB \$701.68, ND ONE CALL \$6.90, OTTERTAIL POWER COMPANY \$4865.05, QUILL \$129.53, RAY-MAC \$21.97, SARGENT COUNTY \$12,271.72, MOBRIDGE/NODAK \$221.92, TEAM LAB \$1025, USA BLUE BOOK \$2699.90, VERIZON WIRELESS \$198.64, WM \$17,516.70, WELTON'S TIRE \$696, ALL TY'ED UP \$1900, USPS \$183, RIVERSIDE BUILDING CENTER \$538.64

The meeting was recessed at 6:23pm. Next regular meeting is on January 5th at 5pm. RZ public meeting is on December 15th at 5pm.



Jaimie Gavin, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

December 15th 2025 in the meeting room at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Kenny Wiederholt, Michelle Goettle, Bryton Ciesynski, Auston Creech

MEMBERS ABSENT:

OTHER PRESENT: Jessica Peterson

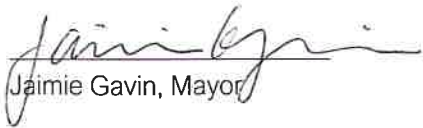
Public Meeting for the ten-year extension of the current Renaissance Zone. No public in attendance.

There were five support letters received through the community and county.

Auston made a motion to go forward with the Resolution of the extension of the current Renaissance Zone. Michelle seconded the motion. All ayes, motion carried.

Pay the bills for December. (Auston/Bryton)

The meeting was adjourned at 5:08pm. Next city council meeting is on January 5th at 5pm.



Jaimie Gavin, Mayor



Jessica Peterson, City Auditor